



**School Information**

School Number:

School Name:

School Address:

Contact Name and Position:

Phone Number:

Email:

Primary

Secondary

Primary/Secondary

Special

Language

Camp

**School Type**

**Vacancy Details**

Vacancy Number:

Is this a new position?

Yes

No

Is this an existing position?

Yes

No

If existing position:

Is the position vacant or occupied?

Vacant

Occupied

If vacant, how long has the position been vacant? \_\_\_\_\_ months \_\_\_\_\_ years

If occupied, when will the position become vacant? \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

What is the reason(s) for the position being/becoming vacant?

Number of Hours Per Week:

**Subject Area**

Information Technology

LOTE

Mathematics

Science

Special Education

Technology Studies

Other (specify):



Attach a copy of the draft position description

Do you currently have pre-service teachers at your school?  Yes  No

Have you had pre-service teachers at your school this year?  Yes  No

If yes, provide details:

**Pre-service Teachers**

<p>Why do you want to recruit a new graduate?</p>	
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<p>What are the difficulties your school is currently facing in attracting teachers to vacant positions</p>	
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Principal Name:

Signature:

Date:

**Complete all sections of the application form and submit with a copy of the draft position description to [scholarship@edumail.vic.gov.au](mailto:scholarship@edumail.vic.gov.au)**