# NATIONAL STUDENT WELLBEING PROGRAM CROSS-SECTORAL PANEL

## TERMS OF REFERENCE

The National Student Wellbeing Program (NSWP) provides:

* pastoral care services
* strategies that support the wellbeing of the broader school community.

NSWP services must be developed in consultation with school staff, the principal and school community.

The NSWP is an Australian Government Program. The Victorian Government administers the program through a cross-sectoral panel comprising:

* the Victorian Department of Education (the department)
* Catholic Education Commission of Victoria
* Independent Schools Victoria.

The purpose of NSWP Cross-Sectoral Panel is to:

* agree on a process to select and prioritise schools for NSWP funding, having regard to distribution between sectors and current service arrangements in each jurisdiction.
* select alternative schools, should schools withdraw from the NSWP.

Members of the Cross-Sectoral Panel are required to report annually to the department on whether NSWP requirements have been met by their funded schools. The department will coordinate reporting to the Australian Government in line with the NSWP Federation Funding Agreement.

As signatory to the NSWP Federation Funding Agreement, the Victorian Government is responsible for delivering on the outputs of the NSWP. The Cross-Sectoral Panel makes recommendations for the Victorian Minister for Education to consider and approve.

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| **Membership** | | | |
| Department of Education | | | Director, Family Violence and Child Safety Branch (Chair)  Manager, Wellbeing Workforces & Child Safety Unit |
| Catholic Education Commission of Victoria | | | Manager, Student Wellbeing Unit |
| Independent Schools Victoria | | | Director, School Services |
| Meetings and administration | | | |
| Meetings | The Cross-Sectoral Panel will meet at least once per year, with additional meetings scheduled as needed during a new NSWP application process. The meeting schedule will be reviewed after 12 months. | | |
| Other contact | There may be communication between meetings with Cross-Sectoral Panel members seeking feedback on documents or consulting on issues in between meetings as they arise. | | |
| Secretariat support | The department will provide secretariat support including:   * scheduling meetings * preparing agendas and papers, in consultation with the Chair * preparing meeting notes and information * sourcing project reports and developing briefings as required * providing other support as requested by the Chair. | | |
| Review | | | |
| Date of issue | | January 2023 | |
| Review due | | January 2025 | |

For further information:

* see <https://www.vic.gov.au/national-student-wellbeing-program>
* contact: [student.engagement@education.vic.gov.au](mailto:student.engagement@education.vic.gov.au).