Train the trainer program for Early Childhood Services

To support the success of the train the trainer program, participants of the workshops organised by the Department of Education and Training are asked to deliver information sessions on Protecting Children: Mandatory Reporting and Other Obligations for Early Childhood Services, for the benefit of early childhood staff across Victoria.

ATTENDING FACILITATOR TRAINING

The train the trainer workshop is being delivered across Victoria during August 2016. The workshop is designed to enable you to become a facilitator of information sessions that provide early childhood professionals with an understanding of the roles and responsibilities for protecting the safety, health and wellbeing of children.

DELIVERING THE TRAINING

Within three months of attending this train the trainer workshop, you are asked to use the comprehensive training materials provided to deliver a minimum of two information sessions to groups of up to 30 early childhood professionals.

These sessions may take place within your organisation, networks or across services as appropriate.

The name of your service/organisation will be published on the Department of Education and Training’s website in order to help others locate possible information sessions on this important topic.

Please note: organisations and facilitators may display, print and reproduce any of this training program and resource material in unaltered form for non-commercial use only. Whenever material is printed and given to participants, resources must not be altered or edited in any way.

EVALUATING THE TRAINING

In the coming months, you will be contacted by a representative of the Department of Education and Training to follow up on the success of the train the trainer program and find out about:

- dates and locations of information sessions that have taken place
- number of participants at each information session
- organisations/services represented by participants.

After delivering an information session, you are asked to direct participants to the online evaluation survey* at: www.surveymonkey.com/r/ECprotect

This survey is an electronic version of the Participant Evaluation Form in the Program Facilitator’s Manual given to train the trainer workshop participants.

Any questions that facilitators and participants may have about the training program may be sent to early.years.workforce@edumail.vic.gov.au with Protecting Children in the subject please.

* where there is limited access internet access, completed hardcopy Participant Evaluation Forms may be posted to: Early Learning Policy and Partnerships Unit, Department of Education and Training, GPO Box 4367, VIC 3001