|  |  |
| --- | --- |
| **School Information** | School Number: |
|  | School Name: |
|  | School Address: |
|  | Contact Name and Position: |
|  | Phone Number: Email: |
|  | [ ]  Primary [ ]  Secondary [ ]  Primary/Secondary |
| **School Type** | [ ]  Special [ ]  Language [ ]  Camp |
| **Vacancy Details** | Vacancy Number: |
|  | Is this a new position? [ ]  Yes [ ]  NoIs this an existing position? [ ]  Yes [ ]  NoIf existing position:Is the position vacant or occupied? [ ]  Vacant [ ]  OccupiedIf vacant, how long has the position been vacant? \_\_\_\_\_ months \_\_\_\_\_\_ yearsIf occupied, when will the position become vacant? \_\_\_\_\_\_\_\_ /\_\_\_\_\_\_\_\_ /\_\_\_\_\_\_\_\_ What is the reason(s) for the position being/becoming vacant? |
|  | Number of Hours Per Week:  |
| **Subject Area** | [ ]  Information Technology [ ]  LOTE [ ]  Mathematics |
|  | [ ]  Science [ ]  Special Education [ ]  Technology Studies[ ]  Other (specify):  |

**NEW GRADUATE INCENTIVE**

**APPLICATION FORM**

|  |  |
| --- | --- |
| C:\Users\09165580\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\KHFLYWV9\MC900434776[1].png | Attach a copy of the draft position description |
| **Pre-service Teachers** | Do you currently have pre-service teachers at your school? [ ]  Yes [ ]  NoHave you had pre-service teachers at your school this year? [ ]  Yes [ ]  NoIf yes, provide details: |
| **Why do you want to recruit a new graduate?** |  |
| **What are the difficulties your school is currently facing in attracting teachers to vacant positions** |  |
| **Principal Name:**  |  |
| **Signature:** |  |
| **Date:** |  |

**Complete all sections of the application form and submit with a copy of the draft position description to** **scholarship@edumail.vic.gov.au**