

## Reasonable adjustments

The Department of Education and Training



Easy English



## Hard words

This book has some hard words.

The first time we write a hard word

- the word is in **blue**
- we write what the hard word means.

## You can get help with this book



You can get someone to help you

- read this book
- know what this book is about



- find more information.

## About this book

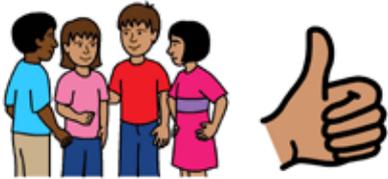


Education  
and Training

This book is written by the Department of Education and Training.



This book has information about **reasonable adjustments**.



Reasonable adjustments means changes that balance the needs of all students and teachers.

## Reasonable adjustments

We know disability can make things hard for your child at school.



We can change things to make it easier for your child at school.



You can work with the school to talk about

- your child's disability and needs at school



- adjustments your child gets at the moment



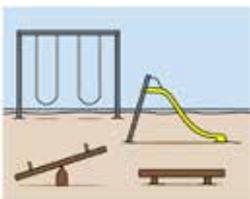
- adjustments your child might need in the future.

## Where your school can make reasonable adjustments



Your school can make reasonable adjustments

- in the classroom



- in the playground



- on camps

- on **excursions**.

Excursions are school activities that students go to outside of school.

For example



- the zoo



- the swimming pool.

## Types of reasonable adjustments

Reasonable adjustments make things easier for students with disability at school.



Examples of reasonable adjustments might be

- sign language to help a student with hearing problems understand information



- speech pathology to help a student to talk

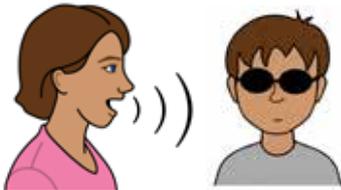


- more time for a student to finish a test
- support for teachers to help students with disability better.

Examples of reasonable adjustments might also be



- a computer for students to type if they can **not** write with a pen



- help from someone to read questions out loud to a student who is blind.



The school will make adjustments that are **reasonable**.

Reasonable means adjustments will **not**

- harm students
- harm teachers
- stop other students from doing their best
- create **financial hardship** for the school.



Financial hardship means the school finds it hard to pay for things it needs.



The school might say **no** if the adjustment is **not** reasonable.

To decide if an adjustment is reasonable the school will



- see what is hard for your child at school



- look at reports from health experts about your child's disability and school needs



- talk to you and your child about your child's needs



- think about how the adjustment might affect others at the school



- think about the cost of making the adjustments.



Your school wants to make sure adjustments help your child

- learn
- do more by themselves
- join in school activities.



## **How to get reasonable adjustments for your child**

Talk to the school about reasonable adjustments for your child.



The school will plan a time for you to meet with the principal.



You can talk to the principal about

- your child's disability



- things your child is good at



- adjustments your child needs.



## More information

**Find a Department of Education and  
Training office**



Website

[www.education.vic.gov.au/about/  
contact/Pages/regions.aspx](http://www.education.vic.gov.au/about/contact/Pages/regions.aspx)

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Scope's Communication and Inclusion Resource Centre

wrote the Easy English in August 2019. [www.scopeaust.org.au](http://www.scopeaust.org.au)

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