

Victorian Challenge and Enrichment Series 2027–2028

Application Form



Contents

Application Form	1
The Victorian Challenge and Enrichment Series	3
Privacy Statement	3
Before you get started	3
Contact Details	5
Your Organisation.....	5
Proposed Activity 1 – Activity Details.....	6
Proposed Activity 1 – Schedule of Delivery	12
Proposed Activity 1 – Selection Criteria Responses.....	13
Proposed Activity 2 – Activity Details.....	20
Proposed Activity 2 – Schedule of Delivery	26
Proposed Activity 2 – Selection Criteria Responses.....	27
Proposed Activity 3 – Activity Details.....	34
Proposed Activity 3 – Schedule of Delivery	40
Proposed Activity 3 – Selection Criteria Responses.....	41
Proposed Activity 4 – Activity Details.....	48
Proposed Activity 4 – Schedule of Delivery	54
Proposed Activity 4 – Selection Criteria Responses.....	55
Proposed Activity 5 – Activity Details.....	62
Proposed Activity 5 – Schedule of Delivery	68
Proposed Activity 5 – Selection Criteria Responses.....	69
Total Funding Request	76
Declaration	77

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The Victorian Challenge and Enrichment Series

The Victorian Challenge and Enrichment Series (VCES) provides enrichment and extension opportunities beyond the classroom to extend and enrich learning for high-ability students from Foundation to Year 10 in Victorian government schools.

Privacy Statement

The Department of Education is collecting your personal information, including contact details, organisation information (such as ABN), proposed activity details, and associated funding requests, for the purpose of assessing applications for the Victorian Challenge and Enrichment Series 2027–2028. Information is accessed by Department of Education staff supporting the delivery of the Victorian Challenge and Enrichment Series 2027–2028. Information is managed in accordance with the Privacy and Data Protection Act 2014 (Vic), the Health Records Act 2001 (Vic), and the Public Records Act 1973 (Vic). This form has a number of free text fields. Please do not enter any personal, sensitive or health information relating to you or others into these free text fields. You may request access to, or correction of, your personal information by contacting the Department of Education at student.excellence@education.vic.gov.au. For more information, please refer to the [Department of Education's Privacy Policy](#). By submitting your expression of interest, along with associated evidence, you confirm that you have read this Privacy Statement and consent to the collection, use, and disclosure of your information as outlined.

Thank you for expressing your interest in becoming a Victorian Challenge and Enrichment Series provider in 2027–2028. This program will provide up to 50,000 funded places for high-ability students to participate in activities that are designed to engage and challenge these advanced learners and provide opportunities for interaction and collaboration with like-minded peers.

Before you get started

Prior to submitting your application, please ensure that:

- you have read the Victorian Challenge and Enrichment Series 2027–2028 Funding Guidelines and Application Process carefully to ensure your organisation is eligible and that your application meets all of the selection criteria
- your application is written in clear, plain English, adheres to any specific word limits, and does not assume prior knowledge of your organisation or current program offerings, if relevant
- you have contacted the [Student Excellence Unit](#) well in advance of closing date if you have any questions.

In submitting your application, please make sure to follow the points below.

- All fields must be completed.
- All attachments must be submitted with the application (please see the VCES 2027–2028 Funding Guidelines and Application Process for more information).

- Incomplete applications, applications that have not completed all fields and/or have not supplied relevant attachments, will not be considered.
- You may submit up to five (5) activities using this form:
 - Submitting only one (1) activity is completely acceptable; there is no requirement to fill in all five activities in the application but the option to submit more than one is there if you choose to.
 - If you want to submit more than five (5) activities, you will need to start and submit a second application.

Submission

The application and all relevant attachments must be submitted by:

5:00 pm on Friday, 14 August 2026

Applications received after this time will not be considered.

The Student Excellence Unit will email the main contact person as supplied in this application to acknowledge receipt of the application within two business days.

Note

- The VCES 2027–2028 Funding Guidelines and Application Process is available to download from the VCES 2027–2028 Grants and Programs page.
- The department may contact applicants to obtain further information in relation to applications, where required.
- All queries regarding the application process should be directed to the Student Excellence Unit by email at student.excellence@education.vic.gov.au.

Contact Details

Please provide the details of the person who can be contacted regarding this application.

Contact Person Title	
Contact Person First and Surname	
Contact Person Email	
Contact Person Phone Number	

Your Organisation

Please provide details of the organisation applying for funding.

Organisation Name	
Organisation ABN ¹	
Organisation Postal Address	
Organisation Website	

Organisation Type

Please select only one of the following.

- ☐ Not-for-profit
- ☐ University
- ☐ Tech School
- ☐ Victorian Government School
- ☐ Science and Mathematics Specialist Centre
- ☐ Other:

¹ Please note that the ABN provided will be used to confirm or check the organisation's ABN, Entity Name, ABN status, Entity Type, Goods & Services Tax (GST), DGR Endorsed, ATO Charity Type, ACNC Registration, Tax Concessions, Main business location.

To check that you have entered the ABN correctly, visit: <https://abr.business.gov.au/>

Proposed Activity 1 – Activity Details

Activity Name	
---------------	--

Please provide a summary of the proposed activity.

Please ensure to include:

- detailed information about the learning intentions of the activity
- the learning tasks involved
- what the discussion topics will be.

--

Which area(s) of the curriculum does the proposed activity cover?

Please select all that apply. Further details on the Victorian Curriculum F–10 are available on the [Victorian Curriculum and Assessment Authority's website](#).

- ☐ The Arts
- ☐ English
- ☐ Health and Physical Education
- ☐ Humanities
- ☐ Languages
- ☐ Mathematics
- ☐ Science
- ☐ Technologies
- ☐ Critical and Creative Thinking
- ☐ Ethical Capability
- ☐ Intercultural Capability
- ☐ Personal and Social Capability

Which domain(s) of high ability does your proposed activity cater for?

Please select all that apply. More information on these domains is included on the [Supporting High-Ability Students policy and advisory library page](#).

- ☐ Intellectual (academic) ability
- ☐ Physical ability
- ☐ Creative ability
- ☐ Social (leadership) ability

Which student year levels will your activity be delivered to?

Please select all that apply.

- | | |
|---------------------------------|----------------------------------|
| ☐ Prep | ☐ Year 6 |
| ☐ Year 1 | ☐ Year 7 |
| ☐ Year 2 | ☐ Year 8 |
| ☐ Year 3 | ☐ Year 9 |
| ☐ Year 4 | ☐ Year 10 |
| ☐ Year 5 | |

What is the proposed activity delivery modality?

Please select only one of the following.

- | | |
|---|--|
| ☐ Face-to-Face (F2F) | Facilitators and students are together in the same physical space. This can include incursions and excursions. |
| ☐ Virtual | Facilitators and students all join the session remotely. This can include live webinars or online workshops. |
| ☐ Hybrid Simultaneous (Location split) | Facilitators are in the same physical space with some students, while other students join remotely. This can include a livestreamed masterclass. |
| ☐ Hybrid Sequential (Time split) | Facilitators and students are together in the same physical space for in-person sessions and join remotely for a separate virtual session. This can include a two-part workshop. |

When will the proposed activity be delivered?

Please select all that apply.

- ☐ During school hours
- ☐ After school hours (weekdays)
- ☐ After school hours (weekends)
- ☐ During school holidays

What form will the proposed activity take?

Please select only one of the following.

- | | |
|---|--|
| ☐ Masterclass (Live) | ☐ Hands-on experiment |
| ☐ Masterclass (Recorded) | ☐ Excursion |
| ☐ Workshop | ☐ Incursion |
| ☐ Interactive tutorial | ☐ Other: |
| ☐ Guided site visit | |

How will the activity be supervised?

Please see the VCES 2027–2028 Guidelines for more information about supervision requirements.

Where will the proposed activity be delivered?

Please select only one of the following.

- ☐ Metro Victoria only
- ☐ Regional/rural Victoria only
- ☐ Metro and regional/rural Victoria

How long will the proposed activity run?

Please select only one of the following.

- | | |
|--|------------------------------------|
| ☐ 60-minutes (minimum for Years P-2) | ☐ 4-5 hours |
| ☐ 90-minutes (minimum for Years 3-10) | ☐ 5-6 hours |
| ☐ 2-3 hours | ☐ All day |
| ☐ 3-4 hours | ☐ Other: |

How many days will the proposed activity run over?

Noting that activities may be scheduled as one-off events or as a connected series.

- ☐ Within one day
- ☐ Over consecutive days

Does the proposed activity have pre- or post-event work?

Please note that any asynchronous resources for use by students to be used pre- or post-event must be optional and must not place an undue burden on educators to direct or supervise.

- ☐ Yes
- ☐ No

Is the proposed activity new or existing?

Please select only one of the following.

- ☐ A new activity that is being developed specifically for the series
- ☐ An existing activity that is currently being delivered as part of VCES 2026
- ☐ An existing activity that is being expanded to cater to high-ability learners

If this is an existing activity that is being expanded to cater to high-ability learners, please outline how it substantially differs from your existing activity.

Will you organise student transport for your proposed activity?

☐ Yes

☐ No

What is the minimum and maximum number of students that can participate in the proposed activity over the 2027-2028 calendar years?

Organisations are being asked to provide a minimum and maximum number of students they can comfortably deliver to for each proposed activity over the 2027-2028 calendar years.

Please refer to the VCES 2027–2028 Funding Guidelines and Application Process for more information.

Minimum number of students	
Maximum number of students	

What is the cost-per-student to run the proposed activity?

The cost-per-student must be inclusive of all costs incurred in the delivery of the activity, and no additional funding can be requested on top of the cost-per-student.

When considering the cost of delivery, organisations should note that insurance cannot be factored in as a cost of delivery.

Please note:

- **Must be a dollar amount (AUD denomination)**
- **Amount should be expressed excluding GST**

Cost-per-student	
------------------	--

What is the total cost for the proposed activity?

This should be the cost-per-student x proposed student numbers.

	Minimum number of students activity can cater to	Maximum number of students activity can cater to
Cost-per-student x		

Please specify the component costs that contribute to the cost of delivery

Please include information about all component costs incurred in the delivery of the proposed activity, accounting for all elements involved, including but not limited to:

- travel and accommodation
- staffing salaries
- equipment.

Proposed Activity 1 – Schedule of Delivery

How many activity places do you propose will be allocated over the duration of the series across each term and school holidays?

Please use the proposed maximum number of students for this activity to form your allocation guidance.

If there are no activities planned during a particular term or school holiday period, please leave the relevant cell blank.

	Student allocation
2027	
Term 1, 2027	
Term 1 school holidays, 2027	
Term 2, 2027	
Term 2 school holidays, 2027	
Term 3, 2027	
Term 3 school holidays, 2027	
Term 4, 2027	
2028	
Term 1, 2028	
Term 1 school holidays, 2028	
Term 2, 2028	
Term 2 school holidays, 2028	
Term 3, 2028	
Term 3 school holidays, 2028	
Term 4, 2028	

Proposed Activity 1 – Selection Criteria Responses

All selection criteria must be addressed and should be unique for each proposed activity.

Please adhere to the word limits set out below.

Criteria 1: Alignment with curriculum

Weighting - 10%

Word limit - 300 words

Please outline how the proposed activity is in alignment with the [Victorian Curriculum F–10](#).

Applicants should address:

- the alignment of the proposed program to learning areas and/or capabilities of the Victorian Curriculum F–10.

Criteria 2: Catering to and supporting high ability

Please adhere to the word limits set out below.

Weighting - 20%

Word limit - 500 words

Please outline the extent to which the proposed activity will enrich, extend and challenge high-ability students, and will support them in connecting with like ability peers.

Applicants should address how the activity:

- is designed to engage and cater to high-ability students
- will incorporate higher-order thinking skills
- uses flexibility and creativity to engage high-ability students
- will provide students with access to advanced or deeper content and processes
- will promote interaction and the building of connections between participants.

Criteria 3: Organisational expertise – program

Please adhere to the word limits set out below.

Weighting - 20%

Word limit - 500 words

Please outline the extent to which the organisation has the appropriate knowledge, skills, and expertise to successfully deliver the proposed program to school-aged children.

Applicants should address:

- the personnel within the organisation who will be responsible for developing and delivering the program
- the professional capability and qualifications of these personnel.

Criteria 4: Organisational expertise – admin and promotions

Please adhere to the word limits set out below.

Weighting - 15%

Word limit - 400 words

Please outline the extent to which the organisation has the capacity to administer and promote the proposed activity, inclusive of running a registration process in line with department requirements. Applicants should address:

- how they will schedule and deliver the events (venue, platform etc.), noting that activities outside of school hours are highly regarded
- how they will promote the program in order to attract participants (a high-level marketing plan)
- how they will meet participant survey requirements set by the department
- how they will track participation, engagement, and expenditure for reporting and funding acquittal requirements.

Criteria 5: Inclusivity

Please adhere to the word limits set out below.

Weighting - 15%

Word limit - 400 words

Please outline the extent to which the organisation has the capacity to deliver an inclusive activity. Applicants should address:

- the setting of internal targets for the participation of priority cohorts such as First Nations students, those from regional/rural areas, and those from disadvantaged backgrounds
- what steps will be undertaken to ensure the internal targets are met
- how the program will be designed to support twice-exceptional students.

Criteria 6: Cost effectiveness

Please adhere to the word limits set out below.

Weighting - 10%

Word limit - 250 words

Please outline the extent to which the organisation can deliver a cost-effective program and demonstrate responsible use of public funds.

Applicants should address:

- all costs associated with delivery of the program, including any facilities travel, accommodation, resources, software etc.
- a cost-per-head figure calculated as the total of all costs associated with the delivery of the activity divided by the proposed maximum participant number.

Criteria 7: Risk management

Please adhere to the word limits set out below.

Weighting - 10%

Word limit - 250 words

Please outline the extent to which the organisation can demonstrate satisfactory risk management processes and procedures:

Applicants should address:

- their approach to identifying and mitigating risks associated with the delivery of their proposed program.

Applicant should supply (as attachments):

- all requested certificates of insurance or currency (where applicable).

Applicant should attest that:

- all staff associated with the delivery of the program will either have a valid Working with Children Check or a current Victorian Institute of Teaching registration and will be able to supply copies when submitting their project plan.

Proposed Activity 2 – Activity Details

Activity Name	
---------------	--

Please provide a summary of the proposed activity.

Please ensure to include:

- detailed information about the learning intentions of the activity
- the learning tasks involved
- what the discussion topics will be.

--

Which area(s) of the curriculum does the proposed activity cover?

Please select all that apply. Further details on the Victorian Curriculum F–10 are available on the [Victorian Curriculum and Assessment Authority's website](#).

- ☐ The Arts
- ☐ English
- ☐ Health and Physical Education
- ☐ Humanities
- ☐ Languages
- ☐ Mathematics
- ☐ Science
- ☐ Technologies
- ☐ Critical and Creative Thinking
- ☐ Ethical Capability
- ☐ Intercultural Capability
- ☐ Personal and Social Capability

Which domain(s) of high ability does your proposed activity cater for?

Please select all that apply. More information on these domains is included on the [Supporting High-Ability Students policy and advisory library page](#).

- ☐ Intellectual (academic) ability
- ☐ Physical ability
- ☐ Creative ability
- ☐ Social (leadership) ability

Which student year levels will your activity be delivered to?

Please select all that apply.

- | | |
|---------------------------------|----------------------------------|
| ☐ Prep | ☐ Year 6 |
| ☐ Year 1 | ☐ Year 7 |
| ☐ Year 2 | ☐ Year 8 |
| ☐ Year 3 | ☐ Year 9 |
| ☐ Year 4 | ☐ Year 10 |
| ☐ Year 5 | |

What is the proposed activity delivery modality?

Please select only one of the following.

- | | |
|---|--|
| ☐ Face-to-Face (F2F) | Facilitators and students are together in the same physical space. This can include incursions and excursions. |
| ☐ Virtual | Facilitators and students all join the session remotely. This can include live webinars or online workshops. |
| ☐ Hybrid Simultaneous (Location split) | Facilitators are in the same physical space with some students, while other students join remotely. This can include a livestreamed masterclass. |
| ☐ Hybrid Sequential (Time split) | Facilitators and students are together in the same physical space for in-person sessions and join remotely for a separate virtual session. This can include a two-part workshop. |

When will the proposed activity be delivered?

Please select all that apply.

- ☐ During school hours
- ☐ After school hours (weekdays)
- ☐ After school hours (weekends)
- ☐ During school holidays

What form will the proposed activity take?

Please select only one of the following.

- | | |
|---|--|
| ☐ Masterclass (Live) | ☐ Hands-on experiment |
| ☐ Masterclass (Recorded) | ☐ Excursion |
| ☐ Workshop | ☐ Incursion |
| ☐ Interactive tutorial | ☐ Other: |
| ☐ Guided site visit | |

How will the activity be supervised?

Please see the VCES 2027–2028 Guidelines for more information about supervision requirements.

Where will the proposed activity be delivered?

Please select only one of the following.

- ☐ Metro Victoria only
- ☐ Regional/rural Victoria only
- ☐ Metro and regional/rural Victoria

How long will the proposed activity run?

Please select only one of the following.

- | | |
|--|------------------------------------|
| ☐ 60-minutes (minimum for Years P-2) | ☐ 4-5 hours |
| ☐ 90-minutes (minimum for Years 3-10) | ☐ 5-6 hours |
| ☐ 2-3 hours | ☐ All day |
| ☐ 3-4 hours | ☐ Other: |

How many days will the proposed activity run over?

Noting that activities may be scheduled as one-off events or as a connected series.

- ☐ Within one day
- ☐ Over consecutive days

Does the proposed activity have pre- or post-event work?

Please note that any asynchronous resources for use by students to be used pre- or post-event must be optional and must not place an undue burden on educators to direct or supervise.

- ☐ Yes
- ☐ No

Is the proposed activity new or existing?

Please select only one of the following.

- ☐ A new activity that is being developed specifically for the series
- ☐ An existing activity that is currently being delivered as part of VCES 2026
- ☐ An existing activity that is being expanded to cater to high-ability learners

If this is an existing activity that is being expanded to cater to high-ability learners, please outline how it substantially differs from your existing activity.

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☐ Yes

☐ No

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Cost-per-student	
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Cost-per-student x		

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Proposed Activity 2 – Schedule of Delivery

How many activity places do you propose will be allocated over the duration of the series across each term and school holidays?

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2027	
Term 1, 2027	
Term 1 school holidays, 2027	
Term 2, 2027	
Term 2 school holidays, 2027	
Term 3, 2027	
Term 3 school holidays, 2027	
Term 4, 2027	
2028	
Term 1, 2028	
Term 1 school holidays, 2028	
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Term 3, 2028	
Term 3 school holidays, 2028	
Term 4, 2028	

Proposed Activity 2 – Selection Criteria Responses

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Criteria 1: Alignment with curriculum

Weighting - 10%

Word limit - 300 words

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Weighting - 20%

Word limit - 500 words

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Word limit - 500 words

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Word limit - 400 words

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Word limit - 400 words

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Word limit - 250 words

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Applicant should attest that:

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Proposed Activity 3 – Activity Details

Activity Name	
---------------	--

Please provide a summary of the proposed activity.

Please ensure to include:

- detailed information about the learning intentions of the activity
- the learning tasks involved
- what the discussion topics will be.

--

Which area(s) of the curriculum does the proposed activity cover?

Please select all that apply. Further details on the Victorian Curriculum F–10 are available on the [Victorian Curriculum and Assessment Authority's website](#).

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- ☐ Mathematics
- ☐ Science
- ☐ Technologies
- ☐ Critical and Creative Thinking
- ☐ Ethical Capability
- ☐ Intercultural Capability
- ☐ Personal and Social Capability

Which domain(s) of high ability does your proposed activity cater for?

Please select all that apply. More information on these domains is included on the [Supporting High-Ability Students policy and advisory library page](#).

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- ☐ Social (leadership) ability

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- | | |
|---------------------------------|----------------------------------|
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| ☐ Year 1 | ☐ Year 7 |
| ☐ Year 2 | ☐ Year 8 |
| ☐ Year 3 | ☐ Year 9 |
| ☐ Year 4 | ☐ Year 10 |
| ☐ Year 5 | |

What is the proposed activity delivery modality?

Please select only one of the following.

- | | |
|---|--|
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Please select all that apply.

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- ☐ After school hours (weekdays)
- ☐ After school hours (weekends)
- ☐ During school holidays

What form will the proposed activity take?

Please select only one of the following.

- | | |
|---|--|
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| ☐ Masterclass (Recorded) | ☐ Excursion |
| ☐ Workshop | ☐ Incursion |
| ☐ Interactive tutorial | ☐ Other: |
| ☐ Guided site visit | |

How will the activity be supervised?

Please see the VCES 2027–2028 Guidelines for more information about supervision requirements.

Where will the proposed activity be delivered?

Please select only one of the following.

- ☐ Metro Victoria only
- ☐ Regional/rural Victoria only
- ☐ Metro and regional/rural Victoria

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Please select only one of the following.

- | | |
|--|------------------------------------|
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| ☐ 90-minutes (minimum for Years 3-10) | ☐ 5-6 hours |
| ☐ 2-3 hours | ☐ All day |
| ☐ 3-4 hours | ☐ Other: |

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Please note that any asynchronous resources for use by students to be used pre- or post-event must be optional and must not place an undue burden on educators to direct or supervise.

- ☐ Yes
- ☐ No

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Please select only one of the following.

- ☐ A new activity that is being developed specifically for the series
- ☐ An existing activity that is currently being delivered as part of VCES 2026
- ☐ An existing activity that is being expanded to cater to high-ability learners

If this is an existing activity that is being expanded to cater to high-ability learners, please outline how it substantially differs from your existing activity.

Will you organise student transport for your proposed activity?

☐ Yes

☐ No

What is the minimum and maximum number of students that can participate in the proposed activity over the 2027-2028 calendar years?

Organisations are being asked to provide a minimum and maximum number of students they can comfortably deliver to for each proposed activity over the 2027-2028 calendar years.

Please refer to the VCES 2027–2028 Funding Guidelines and Application Process for more information.

Minimum number of students	
Maximum number of students	

What is the cost-per-student to run the proposed activity?

The cost-per-student must be inclusive of all costs incurred in the delivery of the activity, and no additional funding can be requested on top of the cost-per-student.

When considering the cost of delivery, organisations should note that insurance cannot be factored in as a cost of delivery.

Please note:

- **Must be a dollar amount (AUD denomination)**
- **Amount should be expressed excluding GST**

Cost-per-student	
------------------	--

What is the total cost for the proposed activity?

This should be the cost-per-student x proposed student numbers.

	Minimum number of students activity can cater to	Maximum number of students activity can cater to
Cost-per-student x		

Please specify the component costs that contribute to the cost of delivery

Please include information about all component costs incurred in the delivery of the proposed activity, accounting for all elements involved, including but not limited to:

- travel and accommodation
- staffing salaries
- equipment.

Proposed Activity 3 – Schedule of Delivery

How many activity places do you propose will be allocated over the duration of the series across each term and school holidays?

Please use the proposed maximum number of students for this activity to form your allocation guidance.

If there are no activities planned during a particular term or school holiday period, please leave the relevant cell blank.

	Student allocation
2027	
Term 1, 2027	
Term 1 school holidays, 2027	
Term 2, 2027	
Term 2 school holidays, 2027	
Term 3, 2027	
Term 3 school holidays, 2027	
Term 4, 2027	
2028	
Term 1, 2028	
Term 1 school holidays, 2028	
Term 2, 2028	
Term 2 school holidays, 2028	
Term 3, 2028	
Term 3 school holidays, 2028	
Term 4, 2028	

Proposed Activity 3 – Selection Criteria Responses

All selection criteria must be addressed and should be unique for each proposed activity.

Please adhere to the word limits set out below.

Criteria 1: Alignment with curriculum

Weighting - 10%

Word limit - 300 words

Please outline how the proposed activity is in alignment with the [Victorian Curriculum F–10](#).

Applicants should address:

- the alignment of the proposed program to learning areas and/or capabilities of the Victorian Curriculum F–10.

Criteria 2: Catering to and supporting high ability

Please adhere to the word limits set out below.

Weighting - 20%

Word limit - 500 words

Please outline the extent to which the proposed activity will enrich, extend and challenge high-ability students, and will support them in connecting with like ability peers.

Applicants should address how the activity:

- is designed to engage and cater to high-ability students
- will incorporate higher-order thinking skills
- uses flexibility and creativity to engage high-ability students
- will provide students with access to advanced or deeper content and processes
- will promote interaction and the building of connections between participants.

Criteria 3: Organisational expertise – program

Please adhere to the word limits set out below.

Weighting - 20%

Word limit - 500 words

Please outline the extent to which the organisation has the appropriate knowledge, skills, and expertise to successfully deliver the proposed program to school-aged children.

Applicants should address:

- the personnel within the organisation who will be responsible for developing and delivering the program
- the professional capability and qualifications of these personnel.

Criteria 4: Organisational expertise – admin and promotions

Please adhere to the word limits set out below.

Weighting - 15%

Word limit - 400 words

Please outline the extent to which the organisation has the capacity to administer and promote the proposed activity, inclusive of running a registration process in line with department requirements. Applicants should address:

- how they will schedule and deliver the events (venue, platform etc.), noting that activities outside of school hours are highly regarded
- how they will promote the program in order to attract participants (a high-level marketing plan)
- how they will meet participant survey requirements set by the department
- how they will track participation, engagement, and expenditure for reporting and funding acquittal requirements.

Criteria 5: Inclusivity

Please adhere to the word limits set out below.

Weighting - 15%

Word limit - 400 words

Please outline the extent to which the organisation has the capacity to deliver an inclusive activity. Applicants should address:

- the setting of internal targets for the participation of priority cohorts such as First Nations students, those from regional/rural areas, and those from disadvantaged backgrounds
- what steps will be undertaken to ensure the internal targets are met
- how the program will be designed to support twice-exceptional students.

Criteria 6: Cost effectiveness

Please adhere to the word limits set out below.

Weighting - 10%

Word limit - 250 words

Please outline the extent to which the organisation can deliver a cost-effective program and demonstrate responsible use of public funds.

Applicants should address:

- all costs associated with delivery of the program, including any facilities travel, accommodation, resources, software etc.
- a cost-per-head figure calculated as the total of all costs associated with the delivery of the activity divided by the proposed maximum participant number.

Criteria 7: Risk management

Please adhere to the word limits set out below.

Weighting - 10%

Word limit - 250 words

Please outline the extent to which the organisation can demonstrate satisfactory risk management processes and procedures:

Applicants should address:

- their approach to identifying and mitigating risks associated with the delivery of their proposed program.

Applicant should supply (as attachments):

- all requested certificates of insurance or currency (where applicable).

Applicant should attest that:

- all staff associated with the delivery of the program will either have a valid Working with Children Check or a current Victorian Institute of Teaching registration and will be able to supply copies when submitting their project plan.

Proposed Activity 4 – Activity Details

Activity Name	
---------------	--

Please provide a summary of the proposed activity.

Please ensure to include:

- detailed information about the learning intentions of the activity
- the learning tasks involved
- what the discussion topics will be.

--

Which area(s) of the curriculum does the proposed activity cover?

Please select all that apply. Further details on the Victorian Curriculum F–10 are available on the [Victorian Curriculum and Assessment Authority's website](#).

- ☐ The Arts
- ☐ English
- ☐ Health and Physical Education
- ☐ Humanities
- ☐ Languages
- ☐ Mathematics
- ☐ Science
- ☐ Technologies
- ☐ Critical and Creative Thinking
- ☐ Ethical Capability
- ☐ Intercultural Capability
- ☐ Personal and Social Capability

Which domain(s) of high ability does your proposed activity cater for?

Please select all that apply. More information on these domains is included on the [Supporting High-Ability Students policy and advisory library page](#).

- ☐ Intellectual (academic) ability
- ☐ Physical ability
- ☐ Creative ability
- ☐ Social (leadership) ability

Which student year levels will your activity be delivered to?

Please select all that apply.

- | | |
|---------------------------------|----------------------------------|
| ☐ Prep | ☐ Year 6 |
| ☐ Year 1 | ☐ Year 7 |
| ☐ Year 2 | ☐ Year 8 |
| ☐ Year 3 | ☐ Year 9 |
| ☐ Year 4 | ☐ Year 10 |
| ☐ Year 5 | |

What is the proposed activity delivery modality?

Please select only one of the following.

- | | |
|---|--|
| ☐ Face-to-Face (F2F) | Facilitators and students are together in the same physical space. This can include incursions and excursions. |
| ☐ Virtual | Facilitators and students all join the session remotely. This can include live webinars or online workshops. |
| ☐ Hybrid Simultaneous (Location split) | Facilitators are in the same physical space with some students, while other students join remotely. This can include a livestreamed masterclass. |
| ☐ Hybrid Sequential (Time split) | Facilitators and students are together in the same physical space for in-person sessions and join remotely for a separate virtual session. This can include a two-part workshop. |

When will the proposed activity be delivered?

Please select all that apply.

- ☐ During school hours
- ☐ After school hours (weekdays)
- ☐ After school hours (weekends)
- ☐ During school holidays

What form will the proposed activity take?

Please select only one of the following.

- | | |
|---|--|
| ☐ Masterclass (Live) | ☐ Hands-on experiment |
| ☐ Masterclass (Recorded) | ☐ Excursion |
| ☐ Workshop | ☐ Incursion |
| ☐ Interactive tutorial | ☐ Other: |
| ☐ Guided site visit | |

How will the activity be supervised?

Please see the VCES 2027–2028 Guidelines for more information about supervision requirements.

Where will the proposed activity be delivered?

Please select only one of the following.

- ☐ Metro Victoria only
- ☐ Regional/rural Victoria only
- ☐ Metro and regional/rural Victoria

How long will the proposed activity run?

Please select only one of the following.

- | | |
|--|------------------------------------|
| ☐ 60-minutes (minimum for Years P-2) | ☐ 4-5 hours |
| ☐ 90-minutes (minimum for Years 3-10) | ☐ 5-6 hours |
| ☐ 2-3 hours | ☐ All day |
| ☐ 3-4 hours | ☐ Other: |

How many days will the proposed activity run over?

Noting that activities may be scheduled as one-off events or as a connected series.

- ☐ Within one day
- ☐ Over consecutive days

Does the proposed activity have pre- or post-event work?

Please note that any asynchronous resources for use by students to be used pre- or post-event must be optional and must not place an undue burden on educators to direct or supervise.

- ☐ Yes
- ☐ No

Is the proposed activity new or existing?

Please select only one of the following.

- ☐ A new activity that is being developed specifically for the series
- ☐ An existing activity that is currently being delivered as part of VCES 2026
- ☐ An existing activity that is being expanded to cater to high-ability learners

If this is an existing activity that is being expanded to cater to high-ability learners, please outline how it substantially differs from your existing activity.

Will you organise student transport for your proposed activity?

☐ Yes

☐ No

What is the minimum and maximum number of students that can participate in the proposed activity over the 2027-2028 calendar years?

Organisations are being asked to provide a minimum and maximum number of students they can comfortably deliver to for each proposed activity over the 2027-2028 calendar years.

Please refer to the VCES 2027–2028 Funding Guidelines and Application Process for more information.

Minimum number of students	
Maximum number of students	

What is the cost-per-student to run the proposed activity?

The cost-per-student must be inclusive of all costs incurred in the delivery of the activity, and no additional funding can be requested on top of the cost-per-student.

When considering the cost of delivery, organisations should note that insurance cannot be factored in as a cost of delivery.

Please note:

- **Must be a dollar amount (AUD denomination)**
- **Amount should be expressed excluding GST**

Cost-per-student	
------------------	--

What is the total cost for the proposed activity?

This should be the cost-per-student x proposed student numbers.

	Minimum number of students activity can cater to	Maximum number of students activity can cater to
Cost-per-student x		

Please specify the component costs that contribute to the cost of delivery

Please include information about all component costs incurred in the delivery of the proposed activity, accounting for all elements involved, including but not limited to:

- travel and accommodation
- staffing salaries
- equipment.

Proposed Activity 4 – Schedule of Delivery

How many activity places do you propose will be allocated over the duration of the series across each term and school holidays?

Please use the proposed maximum number of students for this activity to form your allocation guidance.

If there are no activities planned during a particular term or school holiday period, please leave the relevant cell blank.

	Student allocation
2027	
Term 1, 2027	
Term 1 school holidays, 2027	
Term 2, 2027	
Term 2 school holidays, 2027	
Term 3, 2027	
Term 3 school holidays, 2027	
Term 4, 2027	
2028	
Term 1, 2028	
Term 1 school holidays, 2028	
Term 2, 2028	
Term 2 school holidays, 2028	
Term 3, 2028	
Term 3 school holidays, 2028	
Term 4, 2028	

Proposed Activity 4 – Selection Criteria Responses

All selection criteria must be addressed and should be unique for each proposed activity.

Please adhere to the word limits set out below.

Criteria 1: Alignment with curriculum

Weighting - 10%

Word limit - 300 words

Please outline how the proposed activity is in alignment with the [Victorian Curriculum F–10](#).

Applicants should address:

- the alignment of the proposed program to learning areas and/or capabilities of the Victorian Curriculum F–10.

Criteria 2: Catering to and supporting high ability

Please adhere to the word limits set out below.

Weighting - 20%

Word limit - 500 words

Please outline the extent to which the proposed activity will enrich, extend and challenge high-ability students, and will support them in connecting with like ability peers.

Applicants should address how the activity:

- is designed to engage and cater to high-ability students
- will incorporate higher-order thinking skills
- uses flexibility and creativity to engage high-ability students
- will provide students with access to advanced or deeper content and processes
- will promote interaction and the building of connections between participants.

Criteria 3: Organisational expertise – program

Please adhere to the word limits set out below.

Weighting - 20%

Word limit - 500 words

Please outline the extent to which the organisation has the appropriate knowledge, skills, and expertise to successfully deliver the proposed program to school-aged children.

Applicants should address:

- the personnel within the organisation who will be responsible for developing and delivering the program
- the professional capability and qualifications of these personnel.

Criteria 4: Organisational expertise – admin and promotions

Please adhere to the word limits set out below.

Weighting - 15%

Word limit - 400 words

Please outline the extent to which the organisation has the capacity to administer and promote the proposed activity, inclusive of running a registration process in line with department requirements. Applicants should address:

- how they will schedule and deliver the events (venue, platform etc.), noting that activities outside of school hours are highly regarded
- how they will promote the program in order to attract participants (a high-level marketing plan)
- how they will meet participant survey requirements set by the department
- how they will track participation, engagement, and expenditure for reporting and funding acquittal requirements.

Criteria 5: Inclusivity

Please adhere to the word limits set out below.

Weighting - 15%

Word limit - 400 words

Please outline the extent to which the organisation has the capacity to deliver an inclusive activity. Applicants should address:

- the setting of internal targets for the participation of priority cohorts such as First Nations students, those from regional/rural areas, and those from disadvantaged backgrounds
- what steps will be undertaken to ensure the internal targets are met
- how the program will be designed to support twice-exceptional students.

Criteria 6: Cost effectiveness

Please adhere to the word limits set out below.

Weighting - 10%

Word limit - 250 words

Please outline the extent to which the organisation can deliver a cost-effective program and demonstrate responsible use of public funds.

Applicants should address:

- all costs associated with delivery of the program, including any facilities travel, accommodation, resources, software etc.
- a cost-per-head figure calculated as the total of all costs associated with the delivery of the activity divided by the proposed maximum participant number.

Criteria 7: Risk management

Please adhere to the word limits set out below.

Weighting - 10%

Word limit - 250 words

Please outline the extent to which the organisation can demonstrate satisfactory risk management processes and procedures:

Applicants should address:

- their approach to identifying and mitigating risks associated with the delivery of their proposed program.

Applicant should supply (as attachments):

- all requested certificates of insurance or currency (where applicable).

Applicant should attest that:

- all staff associated with the delivery of the program will either have a valid Working with Children Check or a current Victorian Institute of Teaching registration and will be able to supply copies when submitting their project plan.

Proposed Activity 5 – Activity Details

Activity Name	
---------------	--

Please provide a summary of the proposed activity.

Please ensure to include:

- detailed information about the learning intentions of the activity
- the learning tasks involved
- what the discussion topics will be.

--

Which area(s) of the curriculum does the proposed activity cover?

Please select all that apply. Further details on the Victorian Curriculum F–10 are available on the [Victorian Curriculum and Assessment Authority's website](#).

- ☐ The Arts
- ☐ English
- ☐ Health and Physical Education
- ☐ Humanities
- ☐ Languages
- ☐ Mathematics
- ☐ Science
- ☐ Technologies
- ☐ Critical and Creative Thinking
- ☐ Ethical Capability
- ☐ Intercultural Capability
- ☐ Personal and Social Capability

Which domain(s) of high ability does your proposed activity cater for?

Please select all that apply. More information on these domains is included on the [Supporting High-Ability Students policy and advisory library page](#).

- ☐ Intellectual (academic) ability
- ☐ Physical ability
- ☐ Creative ability
- ☐ Social (leadership) ability

Which student year levels will your activity be delivered to?

Please select all that apply.

- | | |
|---------------------------------|----------------------------------|
| ☐ Prep | ☐ Year 6 |
| ☐ Year 1 | ☐ Year 7 |
| ☐ Year 2 | ☐ Year 8 |
| ☐ Year 3 | ☐ Year 9 |
| ☐ Year 4 | ☐ Year 10 |
| ☐ Year 5 | |

What is the proposed activity delivery modality?

Please select only one of the following.

- | | |
|---|--|
| ☐ Face-to-Face (F2F) | Facilitators and students are together in the same physical space. This can include incursions and excursions. |
| ☐ Virtual | Facilitators and students all join the session remotely. This can include live webinars or online workshops. |
| ☐ Hybrid Simultaneous (Location split) | Facilitators are in the same physical space with some students, while other students join remotely. This can include a livestreamed masterclass. |
| ☐ Hybrid Sequential (Time split) | Facilitators and students are together in the same physical space for in-person sessions and join remotely for a separate virtual session. This can include a two-part workshop. |

When will the proposed activity be delivered?

Please select all that apply.

- ☐ During school hours
- ☐ After school hours (weekdays)
- ☐ After school hours (weekends)
- ☐ During school holidays

What form will the proposed activity take?

Please select only one of the following.

- | | |
|---|--|
| ☐ Masterclass (Live) | ☐ Hands-on experiment |
| ☐ Masterclass (Recorded) | ☐ Excursion |
| ☐ Workshop | ☐ Incursion |
| ☐ Interactive tutorial | ☐ Other: |
| ☐ Guided site visit | |

How will the activity be supervised?

Please see the VCES 2027–2028 Guidelines for more information about supervision requirements.

Where will the proposed activity be delivered?

Please select only one of the following.

- ☐ Metro Victoria only
- ☐ Regional/rural Victoria only
- ☐ Metro and regional/rural Victoria

How long will the proposed activity run?

Please select only one of the following.

- | | |
|--|------------------------------------|
| ☐ 60-minutes (minimum for Years P-2) | ☐ 4-5 hours |
| ☐ 90-minutes (minimum for Years 3-10) | ☐ 5-6 hours |
| ☐ 2-3 hours | ☐ All day |
| ☐ 3-4 hours | ☐ Other: |

How many days will the proposed activity run over?

Noting that activities may be scheduled as one-off events or as a connected series.

- ☐ Within one day
- ☐ Over consecutive days

Does the proposed activity have pre- or post-event work?

Please note that any asynchronous resources for use by students to be used pre- or post-event must be optional and must not place an undue burden on educators to direct or supervise.

- ☐ Yes
- ☐ No

Is the proposed activity new or existing?

Please select only one of the following.

- ☐ A new activity that is being developed specifically for the series
- ☐ An existing activity that is currently being delivered as part of VCES 2026
- ☐ An existing activity that is being expanded to cater to high-ability learners

If this is an existing activity that is being expanded to cater to high-ability learners, please outline how it substantially differs from your existing activity.

Will you organise student transport for your proposed activity?

☐ Yes

☐ No

What is the minimum and maximum number of students that can participate in the proposed activity over the 2027-2028 calendar years?

Organisations are being asked to provide a minimum and maximum number of students they can comfortably deliver to for each proposed activity over the 2027-2028 calendar years.

Please refer to the VCES 2027–2028 Funding Guidelines and Application Process for more information.

Minimum number of students	
Maximum number of students	

What is the cost-per-student to run the proposed activity?

The cost-per-student must be inclusive of all costs incurred in the delivery of the activity, and no additional funding can be requested on top of the cost-per-student.

When considering the cost of delivery, organisations should note that insurance cannot be factored in as a cost of delivery.

Please note:

- **Must be a dollar amount (AUD denomination)**
- **Amount should be expressed excluding GST**

Cost-per-student	
------------------	--

What is the total cost for the proposed activity?

This should be the cost-per-student x proposed student numbers.

	Minimum number of students activity can cater to	Maximum number of students activity can cater to
Cost-per-student x		

Please specify the component costs that contribute to the cost of delivery

Please include information about all component costs incurred in the delivery of the proposed activity, accounting for all elements involved, including but not limited to:

- travel and accommodation
- staffing salaries
- equipment.

Proposed Activity 5 – Schedule of Delivery

How many activity places do you propose will be allocated over the duration of the series across each term and school holidays?

Please use the proposed maximum number of students for this activity to form your allocation guidance.

If there are no activities planned during a particular term or school holiday period, please leave the relevant cell blank.

	Student allocation
2027	
Term 1, 2027	
Term 1 school holidays, 2027	
Term 2, 2027	
Term 2 school holidays, 2027	
Term 3, 2027	
Term 3 school holidays, 2027	
Term 4, 2027	
2028	
Term 1, 2028	
Term 1 school holidays, 2028	
Term 2, 2028	
Term 2 school holidays, 2028	
Term 3, 2028	
Term 3 school holidays, 2028	
Term 4, 2028	

Proposed Activity 5 – Selection Criteria Responses

All selection criteria must be addressed and should be unique for each proposed activity.

Please adhere to the word limits set out below.

Criteria 1: Alignment with curriculum

Weighting - 10%

Word limit - 300 words

Please outline how the proposed activity is in alignment with the [Victorian Curriculum F–10](#).

Applicants should address:

- the alignment of the proposed program to learning areas and/or capabilities of the Victorian Curriculum F–10.

Criteria 2: Catering to and supporting high ability

Please adhere to the word limits set out below.

Weighting - 20%

Word limit - 500 words

Please outline the extent to which the proposed activity will enrich, extend and challenge high-ability students, and will support them in connecting with like ability peers.

Applicants should address how the activity:

- is designed to engage and cater to high-ability students
- will incorporate higher-order thinking skills
- uses flexibility and creativity to engage high-ability students
- will provide students with access to advanced or deeper content and processes
- will promote interaction and the building of connections between participants.

Criteria 3: Organisational expertise – program

Please adhere to the word limits set out below.

Weighting - 20%

Word limit - 500 words

Please outline the extent to which the organisation has the appropriate knowledge, skills, and expertise to successfully deliver the proposed program to school-aged children.

Applicants should address:

- the personnel within the organisation who will be responsible for developing and delivering the program
- the professional capability and qualifications of these personnel.

Criteria 4: Organisational expertise – admin and promotions

Please adhere to the word limits set out below.

Weighting - 15%

Word limit - 400 words

Please outline the extent to which the organisation has the capacity to administer and promote the proposed activity, inclusive of running a registration process in line with department requirements. Applicants should address:

- how they will schedule and deliver the events (venue, platform etc.), noting that activities outside of school hours are highly regarded
- how they will promote the program in order to attract participants (a high-level marketing plan)
- how they will meet participant survey requirements set by the department
- how they will track participation, engagement, and expenditure for reporting and funding acquittal requirements.

Criteria 5: Inclusivity

Please adhere to the word limits set out below.

Weighting - 15%

Word limit - 400 words

Please outline the extent to which the organisation has the capacity to deliver an inclusive activity. Applicants should address:

- the setting of internal targets for the participation of priority cohorts such as First Nations students, those from regional/rural areas, and those from disadvantaged backgrounds
- what steps will be undertaken to ensure the internal targets are met
- how the program will be designed to support twice-exceptional students.

Criteria 6: Cost effectiveness

Please adhere to the word limits set out below.

Weighting - 10%

Word limit - 250 words

Please outline the extent to which the organisation can deliver a cost-effective program and demonstrate responsible use of public funds.

Applicants should address:

- all costs associated with delivery of the program, including any facilities travel, accommodation, resources, software etc.
- a cost-per-head figure calculated as the total of all costs associated with the delivery of the activity divided by the proposed maximum participant number.

Criteria 7: Risk management

Please adhere to the word limits set out below.

Weighting - 10%

Word limit - 250 words

Please outline the extent to which the organisation can demonstrate satisfactory risk management processes and procedures:

Applicants should address:

- their approach to identifying and mitigating risks associated with the delivery of their proposed program.

Applicant should supply (as attachments):

- all requested certificates of insurance or currency (where applicable).

Applicant should attest that:

- all staff associated with the delivery of the program will either have a valid Working with Children Check or a current Victorian Institute of Teaching registration and will be able to supply copies when submitting their project plan.

Total Funding Request

How much funding are you requesting in total over the duration of the 2027–2028 series?

Please use the proposed maximum number of students for each activity x cost-per-student to form your total funding request for VCES 2027–2028. This should align with the total cost for each proposed activity.

The cost-per-student must be inclusive of all costs incurred in the delivery of each activity, and no additional funding can be requested on top of the cost-per-student. Organisations should note that insurance cannot be factored in as a cost of delivery.

Please note:

- **Must be a dollar amount (AUD denomination)**
- **Amount should be expressed excluding GST**

	Maximum combined student numbers x cost-per-student
Activity 1	
Activity 2	
Activity 3	
Activity 4	
Activity 5	
Total Funding Request	

Declaration

I have read and understood the Victorian Challenge and Enrichment Series 2027–2028 Funding Guidelines and Application Process published by the Department of Education.

☐ Agree

This application complies with all requirements stated in the abovementioned document.

☐ Agree

I attest that the organisation has the following in place.

- Child Safety policies and procedures, including:
 - Staff have valid Working with Children Checks or Victorian Institute of Teaching registrations
 - The organisation adheres to the current [Victorian Child Safe Standards](#).
- Financial management and procedures required to responsibly use public funds.
- A risk management plan to satisfactorily mitigate risks associated with all proposed activities.

☐ Agree

I attest that I will submit all required documents with this application and acknowledge that failure to provide a complete application will result in this application being rejected.

☐ Agree

Attachments that may be required

Please see the VCES 2027–2028 Funding Guidelines and Application Process for more information about the following and to determine which documents you need to attach.

- Insurance to cover [Betrayal of Trust requirements](#), including:
 - Certificate of Currency of Public Liability insurance (minimum \$10 million).
 - AND
 - Certificate of Currency of Professional Indemnity insurance (Indemnifies for liability for child abuse without exclusion or limitation; \$5 million per claim, or \$10 million per year on aggregate).
 - OR
 - A quote from an insurance provider with the expectation that the insurance will be finalised in time for commencement of 2027 delivery of the program.
- Evidence of Incorporation Status (must be an incorporation certificate).

Applicant's Statement

I confirm that all information and documentation required has been provided, and I declare that the information contained in this application is true and correct to the best of my knowledge and belief.

Name	
Signature	
Date	