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| Higher Education and Skills Group  **Participation Branch Memo**  **Department of Education and Training** |

***NUMBER:*** *2016 / February / 08*

**TO:** Learn Local organisations,ACFE Board, ACFE Regional Councils, Participation Branch Staff

**FROM:** Ryan Collins, Acting Director, Participation Branch

**DATE:** 07/03/2016

**SUBJECT: Victorian Refugee Health Network Access and Equity Project**

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The Victorian Refugee Health Network and the Centre for Culture, Ethnicity and Health are conducting a Victorian Refugee Health network Access and Equity Project (the project) targeting bilingual and bicultural workers employed in health, settlement, community and education settings.

The project is seeking bilingual and bicultural workers within the health, settlement, community and education sectors who are wishing to develop consultation skills, to participate in the project.

**What is involved in participating in the project?**

Project participation involves:

1. attending one full-day networking and skills building forum at Foundation House in Brunswick on Tuesday 22 March 2016; and
2. consulting with five people or groups from refugee background communities the attendees work with over a five-week period; and
3. submitting de-identified data from the consultations to the Victorian Refugee Health Network by Friday 29 April 2016.

**How can I register to participate?**

There are two registration options, either:

1. complete the attached expression of interest form  
   Each bilingual or bicultural worker who is interested in the project needs to complete a separate form and return it to [Tyrrell@foundationhouse.org.au](mailto:Tyrrell@foundationhouse.org.au) by close of business Friday 11 March 2016; or
2. complete an online registration form by visiting <https://www.surveymonkey.com/r/AccessandEquityProject2016>

**I have some questions about this project. Who can I contact?**

Phone or email Lauren Tyrell at the Victorian Refugee Health Network on 03 9389 8996 or Tyrrell@foundationhouse.org.au