



About excursion consent forms

The Department of Education and Training



Easy English



Hard words

This book has some hard words.

The first time we write a hard word

- the word is in **blue**
- we write what the hard word means.

You can get help with this book



You can get someone to help you

- read this book
- know what this book is about



- find more information.

About this book



Education
and Training

This book is written by the Department of Education and Training.



This book is about the **excursion consent form**.

Excursions are school activities that students go to outside of school.



For example

- the zoo



- the swimming pool.



A consent form is a piece of paper you sign to say your child can go on an excursion.

What the form tells you



The form tells you

- where the excursion will be



- why the excursion is important



- what your child will do



- if you need to pay money



- the time the excursion starts and ends



- where your child will stay if the excursion is overnight



- how your child will travel on the excursion.



For example, by bus or train.

What you say yes to



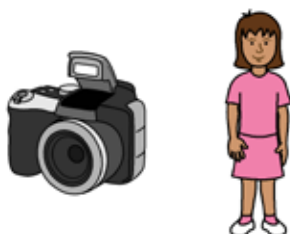
All parents or **guardians** must sign the consent form to say their child can go on an excursion.

Guardians are people who have a legal right to make choices for a child.



When you sign the form you say it is ok

- for your child to use computers and the internet on the excursion



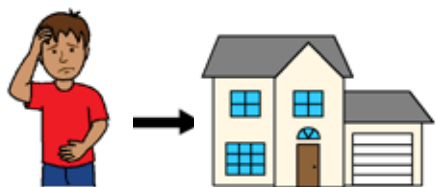
- for the school to take photos of your child on the excursion



- for photos of your child on the excursion to go on the school newsletter or website

- if the excursion is changed or cancelled.

You must understand the risks of the excursion



When you sign the form you say

- the school can send your child home early if they get sick on the excursion



- your child can go in a car with a teacher in an emergency.



If the school can **not** contact you when your child needs medical help, your child may get help from

- a doctor
- a teacher.



When you sign the form you agree

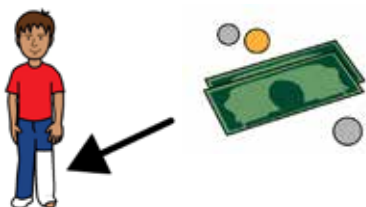
- the school will **only** pay if an accident is the school's fault



- the school can send your child home early if they behave very badly



- you will pay for your child to go home early if they get sick or behave badly.



You might want to get **student accident insurance** before the excursion.

Student accident insurance can help families pay for accidents that happen on excursions.

How to fill out the form



Before you sign the form make sure you

- read the form



- know what the form says.



You can get someone to help you.



Ask the school questions if you do **not** understand any part of the form.



You say **yes** to the excursion at the end of the form if you sign your name.



More information



For more information contact

- your child's teacher

or



- the school principal.

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Scope's Communication and Inclusion Resource Centre

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