# FUNDED JAPANESE Languages Assistants PROGRAM (fJlap) – 2020

## Application form Deadline: 5.00pm, 21 February 2020

**School Cluster details**

|  |  |
| --- | --- |
| Details | |
| \*\*Base school name |  |
| Address |  |
| Region |  |
| Language/s taught |  |
| Telephone |  |
| Email |  |
| Base school Principal’s name |  |
| School 2 name |  |
| School 2 Principal’s name |  |
| School 3 name *(if applicable)* |  |
| School 3 Principal’s name *(if applicable)* |  |

*\*\*The base school will be responsible for the employment of the assistant, administration and coordination of the assistant’s placement across all schools.*

**Complete the table below with the current Japanese language provision at each year level for each school in your cluster**i.e. face-to-face delivery, receiving/delivering virtual conferencing, CLIL, AIM methodology, VET applied Language etc.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| School Name | Language/s | Delivery mode | Year Levels | Minutes of delivery per week |
| *Base School* | Japanese |  |  |  |
| *School # 2* | Japanese |  |  |  |
| *School # 3 (if applicable)* | Japanese |  |  |  |

**Indicate whether your school (or where applicable, any of the schools within your cluster) have previously participated in any of the Department’s Language Assistants Program within the last four years**

|  |  |  |
| --- | --- | --- |
| Lead School  Name: | School 2  Name: | School 3  Name: |
| *Year of participation* | *Year of participation* | *Year of participation* |
| *Language of Assistant* | *Language of Assistant* | *Language of Assistant* |

**List the teachers of Japanese, their language qualifications, and the length of time they have taught the language and in which school within your cluster they teach**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Teacher Name | School/s where teaching | | | No. of years teaching Japanese | | Formal language qualification (Yes/No) | | Language qualification level  e.g. 3 years post VCE, 4 years beginner, statement of equivalence, native speaker etc. | Languages methodology qualification (Yes/No) |
|  | |  |  | |  | |  | |  |
|  | |  |  | |  | |  | |  |
|  | |  |  | |  | |  | |  |

## Application criteria

## Outline how your cluster will use the languages assistant to support Japanese language teaching and student learning (max 500 words)

**Outline how a Japanese language assistant will strengthen your cluster’s primary to   
 secondary to senior-secondary pathways in the language** (max 500 words)

**Outline how the cluster proposes to share a Japanese language assistant across the 2-3   
 schools, including arrangements to support the assistant’s travel between schools in the   
 cluster** (max 500 words)

## Outline the cluster’s strategy to support the wellbeing of the assistant during their placement. (max 500 words)

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# Principals’ ENDORSEMENT form

**Names of schools in the cluster:**

**Region:**

* We have read the 2020 Funded Japanese Language Assistants Program School Guidelines and endorse this cluster application for a Japanese Language Assistant.
* We confirm the information provided in this cluster application for a Japanese Language Assistant is accurate.
* We will inform the Languages Unit, through the base school, of any changes in circumstance that relate to the Japanese Language Assistant’s appointment.

## Signed by All Participating School Principals

|  |  |  |
| --- | --- | --- |
| Base School  Principal:  Signature:  Date: / / 2020 | School #2  Principal:  Signature:  Date: / / 2020 | School #3 (if applicable)  Principal:  Signature:  Date: / / 2020 |