



## Paid work activities



### *Paid work survey*

*Answer the following questions in relation to your paid part-time or casual work. If you are not in paid work answer these questions about a job you know about.*

#### Work tasks

What is the range of tasks you do at work?

What are the specialised tasks in this workplace? Who does them? And how are they rewarded?

Which tasks are required to be performed routinely? Who performs these tasks and why?

Which tasks are performed less frequently than others? Who performs these tasks and why?

What tasks at your work are easy to learn?

What tasks did you need help to learn and who helped you learn them?

Which activities do you start and complete on your own in your workplace?

Which activities are started, monitored and supervised by others?

What tasks at your work are difficult to learn and do? Who does these difficult tasks?

#### Responsibilities at work

What responsibilities does your work entail?

Do you supervise other people at work?

At what times is this work busiest? Is everyone in the workplace busy at the same time?

How do people at your work manage during these busy times?

What kinds of interactions with other people are required in your work?

#### Conditions of work

On what basis are you employed? (e.g. part-time, casual, piecework)

What are the consequences of being a part-time or casual worker in the workplace?

How does this differ from those who are full-time employees?

What responsibilities does your employer have for you?

#### Work values

What are the key values at your work? (e.g. quick service, friendliness to customers, selling as much as possible)

Do any of these values conflict with your personal values?

Are you able to engage in new and interesting tasks, if you want to?

How are opportunities to participate in different and new tasks distributed at work?

To what degree is your work similar or different to what others do?

What are the particular benefits and/or shortcomings associated with some activities?

#### Work tools

What workplace tools you are required to use (e.g. computers, machinery etc)?

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### *Paid work review*



As a group, answer the following questions drawing on the answers you gave for the previous page.

1. What work activities and interactions are common to the experiences of paid work?

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2. What is different among these experiences?

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3. What work is well rewarded?

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4. What work is poorly rewarded?

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5. What kinds of work give people lots of freedom?

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6. What kinds of work seem restrictive (i.e. don't grant workers much freedom?)

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7. What kinds of work offer opportunities for promotion or advancement?

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8. What kinds of work offer interesting work tasks?

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## Paid work activities

### *Paid work experiences summary*



1. How can your paid part-time or casual work help you think about the kind of work you want to do beyond school? What sort of work is it?

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2. What kinds of work (part-time or otherwise) would you recommend to other students?

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3. What preparation and personal qualities is required for that kind of work?

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4. What kinds of work would you definitely not recommend, even to those interested in them? Why is that?

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5. What information and assistance are you able to access about work, training and education options beyond school? How could this support be improved?

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6. What would be the best way of learning what kinds of work best suit you?

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