

# Regional and Specialist Training Fund (RSTF)

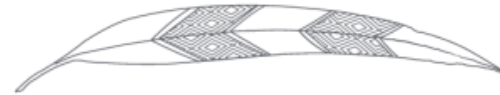


# Acknowledgement of Traditional Owners

'Our information session is being held on the lands of the [Wurundjeri](#) people.

I wish to acknowledge them as the Traditional Owners recognising their continuing connection to land, water and community.

I would also like to pay my respects to their Elders, past and present, and Aboriginal Elders of other communities who may be here today.'



*Wominjeka yearmann koondée biik Wurundjeri balluk*

Welcome to the land of the Wurundjeri people



# Housekeeping



If you can, switch your camera off during the presentation



Keep your microphone on mute



Use chat for your questions.  
We will answer them at the end of the presentation.

# Topics

- What is the Regional and Specialist Training Fund (RSTF)?
- What does the program fund?
- Who can apply?
- Applying for a RSTF Grant
- Application Assessment Criteria
- Budgets
- Lessons Learnt
- Next Steps
- Questions

# What is the Regional and Specialist Training Fund (RSTF)?

Funds are available to support training that is **too costly** to deliver through the **contestable** TAFE and training system.

RSTF is designed to meet the needs of:

- employers in regional Victoria (**Regional**)
- specialised occupations of economic significance to Victoria (**Specialist**)
- government workforce priorities (**Specialist**)

# What does the program fund



Grant duration up to  
24 months

Funds are available for:

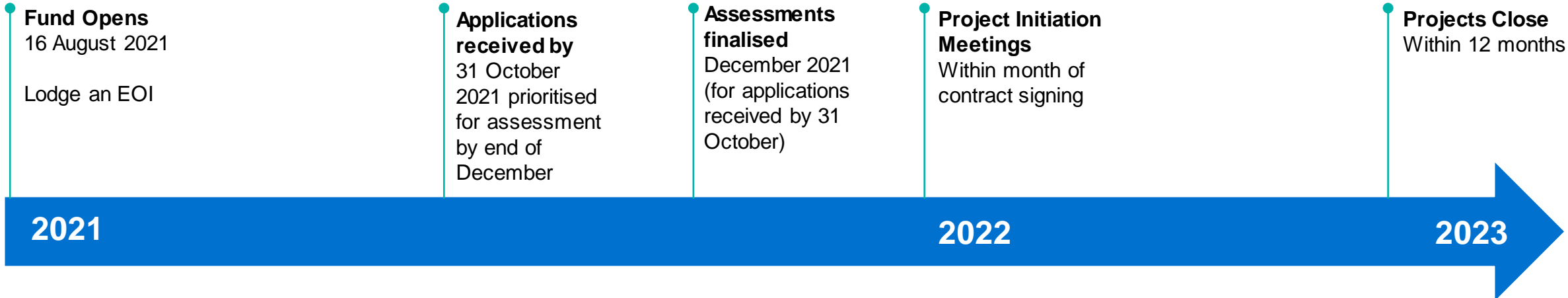
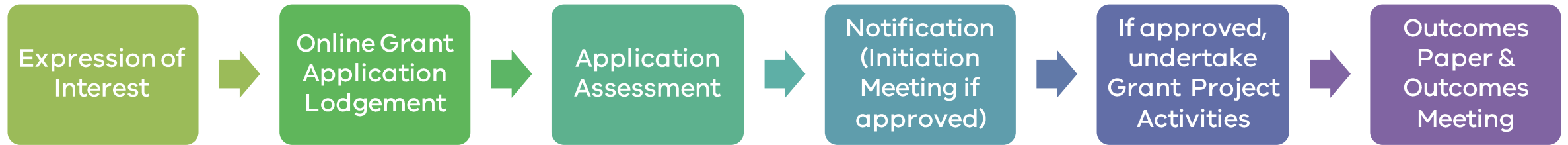
- delivery of training
- training resource development
- one-off equipment purchases
- classroom infrastructure

# Who can apply?



Victorian training providers  
that hold a current  
*Skills First VET Funding Contract*  
are eligible to apply.

# Applying for a RSTF Grant





# Application Assessment Criteria

- Industry / Regional need and impact – **30%**
- Training delivery capability, capacity and approach – **30%**
- Student attraction and retention – **15%**
- Cost to deliver, value for money and sustainability – **15%**
- Evaluation – **10%**



# Budgets



- Provide a budget breakdown including any expected forms of revenue or co-contribution
- Provide detailed evidence of costs associated with course delivery
- Indicate how the course could remain sustainable beyond the initial RSTF funding
- Outline how the costs provide value for money for the Victorian public

## For noting:

Administrative costs combined with project management costs **must not exceed 20%** of the total funding request

- Line items for equipment costs can be added for consideration.
- Items **over \$20K** should include a copy of a **quote**.
- All equipment line items should be ex GST.

Assessment of your budget may require further or more comprehensive evidence.

# Budget Line items

## Training delivery costs

- ✓ Institute administration (overhead) costs
- ✓ Room Hire
- ✓ Classroom Infrastructure/Equipment
- ✓ Licence Fees
- ✓ Travel
- ✓ Meal Allowance
- ✓ Accommodation
- ✓ Consumables, Printing/Photocopying
- ✓ Teaching Staff T5
- ✓ Teaching Staff Senior Educator
- ✓ Teacher Backfill
- ✓ Course Coordinator
- ✓ Guest Speakers
- ✓ Student Handouts
- ✓ Evaluation

## Other costs

- ✓ Training and Assessment Resource Development
- ✓ Training and Assessment Instructional Design
- ✓ Subject Matter Expert
- ✓ Project Manager
- ✓ Marketing Manager
- ✓ Marketing Budget
- ✓ Personal Protection Equipment (PPE)
- ✓ Licences
- ✓ Equipment
- ✓ Equipment Installation Costs
- ✓ Freight Delivery
- ✓ Teacher Upskilling

# What the program **DOES NOT** fund

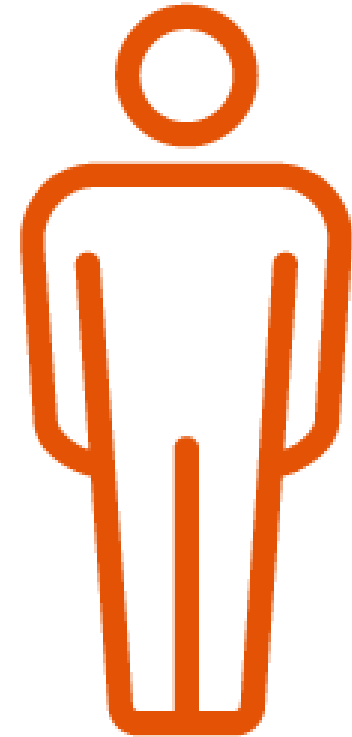


The following **are not** eligible for funding:

- major capital works such as new builds
- purchase of land
- maintenance works
- equipment or minor capital works already funded through other government programs
- already completed equipment purchases or minor capital works
- business as usual costs included in the “course overheads fee”

# Lesson Learnt and Best Practice

- **Skilled** program and project managers
- **Comprehensive** communication strategies  
*(keeps everyone informed-expectations)*
- **Appropriate** and **Relevant** Evaluation Strategies
- Ability to **pivot** and **be responsive**



# Next Steps



1. Visit the Regional and Specialist Training Fund website page
2. Download the Grant Application Guidelines and an Expression of Interest (EOI) form
3. Forward the completed form to the RSTF inbox
4. A Department representative will contact you to discuss your proposal. This may be a Principal Regional Advisor from the Victorian Skills Authority (VSA)
5. If you proceed to lodge an application, remember that applications received by 31 October will be assessed by the end of the year
6. Applications are rolling and can be lodged at any time



# Questions

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