# Healthy eating in the National Quality Standard

A guide for early childhood education and care services







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This document is also available on the internet at <a href="education.vic.gov.au/childhood/providers/regulation/Pages/healthyeatingNQS.aspx">education.vic.gov.au/childhood/providers/regulation/Pages/healthyeatingNQS.aspx</a>

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# Introduction

The National Quality Framework<sup>1</sup> helps children get the best start in life by raising quality and consistency in education and care services across Australia, including kindergartens, long day care, family day care, and outside school hours care. An important objective of the National Quality Framework is to ensure the safety, health and wellbeing of all children attending education and care services.

The purpose of this resource is to assist education and care services to provide appropriate nutrition to children, promote healthy eating and meet the requirements of element 2.1.3 of the National Quality Standard<sup>2</sup> (NQS) and the National Legislation which comprises the *Education and Care Services National Law Act 2010*<sup>2</sup> (National Law) and the Education and Care Services National Regulations 2011<sup>2</sup> (National Regulations).

Anyone involved in promoting healthy eating or providing food and beverages to children in care in Australia can use this resource. This includes directors, coordinators, early childhood teachers, educators, cooks and other staff. Authorised officers can also use this resource to assist them in determining whether education and care services meet the requirements of element 2.1.3 of the NQS and the National Legislation.

### How to use this guide

The information in this resource is divided into two sections to cover the three rating levels. Section 1 considers the 'exceeding' themes, and section 2 provides guidance on 'working towards' and 'meeting' ratings.

### Section 1 - Exceeding themes

· Exceeding themes explained

### **Section 2 - Guides**

Follow the guides according to the type of service:

- Guide A: Long day care services providing food and beverages
- · Guide B: Outside school hours care services providing food and beverages
- Guide C: Family day care services providing food and beverages
- Guide D: Kindergarten and other education and care services where food and beverages are not provided by the service

Each guide provides examples of how providers, services, nominated supervisors and educators might meet their obligations under the NQS and National Legislation. This guide does not replace the NQS and National Legislation and is provided solely for guidance and assistance. Approved providers and those working directly with children should read and understand the NQS and National Legislation.

As a general approach, each guide highlights key items of the NQS and National Legislation but it is not exhaustive. This information is provided as guidance only.

<sup>&</sup>lt;sup>2</sup> Available at: <u>education.vic.gov.au/childhood/providers/regulation/Pages/nqf.aspx</u>

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<sup>&</sup>lt;sup>1</sup> Information about the National Quality Framework is available at: <a href="mailto:acecqa.gov.au/ngf/about">acecqa.gov.au/ngf/about</a>

<sup>•</sup> any images, photographs, trademarks or branding, including the Victorian Government logo and the DET logo; and

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# Background

Education and care services must meet the requirements of the National Quality Framework; the National Law, the National Regulations and the NQS.

### The National Quality Standard

Education and care services are assessed and rated against the NQS. There are seven quality areas, each containing standards and elements. Healthy eating and children's nutrition is included in *Quality Area 2 - Children's health and safety*.

Quality Area 2 - Children's health and safety

Quality Area 2 - Children's health and safety focuses on supporting and promoting children's health and safety when they are attending education and care services. In particular, element 2.1.3 states that:

Healthy eating and physical activity are promoted and appropriate for each child.

What are the requirements for healthy eating and children's nutrition?

The NQS and National Regulations require that all services (whether or not they provide food and beverages):

- actively promote healthy eating (element 2.1.3)
- have in place policies and procedures in relation to nutrition, food and beverages, dietary requirements and ensure policies and procedures are followed (regulations 168(2) and 170)
- ensure children have access to safe drinking water at all times (regulation 78)
- ensure children are offered food and beverages appropriate to the needs of each child on a regular basis throughout the day (regulation 78).

In addition, services that provide food and beverages must:

- ensure that food and beverage is nutritious and adequate in quantity (regulation 79)
- ensure that food and beverage is appropriate for each child's growth and developmental needs and cultural, religious or health requirements (regulation 79)
- have the weekly menu displayed and accessible to parents and carers of children being educated and cared for by the service (regulation 80)
- ensure that the weekly menu accurately describes the food and beverages to be provided by the service each day (regulation 80).



### **Guiding principles**

Information in this resource is based on principles in the:

- Australian Dietary Guidelines
- Get Up & Grow resources<sup>4</sup>
- Victorian Menu planning guidelines for long day care, Menu planning checklist for family day care and Food and drink guidelines for outside school hours care.

### Links with health programs and services

For education and care services in Victoria that are working towards meeting the Achievement Program's Healthy Eating and Oral Health benchmarks and/or the Smiles 4 Miles award, it is desirable that the service has a 'meeting' or 'exceeding' rating for standard 2.1.

### **Healthy Eating Advisory Service**

The Healthy Eating Advisory Service is funded by the Victorian Government to support early childhood services to achieve healthy eating learning environments. The support is free of charge, we prioritise equality for all children to have access to healthy food and only provide advice based on scientific evidence as we're a team of accredited dietitians and nutritionists.

### **Achievement Program**

The Achievement Program<sup>®</sup> is making it easier for Victorian children and adults to be healthier. The program closely aligns with the NQS and *Victorian Early Years Learning and Development Framework*. It supports the integration of health and wellbeing strategies into a comprehensive 'whole service approach' to health and wellbeing which is integrated into Quality Improvement Plans. It's free to participate and gives services tools and support to build on their current healthy practices. Supported by the Victorian Government, services receive recognition once healthy changes are achieved.

### **Smiles 4 Miles Program**

Smiles 4 Miles<sup>®</sup> is an initiative of Dental Health Services Victoria (DHSV) which uses a settings-based approach to improve the oral health of children and their families in high risk areas of Victoria.

### Stephanie Alexander Kitchen Garden Foundation

Stephanie Alexander Kitchen Garden Foundation<sup>9</sup> provides the inspiration, information, professional learning and support for educational institutions to deliver pleasurable food education, in conjunction with educators, partners and the wider community.



<sup>&</sup>lt;sup>3</sup> National Health and Medical Research Council, *Australian Dietary Guidelines*, Commonwealth of Australia, 2013. Available at: eatforhealth.gov.au

<sup>&</sup>lt;sup>4</sup> Australian Government Department of Health, *Get up & grow: healthy eating and physical activity for early childhood resources*, Commonwealth of Australia, 2013. Available at: <a href="health.gov.au/internet/main/publishing.nsf/Content/phd-early-childhood-nutrition-resources">health.gov.au/internet/main/publishing.nsf/Content/phd-early-childhood-nutrition-resources</a>

<sup>&</sup>lt;sup>5</sup> Healthy Eating Advisory Service, *Menu planning guidelines*, Department of Health & Human Services, 2012. Available at: <a href="heas.health.vic.gov.au">heas.health.vic.gov.au</a>

 $<sup>^{6} \ \</sup> Information \ about \ the \ Achievement \ Program \ is \ available \ at: \ \underline{achievement program.health.vic.gov.au}.$ 

Available at: <a href="mailto:education.vic.gov.au/childhood/providers/edcare/Pages/veyladf.aspx">edcare/Pages/veyladf.aspx</a>.

<sup>&</sup>lt;sup>8</sup> Available at: <a href="mailto:dhsv.org.au/oral-health-programs/smiles4miles">dhsv.org.au/oral-health-programs/smiles4miles</a>

<sup>&</sup>lt;sup>9</sup> Available at: kitchengardenfoundation.org.au

### **Definitions**

### Infants

The term 'infant' refers to a child aged less than 12 months. This is consistent with terminology in the National Health and Medical Research Council *Infant Feeding Guidelines*.

### The five food groups

The Australian Dietary Guidelines recommend five food groups which should be enjoyed every day for good health. These include:

- fruit
- grain (cereal) foods, mostly wholegrain and/or high cereal fibre varieties e.g. breads, breakfast cereals, rice, pasta, noodles, couscous, barley, quinoa, polenta, flour, crispbreads, rice cakes
- lean meat and poultry, fish, eggs, tofu, nuts and seeds and legumes/beans
- · milk, yoghurt, cheese and/or alternatives
- · vegetables and legumes/beans.

### Iron-containing foods

The *Infant Feeding Guidelines* recommend that the introduction of solid foods at around 6 months should start with iron-containing foods. Examples of iron-containing foods which are suitable for infants include:

- · iron-fortified infant cereals
- · pureed meat, poultry and fish
- · cooked tofu and legumes.

### **Discretionary choices**

In the *Australian Dietary Guidelines*, the term 'discretionary choices' describes food and beverages which are not necessary to be part of a balanced diet. These should not be available on the regular menu at early childhood education and care services. Examples of discretionary food and beverages include:

- · confectionery, chocolate, jelly, lollies
- high fat/sugar sweet biscuits
- · chips and high fat/salty savoury biscuits
- high fat/sugar cakes and slices
- · cream and ice cream
- deep fried foods
- sausage rolls and pasties, most fast food and takeaway foods
- some processed meats (e.g. sausages, frankfurts/hot dogs, salami, strasburg, devon, some commercial chicken nuggets and fish fingers)
- soft drinks, fruit drinks, cordial, sports drinks, sports waters, flavoured waters, flavoured mineral waters, iced teas and energy drinks.

Whilst some discretionary choices may be provided for special occasions and celebrations, the following items should *never* be provided:

<sup>&</sup>lt;sup>10</sup> National Health and Medical Research Council, *Infant feeding guidelines: Information for health workers*, Commonwealth of Australia, 2013. Available at: <a href="mailto:eatforhealth.gov.au">eatforhealth.gov.au</a>



- sugary drinks (e.g. cordial, soft drinks, fruit juice drinks, energy drinks, sport drinks)
- confectionery (e.g. lollies, candy, sweets, chocolate, jelly)
- deep fried foods (e.g. deep fried potato products, chicken nuggets, fish fingers).

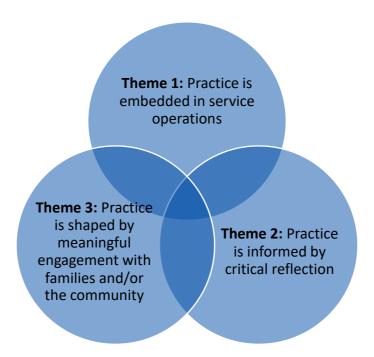
Some baked items (e.g. cakes, scones, muffins, loaves) which include fruit and vegetables and some wholemeal flour may be included on the regular menu.

In education and care services where food and beverages are not provided by the service, parents and carers should be encouraged not to provide discretionary food and beverages. It is recommended that education and care services include this requirement in their policy relating to nutrition, food and beverages and dietary requirements (regulation 168(2)). A strategy should be in place to address this issue with parents and carers who provide discretionary food and beverages in their children's lunchboxes.



### Section 1 - exceeding themes explained

A rating of Exceeding National Quality Standard (NQS) means going 'above and beyond' what is expected at the Meeting NQS level for a standard. The three themes for the Exceeding rating are,



# How can my service reach the 'exceeding' rating for the healthy eating component of element 2.1.3?

When children eat well they find it easier to learn, are more alert and are more likely to grow and develop to their full potential. You are in a unique position when it comes to creating a healthy eating environment and small changes can have a large impact.

When assessors visit your service they will be observing and discussing particular practices, and asking for documents as evidence that support these practices. Before you consider how to achieve an 'exceeding' level, your service must ensure several foundation principles are embedded in your service's practices which reflect the requirements of the NQS, the National Law and National Regulations (read more about those requirements in Background, page 4).

Unlike the requirements for 'meeting', when it comes to the 'exceeding' themes there is not one formula that your service needs to use. Instead your service needs to show how its practices consider the individual needs of the children, families, staff and the broader community. All three exceeding themes must be demonstrated for a standard to be rated Exceeding NQS.



### Theme 1: Embedded practice

This theme is about seeing high quality practice as the standard at your service, which is demonstrated regularly and consistently and interwoven through all aspects of the program.

### For element 2.1.3 this could include:

- Menu is based on guidelines that are guided by best practice\* (e.g. Victorian menu planning guidelines<sup>11</sup>).
- Menu is regularly reviewed to ensure it meets best practice guidelines.
- Menu is developed in consultation with children, educators and families.
- Staff are responsive to each child's growth and development needs in relation to the food and beverages provided (e.g. considering texture and quantities).
- Alternative meals and snacks are considered and planned to be similar to the regular menu.
- Healthy eating activities embedded in the program promote healthy eating and consider appropriate cultural, religious and health requirements of children.
- Healthy eating activities embedded in curriculum e.g. cooking healthy foods with children, growing and picking vegetables.
- Staff are trained in 'healthy eating' and/or can develop menus based on best practice guidelines (e.g. Victorian menu planning guidelines).
- A separate healthy eating policy is implemented for staff members, encouraging staff to bring healthy food and beverages.

### \*Best practice guidelines in Victoria include:

- Menu planning guidelines for long day care
- · Food and drink guidelines for outside school hours care
- · Menu planning checklist for family day care

### **Theme 2: Critical reflection**

This theme is about the process your service has in place to critically reflect and how it then informs your service's practices. This is different to the critical reflection as listed in 1.3. It's about how your service responds to big issues, beyond day to day critical reflection.

Critical reflection related to element 2.1.3 could include critical reflection on:

- Why do we serve lunch at 11.30am? Does this meet the needs of the various age groups at our service?
- What does embedding healthy eating activities into the curriculum look like for different age groups?
- · How do we respond to the different nutrition needs of the children in our care?
- How can we promote healthy eating to our children and their families?

### Theme 3: Meaningful engagement

This theme is about how your service's practices are shaped by the meaningful engagement you have with families and/or the community. Engagement should be reflective of the unique environment of your service, and should be meaningful by being deliberate and specific to your service's needs. Educators' practice should be tailored and responsive to the needs of the children, families and community when planning, delivering and reflecting on the program.

Meaningful engagement related to element 2.1.3 could include,

<sup>&</sup>lt;sup>11</sup>Healthy Eating Advisory Service, available at: <a href="https://example.com/hear-planning-11">heas.health.vic.gov.au/early-childhood-services/menu-planning</a>



- ensuring practice meets the unique needs of your service by having ongoing two-way communication with families and children about the menu.
- engaging with local health professionals or programs to support the service with menu development and/or bringing healthy lunchboxes to the service (e.g. the Healthy Eating Advisory Service<sup>12</sup>, Achievement Program<sup>13</sup>, Smiles 4 Miles program<sup>14</sup>, Breastfeeding welcome here program<sup>15</sup>).

All exceeding themes (especially 2 and 3) are not exclusive to one Standard, and you might often find that critical reflection and meaningful engagement may inform or shape practice in a number of Standards.

### Scenario 1:

A staff member noted that a child in their care was displaying some speech delays. They critically reflected on this occurrence to identify why this might be so. To do this they engaged with the child's family, along with external professionals.

After engaging with the family, a speech pathologist, maternal health nurse, and dietitian, the service discovered that they needed to address the food textures they were providing to the child. This led to the service embedding practices such as ongoing staff education about healthy eating including developmentally appropriate foods, and ensuring they are referring to best practice guidelines to inform their menu.

This process demonstrated critical reflection and meaningful engagement across quality areas 1, 2, 4, and 6.



<sup>&</sup>lt;sup>12</sup> Healthy Eating Advisory Service, available at: <a href="heas.health.vic.gov.au/early-childhood-services">heas.health.vic.gov.au/early-childhood-services</a>

<sup>&</sup>lt;sup>13</sup> Information about the Achievement Program is available at: <u>achievementprogram.health.vic.gov.au</u>

<sup>&</sup>lt;sup>14</sup> Available at: <u>dhsv.org.au/oral-health-programs/smiles4miles</u>

<sup>&</sup>lt;sup>15</sup> Available at: <u>breastfeeding.asn.au/services/welcome</u>

### Scenario 2:

In order to address the health and wellbeing of the children and families in their community, Yappera Children's Service partnered with local support services. The service formed relationships with the local health service and community health organisation that assisted them to use innovative programs for support.

Yappera, with help from the support services and a Smiles 4 Miles coordinator, started with the Smiles 4 Miles program and used the Healthy Eating Advisory Service (HEAS) to assess and plan a healthy menu that meets the Victorian *Menu planning guidelines for long day care*. With these programs Yappera made many improvements including:

- ensuring that children and their families have access to high quality healthy eating and oral health information and resources
- linking families up with dental health services through a partnership with the local health service dental screening program
- planning regular healthy eating and physical activity experiences for the children (i.e. teeth cleaning routines, cooking and growing with fruits and vegetables)
- improving the menu by using lower salt varieties and increasing the amount of wholemeal/wholegrain options available each day (as per the advice received from HEAS).

The service used critical reflection and strong relationships formed with support services and programs to embed healthy eating practices into their service, shaped by meaningful engagement with their families and community.

This process demonstrated embedded practice, critical reflection and meaningful engagement across quality areas 1, 2, 4, 5, and 6.

Supporting and promoting a child's health and physical activity can contribute to meeting many other standards of the NQS. Whilst working on standard 2.1 you can also contribute towards Quality Areas 1, 3, 4, 5, 6, and 7.

**Note:** There are many ways to demonstrate 'exceeding' level practice for the healthy eating component of element 2.1.3, and the examples and recommendations here are not exhaustive.

Depending on where your service is located, you may also be able to access a range of credible government endorsed resources and support, to help you with some of the recommendations above.



# Section 2 - Guides

### Guide A: Long day care services providing food and beverages

Item 1: Education and care services implement a porequirements (regulations 168 and 170)	olicy regarding nutrition, food and beverages and dietary
Working towards	Meeting
<ul> <li>Service is non-compliant with one or more of the required regulations (see page 4 of this guide)</li> <li>Service does not have a healthy eating policy</li> <li>Policy is out of date</li> <li>Policy does not adequately address dietary requirements</li> <li>Policy does not address infant feeding (if applicable)</li> <li>Policy is not adhered to and procedures are not followed</li> </ul>	<ul> <li>Up to date healthy eating policy<sup>16</sup> is implemented and adhered to</li> <li>Policy based on credible sources and reviewed regularly</li> <li>Policy adequately addresses:         <ul> <li>dietary, cultural and religious requirements</li> <li>special needs for children with allergies</li> <li>food and beverages brought from home</li> <li>infant feeding and</li> <li>breastfeeding (if applicable)</li> </ul> </li> <li>Service working towards the Healthy Eating and Oral Health benchmarks of the Achievement Program</li> <li>Service practice does not reflect all three Exceeding themes</li> </ul>
Item 2: Food and beverage is nutritious and adequa	te in quantity (regulation 78 and 79)
Working towards	Meeting
<ul> <li>Food and beverages from the five food groups not provided daily, especially fruit, vegetables and milk, yoghurt, cheese and/or alternatives</li> <li>Water not freely available at all times (regulation 78)</li> <li>Sugar provided with breakfast cereals</li> <li>Discretionary choices on the regular menu<sup>17</sup></li> <li>Some discretionary choices may be provided for special occasions. However, the following should never be provided:         <ul> <li>sugary drinks</li> <li>confectionery</li> <li>deep fried foods</li> </ul> </li> <li>Daily menu does not include morning tea, lunch and afternoon tea</li> <li>Second helpings not provided</li> <li>Food and beverages not available outside of routine meal and snack times if required</li> </ul>	<ul> <li>Food and beverages from the five food groups provided daily, especially fruit, vegetables and milk, yoghurt, cheese and/or alternatives</li> <li>Tap water is freely available at all times (regulation 78)</li> <li>Sugar not provided with breakfast cereals</li> <li>Discretionary choices not on the regular menu</li> <li>Some discretionary choices may be provided for special occasions. However, the following should never be provided:         <ul> <li>sugary drinks</li> <li>confectionery</li> <li>deep fried foods</li> </ul> </li> <li>Daily menu includes morning tea, lunch and afternoon tea</li> <li>In addition, breakfast and late snack provided for children in care more than 8 hours</li> <li>Dinner provided for children in care at dinner time</li> <li>Children encouraged to eat according to appetite (e.g. serving themselves, second helpings provided)</li> <li>Food and beverages available outside of routine meal and snack times if required</li> <li>Service working towards the Healthy Eating and Oral</li> </ul>

themes



Health benchmarks of the Achievement Program Service practice does not reflect all three Exceeding

<sup>&</sup>lt;sup>16</sup> Services must have in place policies and procedures in relation to nutrition, food and beverages and dietary requirements (regulation 168(2)).

 $<sup>^{17}</sup>$  Some baked items (e.g. cakes, scones, muffins, loaves) which include fruit, vegetables and some wholemeal flour may be included on the regular menu.

# Item 3: Food and beverage is appropriate for each child's growth and development (regulation 79) Working towards Meeting

- Breastfeeding not supported (if applicable)
- No facilities for storing infant formula and expressed breast milk (if applicable)
- Only pureed vegetables offered to infants who have started solids
- Iron-containing foods not offered daily for infants from around 6 months
- Solids do not progress in texture for infants from around 6 months (e.g. mashed, lumpy, chopped, finger foods)
- Children over 12 months not eating from the regular menu
- Menu does not include a variety of tastes, colours, textures (e.g. crunchy, soft) and flavours

- Breastfeeding supported (if applicable)
- Adequate facilities for storing infant formula and expressed breast milk (if applicable)
- Iron-containing foods offered daily for infants from around 6 months
- Infants from around 6 months provided with foods of progressing textures according to need (e.g. mashed, lumpy, chopped, finger food)
- Children over 12 months provided foods from the regular menu
- Menu includes a variety of tastes, colours, textures (e.g. crunchy, soft) and flavours
- Service practice does not reflect all three Exceeding themes
- Food and beverages from the five food groups provided daily, especially fruit, vegetables and milk, yoghurt, cheese and/or alternatives
- Tap water is freely available at all times (regulation 78)
- Discretionary choices not on the regular menu

Item 4: Food and beverage is appropriate for each child's cultural, religious or health requirements (regulation 79)

## Working towards Meeting

- No appropriate alternatives for children with allergies (e.g. rice/ soy milk, gluten free food)
- No appropriate alternatives for children with religious or cultural requirements (e.g. halal/ kosher)
- Menu does not include meals from different cultures
- Appropriate alternatives provided for children with allergies and health requirements (e.g. rice/soy milk, gluten free food)
- Appropriate alternatives provided for children with religious/cultural needs (e.g. halal/kosher)
- Menu includes a variety of meals from different cultures
- Service practice does not reflect all three Exceeding themes

Item 5: Healthy eating is promoted (Element 2.1.3 and regulation 80)

### Working towards Meeting

- All meals, snacks and beverages not documented on menu
- Menu not displayed
- Food used as a reward or punishment
- Educators do not demonstrate positive role modelling to reinforce healthy eating practices (e.g. not sitting with children at mealtimes, eating or drinking discretionary choices in front of children)
- Healthy eating materials are not (e.g. brochures, pamphlets, posters) displayed at service and available for parents and carers

- Menu accurately describes food and beverages provided each day (regulation 80)
- Menu displayed and accessible to parents and carers (regulation 80)
- Furniture and utensils are age appropriate and developmentally suitable to enjoy mealtimes
- Educators demonstrate positive role modelling to reinforce healthy eating practices with children during mealtimes
- Healthy eating materials (e.g. brochures, pamphlets, posters) displayed at service and available for parents and carers
- Experiences, resources and equipment about healthy eating available at the service for children
- Service working towards the Healthy Eating and Oral Health benchmarks of the Achievement Program
- Service practice does not reflect all three Exceeding themes



# Guide B: Outside school hours care services providing food and beverages

Item 1: Services implement a policy regarding nutrition, food and beverages and dietary requirements (regulations 168 and 170)	
Working towards	Meeting
<ul> <li>Service does not have a healthy eating policy</li> <li>Policy is out of date</li> <li>Policy does not adequately address dietary requirements</li> <li>Policy is not adhered to and procedures are not followed</li> </ul>	<ul> <li>Up to date healthy eating policy<sup>18</sup> is implemented and adhered to</li> <li>Policy based on credible sources and reviewed regularly</li> <li>Policy adequately addresses:         <ul> <li>dietary, cultural and religious requirements</li> <li>special needs for children with allergies</li> </ul> </li> <li>Service practice does not reflect all three Exceeding themes</li> </ul>
Item 2: Food and beverage is nutritious and adequate in quantity (regulations 78 and 79)	
Working towards	Meeting

<sup>&</sup>lt;sup>18</sup> Services must have in place policies and procedures in relation to nutrition, food and beverages and dietary requirements (regulation 168(2)).



- Breakfast not provided in morning session and does not include grain (cereal) foods or milk, yoghurt, cheese and/or alternatives daily
- Afternoon tea not provided in afternoon session and does not include fruit, vegetables and milk, yoghurt, cheese and/or alternatives daily
- Water not freely available at all times (regulation 78)
- Sugar provided with breakfast cereals
- Discretionary choices on the regular menu<sup>19</sup>
- Some discretionary choices may be provided for special occasions. However, the following should never be provided:
  - sugary drinks
  - confectionery
  - o deep fried foods
- Second helpings not provided
- Food and beverages not available outside of routine meal and snack times if required

- Breakfast provided in morning session and includes grain (cereal) foods or milk, yoghurt, cheese and/or alternatives daily
- Afternoon tea provided in afternoon session and includes fruit, vegetables and milk, yoghurt, cheese and/or alternatives daily
- Tap water is freely available at all times (regulation 78)
- Flavoured milk not provided every day
- Sugar not provided with breakfast cereals
- Discretionary choices not on the regular menu
- Some discretionary choices may be provided for special occasions. However, the following should never be provided:
  - sugary drinks
  - confectionery
  - o deep fried foods
- Children encouraged to eat according to appetite (e.g. serving themselves, second helpings provided)
- Food and beverages available outside of routine meal and snack times if required
- Service practice does not reflect all three Exceeding themes

### Item 3: Food and beverage is appropriate for each child's growth and development (regulation 79)

# Working towards Menu does not include a variety of tastes, colours, textures (e.g. crunchy, soft) and flavours Tap water is freely available at all times (regulation 78) Discretionary choices not on the regular menu Service practice does not reflect all three Exceeding themes Item 4: Food and beverage is appropriate for each child's cultural, religious or health requirements (regulation 79) Working towards Meeting

<sup>&</sup>lt;sup>19</sup> Some baked items (e.g. cakes, scones, muffins, loaves) which include fruit, vegetables and some wholemeal flour may be included on the regular menu.



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- No appropriate alternatives for children with allergies (e.g. rice/soy milk, gluten free food)
- No appropriate alternatives for children with religious or cultural requirements (e.g. halal/ kosher)
- Menu does not include meals from different cultures
- Appropriate alternatives provided for children with allergies (e.g. rice/soy milk, gluten free food)
- Appropriate alternatives provided for children with religious or cultural requirements (e.g. halal/kosher)
- Menu includes a variety of meals from different cultures
- Service practice does not reflect all three Exceeding themes

### Item 5: Healthy eating is promoted (Element 2.1.3 and regulation 80)

### **Working towards**

- All meals, snacks and beverages not documented on menu
- Menu not displayed
- Food used as a reward or punishment
- Coordinators do not demonstrate positive role modelling to reinforce healthy eating practices (e.g. not sitting with children at mealtimes, eating or drinking discretionary choices in front of children)
- Healthy eating materials (e.g. brochures, pamphlets, posters) are not displayed at service or available for parents and carers

### Meeting

- Menu accurately describes foods and beverages provided (regulation 80)
- Menu displayed and accessible to parents and carers (regulation 80)
- Furniture and utensils are age appropriate and developmentally suitable to enjoy mealtimes
- Coordinators demonstrate positive role modelling to reinforce healthy eating practices with children during mealtimes
- Healthy eating materials (e.g. brochures, pamphlets, posters) displayed at service and available for parents and carers
- Experiences, resources and equipment to support healthy eating available at the service for children
- Service practice does not reflect all three Exceeding themes



# Guide C: Family day care services providing food and beverages

Item 1: Services implement a policy regarding nutrition, food and beverages and dietary requirements (regulations 168 and 170)

and 170)	
Working towards	Meeting
<ul> <li>Service does not have a healthy eating policy</li> <li>Policy is out of date</li> <li>Policy does not adequately address dietary requirements</li> <li>Policy does not address infant feeding (if applicable)</li> <li>Policy is not adhered to and procedures are not followed</li> </ul>	<ul> <li>Up to date healthy eating policy<sup>20</sup> is implemented and adhered to</li> <li>Policy based on credible sources and reviewed regularly</li> <li>Policy adequately addresses:         <ul> <li>dietary, cultural and religious requirements</li> <li>special needs for children with allergies</li> <li>food and beverages brought from home</li> <li>infant feeding and</li> <li>breastfeeding (if applicable)</li> </ul> </li> <li>Service working towards the Healthy Eating and Oral Health benchmarks of the Achievement Program</li> <li>Service practice does not reflect all three Exceeding themes</li> </ul>
Item 2: Food and beverage is nutritious and adequat	e in quantity (regulations 78 and 79)
Working towards	Meeting

<sup>&</sup>lt;sup>20</sup> Services must have in place policies and procedures in relation to nutrition, food and beverages and dietary requirements (regulation 168(2)).



- Food and beverages from the five food groups not provided daily, especially fruit, vegetables and milk, yoghurt, cheese and/or alternatives
- Water not freely available at all times (regulation 78)
- Sugar provided with breakfast cereals
- Discretionary choices on the regular menu<sup>21</sup>
   Some discretionary choices may be provided for special occasions. However, the following should never be provided:
  - o sugary drinks
  - confectionery
  - o deep fried foods
- Daily menu does not include all meals (including dinner), snacks and beverages required according to service's policy
- · Second helpings not provided
- Food and beverages not available outside of routine meal and snack times if required

- Food and beverages from the five food groups provided daily, especially fruit, vegetables and milk, yoghurt, cheese and/or alternatives
- Tap water is freely available at all times (regulation 78)
- Sugar not provided with breakfast cereals
- Discretionary choices not on the regular menu Some discretionary choices may be provided for special occasions. However, the following should never be provided:
  - o sugary drinks
  - o confectionery
  - o deep fried foods
- Daily menu includes food and beverages required as per service's policy
- Dinner provided for children in care at dinner time
- Children encouraged to eat according to appetite (e.g. serving themselves, second helpings provided)
- Food and beverages available outside of routine meal and snack times if required
- Service working towards the Healthy Eating and Oral Health benchmarks of the Achievement Program
- Service practice does not reflect all three Exceeding themes

### Item 3: Food and beverage is appropriate for each child's growth and development (regulation 79)

### **Working towards** Meeting • Breastfeeding not supported (if applicable) Breastfeeding supported (if applicable) No facilities for storing infant formula and Adequate facilities to store infant formula and expressed expressed breast milk (if applicable) breast milk (if applicable) Only pureed vegetables offered to infants who Iron-containing foods offered daily for infants from around 6 have started solids months Iron-containing foods not offered daily for infants Infants from around 6 months provided with food of from around 6 months progressing textures according to need (e.g. mashed, lumpy, chopped, finger food) Solids do not progress in texture for infants from Children over 12 months provided foods from the regular around 6 months (e.g. mashed, lumpy, chopped, finger foods) • Children over 12 months not eating from the Menu includes a variety of tastes, colours, textures (e.g. crunchy, soft) and flavours every day regular menu Menu does not include a variety of tastes, colours, Service practice does not reflect all three Exceeding textures (e.g. crunchy, soft) and flavours themes Item 4: Food and beverage is appropriate for each child's cultural, religious or health requirements (regulation **Working towards** Meeting

<sup>&</sup>lt;sup>21</sup> Some baked items (e.g. cakes, scones, muffins, loaves) which include fruit, vegetables and some wholemeal flour may be included on the regular menu.



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- No appropriate alternatives for children with allergies (e.g. rice/ soy milk, gluten free food)
- No appropriate alternatives for children with religious or cultural requirements (e.g. halal/ kosher)
- Menu does not include meals from different cultures
- Appropriate alternatives provided for children with allergies (e.g. rice/soy milk, gluten free food)
- Appropriate alternatives provided for children with religious/cultural needs (e.g. halal/kosher)
- Menu includes a variety of meals from different cultures

Service practice does not reflect all three Exceeding

Service practice does not reflect all three Exceeding themes

### Item 5: Healthy eating is promoted (Element 2.1.3 and regulation 80)

### Meeting **Working towards** All meals, snacks and beverages not documented Menu accurately describes food and beverages provided on menu (regulation 80) Menu not displayed Menu displayed and accessible to parents and carers (regulation 80) Food used as a reward or punishment Discretionary choices not on the regular menu Educators do not demonstrate positive role modelling to reinforce healthy eating practices Furniture and utensils are age appropriate and (e.g. not sitting with children at mealtimes, eating developmentally suitable to enjoy mealtimes or drinking discretionary choices in front of Educators demonstrate positive role modelling to reinforce children) healthy eating practices with children during mealtime Healthy eating materials (e.g. brochures, Healthy eating materials (e.g. brochures, pamphlets, pamphlets, posters) are not displayed at service or posters) displayed at service and available for parents and available for parents and carers carers Experiences, resources and equipment about healthy eating available at the service for children Service working towards the Healthy Eating and Oral Health benchmarks of the Achievement Program

themes

### Guide D: Kindergarten and other education and care services where food and beverages are not provided by the service

Note: Regulations 79 and 80 do not apply where food is not provided by the service

Item 1: Services implement a policy regarding nutrition, for and 170)	od and beverages and dietary requirements (regulations 168
Working towards	Meeting
<ul> <li>Service does not have a healthy eating policy</li> <li>Policy is out of date</li> <li>Policy does not adequately address dietary requirements</li> <li>Policy does not address infant feeding (if applicable)</li> <li>Policy is not adhered to and procedures are not followed</li> </ul>	<ul> <li>Up to date healthy eating policy<sup>22</sup> is implemented and adhered to</li> <li>Policy based on credible sources and reviewed regularly</li> <li>Policy adequately addresses:         <ul> <li>dietary, cultural and religious requirements</li> <li>special needs for children with allergies</li> <li>food and beverages brought from home</li> </ul> </li> <li>Service working towards the Healthy Eating and Oral Health benchmarks of the Achievement Program</li> <li>Service practice does not reflect all three Exceeding themes</li> </ul>
Item 2: Promotion of food and beverage that is nutrition	
Working towards	Meeting
<ul> <li>No strategy for addressing unhealthy lunchboxes or discretionary choices provided by parents and carers</li> <li>Water not freely available at all times (regulation 78)</li> <li>Some discretionary choices may be provided for special occasions. However, the following should never be provided:         <ul> <li>sugary drinks</li> <li>confectionery</li> <li>deep fried foods</li> </ul> </li> <li>Appropriate times for children to eat are not scheduled throughout the day/session</li> <li>No extra food available for children who are hungry after finishing their lunchbox</li> <li>Food and beverages not allowed outside of routine meal and snack times if required</li> <li>No strategy in place for when insufficient food is provided</li> </ul>	<ul> <li>Strategy<sup>23</sup> in place for addressing unhealthy lunchboxes or discretionary choices provided by parents and carers</li> <li>Tap water is freely available at all times (regulation 78)</li> <li>Some discretionary choices may be provided for special occasions. However, the following should never be provided:         <ul> <li>sugary drinks</li> <li>confectionery</li> <li>deep fried foods</li> </ul> </li> <li>Appropriate times for children to eat are scheduled throughout the day/session</li> <li>Extra healthy foods available for children who are hungry after finishing their lunchbox</li> <li>Food and beverages allowed outside of routine meal and snack times if required</li> <li>Encourage food and beverages from the five food groups daily</li> <li>Strategy in place for when insufficient food is provided</li> <li>Children encouraged to eat according to appetite</li> <li>Service working towards the Healthy Eating and Oral Health benchmarks of the Achievement Program</li> <li>Service practice does not reflect all three Exceeding</li> </ul>

<sup>&</sup>lt;sup>22</sup> Services must have in place policies and procedures in relation to nutrition, food and beverages and dietary requirements (regulation 168(2)).

<sup>&</sup>lt;sup>23</sup> Strategies should ensure the dignity and rights of every child are maintained at all times and be respectful of families values and beliefs.



Item 3: Food and beverage is appropriate for each	child's growth and development (regulation 79)
Working towards	Meeting
<ul> <li>Parents and carers not encouraged to provide a variety of tastes, colours, textures (e.g. crunchy, soft) and flavours in children's lunchboxes</li> <li>Parents and carers not encouraged to provide a healthy lunchbox</li> <li>Parents and carers not discouraged from providing discretionary choices<sup>24</sup></li> <li>Some discretionary choices may be provided for special occasions. However, the following should never be provided:         <ul> <li>sugary drinks</li> <li>confectionery</li> <li>deep fried foods</li> </ul> </li> </ul>	<ul> <li>Parents and carers encouraged to provide a variety of tastes, colours, textures (e.g. crunchy, soft) and flavours in children's lunchboxes</li> <li>Parents and carers encouraged to provide a healthy lunchbox</li> <li>Encourage food and beverages from the five food groups daily</li> <li>Parents and carers discouraged from providing discretionary choices</li> <li>Some discretionary choices may be provided for special occasions. However, the following should never be provided:         <ul> <li>sugary drinks</li> <li>confectionery</li> <li>deep fried foods</li> </ul> </li> </ul>
	Service practice does not reflect all three Exceeding themes
Item 4: Food and beverage is appropriate for each 79)	child's cultural, religious or health requirements (regulation
Working towards	Meeting
<ul> <li>No appropriate alternatives for children with allergies (e.g. rice/ soy milk, gluten free food) if insufficient food is provided by families</li> <li>No appropriate alternatives for children with religious or cultural requirements (e.g. halal/kosher) if insufficient food is provided by families</li> </ul>	<ul> <li>Parents and carers requirements regarding children's cultural, religious or health needs are supported</li> <li>Appropriate alternatives provided for children with allergies (e.g. rice/soy milk, gluten free food) if insufficient food is provided by families</li> <li>Appropriate alternatives provided for children with religious or cultural requirements (e.g. halal/ kosher) if insufficient food is provided by families</li> </ul>

Item 5: Healthy eating	is promoted	(Element 2.1.3	and regulation 80)
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Working towards	Meeting
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Service practice does not reflect all three Exceeding themes

 $<sup>^{24}</sup>$  Some baked items (e.g. cakes, scones, muffins, loaves) which include fruit, vegetables and some wholemeal flour may be included on the regular menu.



- Food used as a reward or punishment
- Parents and carers not encouraged to provide a healthy lunchbox
- Parents and carers not discouraged from providing discretionary choices<sup>20</sup>

Some discretionary choices may be provided for special occasions. However, the following should never be provided:

- o sugary drinks
- o confectionery
- o deep fried foods
- Educators do not demonstrate positive role modelling to reinforce healthy eating practices (e.g. not sitting with children at mealtimes, eating or drinking discretionary choices in front of children)
- Healthy eating materials (e.g. brochures, pamphlets, posters) are not displayed at service or available for parents and carers

- · Food never used as a reward or punishment
- Furniture and utensils are age appropriate and developmentally suitable to enjoy mealtimes
- Educators demonstrate positive role modelling to reinforce healthy eating practices with children during mealtime
- Healthy eating materials (e.g. brochures, pamphlets, posters) displayed at service and available for parents and carers
- Experiences, resources and equipment about healthy eating available at the service for children
- Parents and carers encouraged to provide a healthy lunchbox
- Parents and carers discouraged from providing discretionary choices

Some discretionary choices may be provided for special occasions. However, the following should never be provided:

- o sugary drinks
- confectionery
- o deep fried foods
- Service working towards the Healthy Eating and Oral Health benchmarks of the Achievement Program
- Service practice does not reflect all three Exceeding themes

### Additional information and resources

Practical information to help education and care services meet the NQS and the National Legislation:

### Healthy Eating Advisory Service

heas.health.vic.gov.au

Healthy eating policy resources

- Developing a healthy eating policy
- · Checklist: What to include in a nutrition and healthy eating policy

Menu planning guidelines and resources

Long day care

- Menu planning guidelines for long day care
- · Menu planning checklist for long day care
- · Ingredient quantity guide for long day care menus
- How to plan a menu for long day care
- Sample two-week menu for long day care

Family day care

· Menu planning checklist for family day care

Outside school hours care

- Food and drink guidelines for outside school hours care
- Food and drink checklist for outside school hours care
- Sample menu for outside school hours care

Infants

· Menu planning for babies



 Information about safe handling of breast milk and appropriate preparation of infant formula is available in the Get Up & Grow Staff/Carers book at

health.gov.au/internet/main/publishing.nsf/Content/phd-gug-staffcarers

### Menu assessments

Visit the Healthy Eating Advisory Service website to find out how to assess your own menu. You
can do this by using our online assessment tool (for long day care) or submit your menu for
assessment (for family day care and outside school hours care).

### **Budgeting**

Managing food costs

### **Training**

 Free online and face to face training workshops on promoting and providing healthy food and beverages in long day care and outside school hours care.

### Promoting healthy eating

- Cooking with kids
- Healthy eating games and activities
- Video: How to promote healthy eating in early childhood services.

### Food and drink ideas

- Fruity fun snacks for kids
- Making veggies fun for kids
- Grainy goodies for kids
- Breakfast ideas for outside school hours care
- Snack ideas: Morning and afternoon tea
- Delicious dips and healthy dippers
- Four steps to a healthy vegetarian meal
- The keys to a healthy sandwich
- · Healthier baked items
- Healthy food swaps
- Spreads and toppings

### Allergies and intolerances

- Introduction to food allergy and intolerance
- · Developing an allergy policy and allergy action plans
- Food intolerance
- Low allergy items to stock the pantry
- · Reading food labels to avoid food allergies and intolerances
- Recipe modification
- Cow's milk allergy
- Egg allergy
- Fish and shellfish allergy
- Nut allergy
- Sesame allergy
- Soy allergy
- Wheat allergy
- Coeliac disease

### **Recipes**

- · Red meat, pork/poultry and fish recipes
- · Vegetarian meals



· Morning and afternoon tea

**Case studies** 

See how others have created healthy changes in their education and care services.

### Lunchbox and educational resources

**Healthy Eating Advisory Service** 

### heas.health.vic.gov.au/schools/heathy-lunchboxes

• Pick & Mix 1-6 lunchbox resource

**Nutrition Australia** 

### nutritionaustralia.org/national/resources

- · What's for lunch? factsheet
- Packing a school lunchbox factsheet

**Better Health Channel** 

### betterhealth.vic.gov.au

Various healthy eating and lunchbox resources

**Dental Health Services Victoria** 

### dhsv.org.au/professionals/early-childhood

Various oral health information and resources

**Healthy Kids Association** 

### healthy-kids.com.au/parents/

Various healthy eating and lunchbox resources

**VACCHO** 

Tucker talk tips 4 kids – healthy lunchbox ideas vaccho.org.au/assets/01-RESOURCES/TOPIC-AREA/NUTRITION/VACCHO-LUNCH-BOX.pdf

Healthy, deadly lunch boxes!: Deadly ideas for a healthy lunch box vaccho.org.au/wd/nutrition/hdlb/

### The Australian Breastfeeding Association

### breastfeeding.asn.au/services/welcome

- 'Breastfeeding welcome here' program
- Training and education
- · Information and research
- Resources and services

### Government guidelines and resources

Eat for health

### eatforhealth.gov.au

- Australian Dietary Guidelines
- Australian Guide to Healthy Eating
- · Leaflets, brochures, summary booklets, educator's guide, posters

Get Up & Grow: Healthy Eating and Physical Activity for Early Childhood

- Healthy eating and physical activity guidelines for centre-based care, family day care and preschool
- Directors/coordinators book
- Staff handbook
- Family book



- Cooking for children book
- Posters
- Stickers
- Brochures
- Resources for Aboriginal and Torres Strait Islander childcare educators, families and carers

These resources promote the key messages included in the healthy eating and physical activity guidelines. They are designed to be used in centre-based care, family day care and pre-school. Available at: <a href="https://health.gov.au/internet/main/publishing.nsf/Content/phd-early-childhood-nutrition-resources">health.gov.au/internet/main/publishing.nsf/Content/phd-early-childhood-nutrition-resources</a>

Start them right

A parent's guide to eating for under 5s (by Tasmanian Department of Health & Human Services & Lady Gowrie Tasmania). Available at:

dhhs.tas.gov.au/ data/assets/pdf file/0004/81769/53063 start them right booklet spreads.pdf

### **Programs**

**Achievement Program** 

achievementprogram.health.vic.gov.au

The Achievement Program gives you a simple, evidence-based framework to create a healthy learning environment and support the health and wellbeing of everyone in your service. Give children the best possible start to their learning and development and boost staff productivity – at any age, healthy people perform better.

It helps early childhood education and care services to consider their existing practice and determine what changes are needed to improve the health and wellbeing of children and staff. The approach includes creating a healthy physical and social environment, healthy policies, providing children with opportunities to improve their health and wellbeing and ensuring positive engagement and partnerships with families and the community.

Join the growing membership of early childhood education and care services and through your online portal, access, a range of resources and receive the support you need along the way.

**Smiles 4 Miles** 

dhsv.org.au/oral-health-programs/smiles4miles

Smiles 4 Miles is an initiative of Dental Health Services Victoria (DHSV) which uses a settings-based approach to improve the oral health of children and their families in high risk areas of Victoria.

The program is based on the World Health Organisation's Health Promoting Schools Framework and is delivered predominantly in long day care services and kindergartens.

Stephanie Alexander Kitchen Garden Foundation

kitchengardenfoundation.org.au

Stephanie Alexander Kitchen Garden Foundation provides the inspiration, information, professional learning and support for educational institutions to deliver pleasurable food education, in conjunction with educators, partners and the wider community.

Pleasurable food education teaches Australian children positive food habits through fun, hands-on experiences that are linked to their academic learning. They learn to grow fresh fruit, vegetables and herbs, and prepare delicious, nutritious, real food.



Your centre can take advantage of a heavily subsidised Victorian Pleasurable Food Education Package to receive a bundle of discounted professional development, educational resources, membership and support.

