

VICTORIAN CAREERS CURRICULUM FRAMEWORK

The Victorian Careers Curriculum Framework (the Framework) focuses young people's attention on realising their aspirations by creating opportunities, making informed choices and defining their career goals. The Framework is based on the eleven competencies identified in the Australian Blueprint for Career Development.

The Framework is designed to assist teachers, trainers, careers practitioners and curriculum coordinators in the preparation of young people to make a successful transition into further education, training and employment.

Learning Outcomes in the Framework are focused on the three Stages of Career Development: Self Development, Career Exploration and Career Management. The focus for these Learning Outcomes is providing opportunities for young people to build their career skills, knowledge and capabilities.

Learning Outcomes for Year 11 are:

Stage	Self Development			Career Exploration			Career Management	
Learning Outcome	1. Understand and analyse how personal characteristics, interests, attitudes, values and beliefs and behaviours influence career decisions	2. Explore innovative interpersonal and group communication skills; including discovering the importance and benefits of being able to interact with diverse groups of people in all areas of life	3. Identify attitudes, behaviours and skills that contribute to overcoming bias and stereotyping in the workplace	4. Identify the transferable skills, knowledge and attitudes that can fulfil the requirements of a variety of work roles and work environments	5. Explore the importance of revisiting and fine tuning your preferred study, training and work options within your Career Action Plan	6. Engage in career planning and development that takes into account changing economic, social and employment trends	7. Use career information resources to identify career opportunities that are available to someone with your skills, knowledge, aspirations and assess the reliability of the information	8. Prepare for selection interviews and/or auditions and demonstrate enterprise, negotiation, networking and self marketing skills to an appropriate level

The table below demonstrates alignment between the Framework Learning Outcomes and selected key knowledge and key skills from the VCE Business Management Units 1-2 Study Design. Teachers may prefer to complete their own alignment based on their unique learning and teaching context. Most VCE Business Management Units 1-2 key knowledge and key skills relate to information required to pursue a career in business management (e.g. Learning Outcome 4). Teachers may choose to design additional activities to embed the Framework into learning and teaching practice, such as asking students why they chose the subject (e.g. Learning Outcome 1) or using the Job Guide or myfuture website to identify career opportunities in the subject area (e.g. Learning Outcome 7).

As the table of alignment is against a selection of key knowledge and key skills only, teachers must refer to the VCE Business Management Study Design for the complete list of key knowledge and key skills, available from the VCAA website at <http://www.vcaa.vic.edu.au>.

Victorian Careers Curriculum Framework		VCE Business Management Study Design			
Stage	Learning Outcome	Unit	AOS	Key knowledge	Key skill
Self Development	1. Understand and analyse how personal characteristics, interests, attitudes, values and beliefs and behaviours influence career decisions	1	2	<ul style="list-style-type: none"> The motivations behind starting a small business, including the desire for independence, to make a profit and to fulfil a market need 	
	2. Explore innovative interpersonal and group communication skills; including discovering the importance and benefits of being able to interact with diverse groups of people in all areas of life	1	2	<ul style="list-style-type: none"> Business support services, including legal, financial, technological, community-based, formal and informal networks 	
		2	1	<ul style="list-style-type: none"> All 	<ul style="list-style-type: none"> Communicate effectively in business-related

					<ul style="list-style-type: none"> scenarios Recommend and apply a range of communication methods to practical and/or simulated business situations Justify the use of different communication methods in business-related situations
	3. Identify attitudes, behaviours and skills that contribute to overcoming bias and stereotyping in the workplace	1	1	<ul style="list-style-type: none"> Business ethics and socially responsible management and their impact on various stakeholders 	
		1	2	<ul style="list-style-type: none"> Practices which contribute to ethical and socially responsible management with respect to decision-making, planning and evaluation 	
		1	3	<ul style="list-style-type: none"> An overview of relevant legislation such as Occupational Health and Safety (OH&S) and Equal Employment Opportunities (EEO) (option 2) Ethically and socially responsible management of: <ul style="list-style-type: none"> accounting practices (option 1) employment practices (option 2) ICT in small business (option 3) the legal requirements of small business (option 4) 	<ul style="list-style-type: none"> Discuss the ethical and socially responsible management of the selected day-to-day operation/s
		2	2	<ul style="list-style-type: none"> Issues in marketing, including the role of technology, in the global business context and in the context of ethical and socially responsible management and legal requirements 	
		2	3	<ul style="list-style-type: none"> Issues in public relations, including the role of technology, in the global business context and in the context of ethical and socially responsible management and legal requirements 	
Career Exploration	4. Identify the transferable skills, knowledge and attitudes that can fulfil the requirements of a variety of work roles and work environments	All	All	<ul style="list-style-type: none"> All 	<ul style="list-style-type: none"> All
		1	1	<ul style="list-style-type: none"> Features of organisations including profit and not-for-profit organisations Objectives of different types of organisations Distinctions between small, medium and large businesses 	<ul style="list-style-type: none"> Accurately use relevant management terms Recognise and classify types of businesses
		1	2	<ul style="list-style-type: none"> An overview of key legal and government regulations affecting the operation of a small business 	<ul style="list-style-type: none"> Accurately use relevant management terms Explain the importance of complying with legal and government regulations relevant to the small business
		1 2	3 1, 2, 3		<ul style="list-style-type: none"> Accurately use relevant management terms
	6. Engage in career planning and development that takes into account changing economic, social and employment trends	1	1	<ul style="list-style-type: none"> The contribution of small business to the economy 	
		1	3	<ul style="list-style-type: none"> Reasons for, and distinctiveness between, employment arrangements including full-time, part-time, casual status (option 2) Implications of the use of available technology and e-commerce such as benefits and costs to the small business (option 3) Reasons for, and methods of, ensuring the 	

				security of technology and information (option 3)	
		2	2	<ul style="list-style-type: none"> Market attributes, including market dimensions, segments, consumer trends and related strategies 	
Career Management	7. Use career information resources to identify career opportunities that are available to someone with your skills, knowledge, aspirations and assess the reliability of the information	1	1, 2		<ul style="list-style-type: none"> Research aspects of business management using print and online sources
	8. Prepare for selection interviews and/or auditions and demonstrate enterprise, negotiation, networking and self marketing skills to an appropriate level	1	1, 2		<ul style="list-style-type: none"> Apply business management knowledge to practical and/or simulated business situations
		1	3	<ul style="list-style-type: none"> Types of recruitment methods and selection processes (option 2) 	
		2	3	<ul style="list-style-type: none"> The significance of image 	

For more information about the Framework, please visit www.education.vic.gov.au/careersframework.