# ACFE Board Memo 1 April 2014

**To:** ACFE Regional Council Chairs

Adult Education Institutions

Learn Local Organisations

Learn Local Stakeholders

LLENS

Workplace Learning Coordinators

Participation Branch Staff

From: Bronwen Heathfield, Director, Participation Branch

**Subject: Victorian Equal Opportunity and Human Rights Commission – 2014 training and consultancy service for community organisations**

Date: 1 April 2014

As employers and service providers, all community organisations have responsibilities under the *Equal Opportunity Act 2010* and if they conduct services on behalf of the government, they are likely to have obligations under the *Charter of Human Rights and Responsibilities Act 2006*.

The Victorian Equal Opportunity and Human Rights Commission education and consultancy service can help organisations meet their obligations by providing:

* **Customised training and consultancy for employers** through a whole-of-organisation approach that equips senior leaders, managers and employees to improve workplace behaviour, increase staff engagement and drive lasting change.
* **Specialist workshops for community organisations and advocates**, such as, workshops on How to make a complaint to the Commission, Inclusive schools; equal opportunity compliance in schools, Tackling race-based discrimination for CALD communities and Train the Trainer: equal opportunity and volunteers.
* **Free or low cost compliance and good practice workshops** which are ideal for small organisations or community members and give larger organisations a chance to try out workshops before committing to a customised package.

For more information you can visit the Victorian Equal Opportunity and Human Rights Commission website at <http://humanrightscommission.vic.gov.au/index.php/training> or call on (03) 9032 3415 or 1300 289 621 (TTY) or email [education@veohrc.vic.gov.au](mailto:education@veohrc.vic.gov.au).

**Bronwen Heathfield**

Director, Participation Branch