**Post Sponsorship Evaluation Report - to be done BY THE SCHOOL at the completion of the SPONSORSHIP WHEN THE VALUE OF THE SPONSORSHIP IS GREATER THAN $25,000**

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| --- | --- |
| Sponsorship title: |  |
| Type of Sponsorship:  (Incoming or Outgoing) |  |
| Sponsorship dates: |  |
| Sponsoring / Sponsored organisation: |  |
| Address of the organisation: |  |
| Contact person: |  |
| Telephone: |  |
| The School contact person / title: |  |
| Amount received/nature of in-kind sponsorship (for incoming sponsorship only): |  |
| Evaluated by (Name / Title) |  |

**Evaluation of the Sponsorship: 🞏 Good 🞏 Satisfactory 🞏 Unsatisfactory**

|  |
| --- |
| What did the sponsorship involve? Provide a summary of events and activities? |
| What benefits did the sponsorship/events and activities deliver for the School? |
| Was the sponsorship well managed? |
| Has the sponsorship met your Project’s objectives? |
| What are the lessons-learned from this process and how we can improve it in the future? |
| Any other comments and/or stakeholders feedback? |