

# Workforce Skill Set Fund (WSSF)



Education and Training

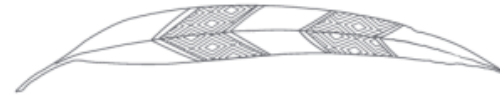


# Acknowledgement of Traditional Owners

'Our information session is being held on the lands of the [Wurundjeri](#) people.

I wish to acknowledge them as the Traditional Owners recognising their continuing connection to land, water and community.

I would also like to pay my respects to their Elders, past and present, and Aboriginal Elders of other communities who may be here today.'



*Wominjeka yearmann koondée biik Wurundjeri balluk*  
Welcome to the land of the Wurundjeri people



# Housekeeping



If you can, switch your camera off during the presentation



Keep your microphone on mute



Use chat for your questions.  
We will answer them at the end of the presentation.

# Topics

- What is the Workforce Skill Set Fund (WSSF)?
- What does the program fund?
- Partnerships
- Who can apply?
- Applying for a WSSF Grant
- Application Assessment Criteria
- Budgets
- Lessons Learnt from previous Funds
- Next Steps
- Questions



# What is the Workforce Skill Set Fund (WSSF)?

The Fund is designed to:

- strengthen the relationship between industry and TAFEs to ensure delivery of skill sets which provide quality workforce training and skill development
- test skill set offerings to upskill/reskill workforces, building an evidence base to support the development of the Skills First Skill Sets policy
- improve the flexibility and responsiveness of the training and TAFE system in meeting industry skill-needs and enterprise training requirements
- contribute to employer confidence/investment and broader economic recovery efforts

# What does the program fund



1. Delivery of existing skill sets
2. Development and delivery of new skill sets from existing accredited units
3. Development and delivery of new skill sets not met by existing accredited training units

Stream 1: (50% of total funding): \$6,500,000

Stream 2: (30% of total funding): \$3,900,000

Stream 3: (20% of total funding): \$2,600,000

Rolling Fund over **3 Years**

# Funding Types

	Stream 1 Grant to support delivery of existing skill sets	Stream 2 Grant to develop and deliver new skill sets from existing accredited units	Stream 3 Grant to develop and deliver new skill sets not met by existing accredited units
Purpose	Supporting TAFEs to deliver existing skill sets potentially in thin markets (regional and specialist skill sets)	Bundling existing accredited units in new ways to form new skill sets which meet local needs	Supporting emerging industry through new training which will be considered for accreditation after successful piloting.
Eligible Grant Recipients	TAFEs	All providers that hold a Skills First VET Funding Contract	All providers that hold a Skills First VET Funding Contract
Funding Type	Payments linked to milestones	Payments linked to milestones	Payments linked to milestones
Other requirements	Industry co-contribution (in kind or financial)		

***\*Applications seeking funding for non-accredited elements under Stream 3 will be assessed on suitability for potential to progress to formal accreditation.***

# Partnerships



## A key objective of the fund is to: :

- Promote dynamic partnerships between industry and training providers
- All streams must demonstrate a partnership with an industry partner, including a co-contribution
- increasing investment by industry through co-contribution (in-kind or financial)

Encouraging a broader cultural shift in training and workforce development.

There are two potential roles parties may have in a funded project – **Lead** or **Partner**.

Multiple applications can be submitted by the lead for each Skill Set, aligned to each individual partner.



# Who can apply?

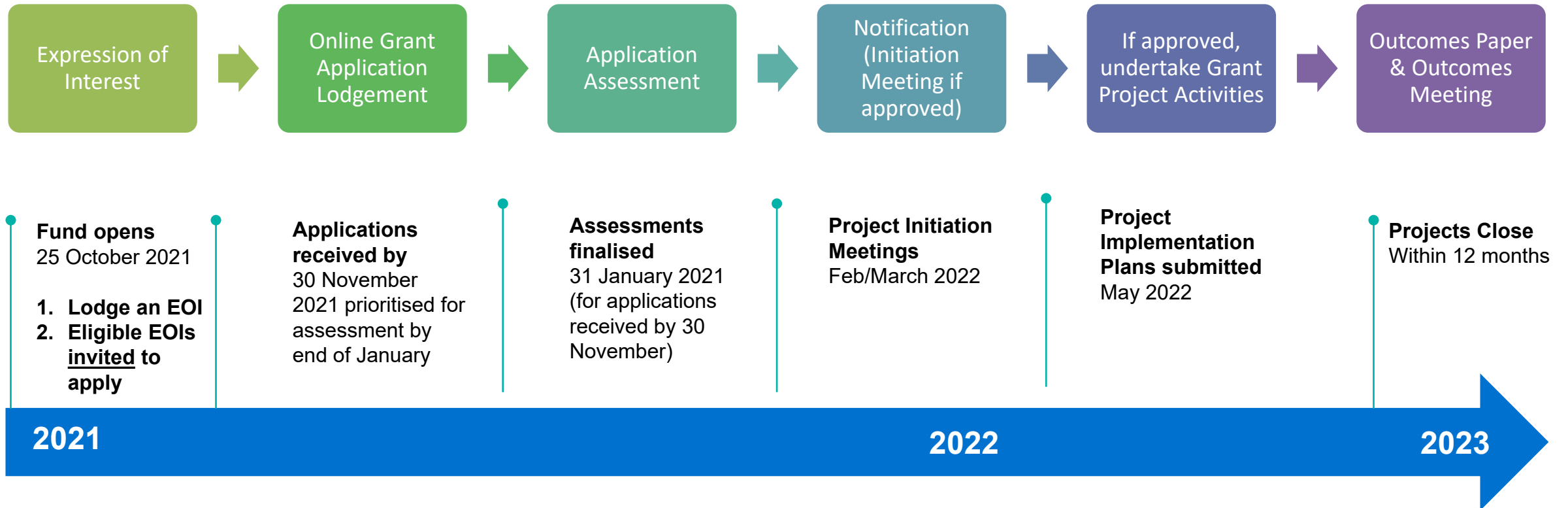


- Stream 1 - proposals will be limited to TAFEs.
- Stream 2 & 3 - Victorian training providers that hold a current *Skills First VET Funding Contract* are eligible to apply.

Grants page: <https://www.education.vic.gov.au/training/providers/funding>

The EOI link is: [Workforce Skill Set Fund 2021](#)

# Applying for a WSSF Grant



Grants page: <https://www.education.vic.gov.au/training/providers/funding>

The EOI link is: [Workforce Skill Set Fund 2021](#)

# Application Assessment Criteria

- Industry needs and impact / Partnerships– **30%**
- Training delivery capability, capacity and approach – **30%**
- Student attraction and retention – **15%**
- Cost to deliver, value for money and sustainability– **15%**
- Evaluation– **10%**



# Budgets



- Provide a budget breakdown including any expected forms of revenue or co-contribution
- Provide detailed evidence of costs associated with course delivery
- Indicate how the course could remain sustainable beyond the initial WSSF funding
- Outline how the costs provide value for money for the Victorian public

# Budget Line items

## Training delivery costs

- ✓ Institute administration (overhead) costs
- ✓ Room Hire
- ✓ Evaluation
- ✓ Licence Fees
- ✓ Travel
- ✓ Meal Allowance
- ✓ Accommodation
- ✓ Consumables, Printing/Photocopying
- ✓ Teaching Staff T5
- ✓ Teaching Staff Senior Educator
- ✓ Teacher Backfill
- ✓ Course Coordinator
- ✓ Guest Speakers
- ✓ Student Handouts

## Other costs

- ✓ Training and Assessment Resource Development
- ✓ Training and Assessment Instructional Design
- ✓ Subject Matter Expert
- ✓ Project Manager
- ✓ Marketing Manager
- ✓ Marketing Budget
- ✓ Personal Protection Equipment (PPE)
- ✓ Licences
- ✓ Freight Delivery
- ✓ Teacher Upskilling

# What the program **DOES NOT** fund



The following **are not** eligible for funding:

- business as usual costs included in the 'course overheads fees'
- proposals that create an ongoing liability for Government
- proposals that are deemed more suitable for consideration under the Department's other funding programs e.g. Regional and Specialist Training fund (RSTF) or Workforce Training Innovation Fund (WTIF)

# Lessons Learnt



1. **Committed** Partnerships – clearly defined roles & responsibilities
2. **Skilled** program and project managers
3. **Structured** and **phased** rollout, including **sign-off** on milestones from partners
4. **Effective** and comprehensive **communication** strategies – transparency is key
5. **Appropriate** and **Relevant** Evaluation Strategies
6. Ability to **pivot, adapt** and **be responsive**

# Next Steps



1. Visit the Workforce Skill Set Fund website page
2. Lodge your interest in developing a grant funding application by completing the online EOI Form
3. A Department representative will contact you within 5 business days to discuss your proposal.
4. Should the EOI be deemed appropriate, a link to the online grant application form will be sent to you
5. Complete the online WSSF application and submit to the Department's online portal
6. On submission of your online application, you will receive an automated response to acknowledge receipt of your application
7. If you proceed to lodge an application, remember that applications received by 31 November will be assessed by the 31 January 2022
8. Applications are rolling and can be lodged at any time





# Questions

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