## Attachment 2: Responsible Person on duty record

**Quality area 7: Governance and leadership**

**Standard 7.1.2: Systems are in place to manage risk and enable the effective management and operation of a quality service**

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| **Date** | **Name of Responsible Person** | **Time in** | **Signature** | **Time out** | **Signature** | **Registered position**NS = nominated supervisorPIDTDC = person in day-to-day chargeAP = approved provider |
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