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| Higher Education and Skills Group**Participation Branch Memo****Department of Education and Training** |

***NUMBER:*** *2017 / November / 29*

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| Learn Local organisations *– ALL*  | ACFE Board | ACFE Regional Councils |
| Adult Education Institutions | Learn Local Stakeholders | Participation Branch Staff |

**FROM:** Ryan Collins, Director, Participation Branch

**DATE:** 29 November 2017

**SUBJECT: PQF SURVEY DEADLINE EXTENDED: Online survey seeking your feedback on the Pre-Accredited Quality Framework (PQF)**

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| **ACTIONS / CRITICAL DATES:** * **The PQF Survey has been extended by one week, and is now closing at 5pm THURSDAY DECEMBER 7, 2017**
* Learn Local Organisations are strongly encouraged to provide feedback on their experiences in using the Pre-Accredited Quality Framework and associated professional development needs by completing a short online survey as follows:

 Learn Local Managers or Coordinators please follow this link:  <https://goo.gl/forms/5d2yfaYJGIn5aWen2>  Learn Local Teachers and Trainers please follow this link: <https://goo.gl/forms/gHykDm0QhaQX6L5i1> * If you encounter problems accessing the survey, please contact one of the team at Coonara on 97587081 or email Leanne Fitzgerald leanne@coonarahouse.org.au or Karen George karen@coonarahouse.org.au

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**Pre-Accredited Quality Framework (PQF): Practitioner Survey**

In addition to running a series of workshops for Learn Locals on the PQF, Coonara Community House have been funded by the ACFE Board to seek feedback from Learn Local teachers and coordinators on their use the PQF, its effectiveness and how it might be improved.

The Board is seeking feedback from both Managers/Coordinators and teacher/trainers within Learn Local organisations regarding their use of the PQF and their professional development requirements. There are separate surveys for each to complete via the web links below.

The information you provide will help with improvements to the PQF and inform future provision of professional development, so please take the time to complete this short survey and also encourage your training staff to participate.

The surveys can be accessed via the links below.

**Manager/co-ordinators**

<https://goo.gl/forms/5d2yfaYJGIn5aWen2>

**Trainers/teachers**

 <https://goo.gl/forms/gHykDm0QhaQX6L5i1>

**The survey links will close on 07 December, 2017**

**Who to contact for more information:**

If you have any issues with gaining access or wish to provide additional information about professional development to support quality pre-accredited program delivery, please contact one of the team at Coonara Community House on 97587081 or email

karen@coonarahouse.org.au

leanne@coonarahouse.org.au

Thank you for your assistance.