[Insert name of recipient and address here (optional)]

ܡܘܼܚܸܒܲܢ ܐܲܒܼܵܗܹ̈ܐ ܘܬܲܓܒܸܪܵܢܹ̈ܐ

ܒܘܼܝܵܢܵܐ ܕܫܲܢܲܝܬܵܐ ܕܝܘܼܠܦܵܢܵܐ ܘܓܲܪܘܲܣܬܵܐ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ

ܩܵܐ ܗܲܝܲܪܬܵܐ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܕܗܵܘܹܐܠܹܗ ܚܕܵܐ ܫܲܪܲܝܬܵܐ ܡܣܝܼܡܵܢܬܵܐ ܕܡܲܕܪܲܫܬܵܐ، ܒܸܟܬܵܒܼܵܐ ܝܘܲܚ ܚܲܕ **ܒܘܼܝܵܢܵܐ ܕܫܲܢܲܝܬܵܐ ܕܝܘܼܠܦܵܢܵܐ ܘܓܲܪܘܲܣܬܵܐ ܩܵܐܠܹܗ. ܒܘܼܝܵܢܵܐ ܕܫܲܢܲܝܬܵܐ ܝܼܠܵܗܿ ܚܕܵܐ ܐܘܼܪܚܵܐ ܕܫܲܪܲܟܬܵܐ ܕܡܵܘܕܥܵܢܘܼܬܵܐ ܒܘܼܬ ܝ݉ܠܵܦܬܵܐ ܘܛܵܒܼܘܼܬܵܐ ܕܚܲܝܹ̈ܐ ܕ**ܝܲܠܵܕ݉ܘܟܼܘܿܢ ܙܥܘܿܪܵܐ:

* ܒܹܝܠܵܘܟܼܘܿܢ
* ܘܒܹܝܠ ܚܸܠܡܲܬܲܢ
* ܘܡܲܕܪܲܫܬܵܐ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܒܕܲܥܬܝܼܕ
* ܘܒܹܝܠ ܚܸܠܡܲܬ ܕܕܲܥܬܝܼܕ ܕܡܲܣܲܡܬܵܐ ܕܒܵܠܵܐ ܥܲܠ ܝܲܠܵܕ݉ܘܟܼܘܿܢ ܠܒܲܕܲܪ ܡܼܢ ܣܵܥܲܬܹ̈ܐ ܕܡܲܕܪܲܫܬܵܐ (OSHC)، ܐܸܢ ܒܸܕ ܐܵܙܠ݉ܝܼ ܠܚܲܕ ܗܵܕܟܼܵܐ ܡܲܕܪܲܫܬܵܐ.

**ܒܘܼܝܵܢܵܐ ܕܫܲܢܲܝܬܵܐ ܒܸܕ ܚܵܒܼܹܫ ܡܵܘܕܥܵܢܘܼܬܵܐ ܒܘܼܬ:**

* ܡܲܚܲܒܝܵܬܹ̈ܐ، ܡܗܝܼܪܘܼܝܵܬܹ̈ܐ ܘܡܨܵܝܵܬܹ̈ܐ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ
* ܕܵܐܟܼܝܼ ܠܣܢܵܕܬܵܐ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܩܵܐ ܕܒܘܼܫ ܨܦܵܝܝܼ ܝܵܠܹܦ.

ܐܵܗܵܐ ܡܵܘܕܥܵܢܘܼܬܵܐ ܒܸܕ ܗܲܝܸܪܵܐ ܠܡܲܕܪܲܫܬܵܐ ܩܵܐ ܕܒܘܼܫ ܨܦܵܝܝܼ ܣܵܢܕܵܐ ܠܝܲܠܵܕ݉ܘܟܼܘܿܢ ܙܥܘܿܪܵܐ.

**ܡܘܿܕܝܼ ܝܘܲܚ ܡܲܚܘܼܒܹܐ ܕܐܲܚܬܘܿܢ ܥܵܒܼܕܝܼܬܘܿܢ**

**ܒܘܼܝܵܢܵܐ ܕܫܲܢܲܝܬܵܐ ܐܝܼܬܠܹܗ ܣܵܗܡܹ̈ܐ ܦܪܝܼܫܹ̈ܐ ܕܦܵܝܫܝܼ ܡܸܠܝܹ̈ܐ ܒܡܲܠܦܵܢܬܵܐ ܕܙܥܘܿܪܘܼܬܵܐ ܒܟܼܝܼܪܬܵܐ** ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܙܥܘܿܪܵܐ، ܒܝܼܵܘܟܼܘܿܢ، ܘܲܒܝܲܠܵܕ݉ܘܟܼܘܿܢ ܙܥܘܿܪܵܐ. **ܐܸܢ ܒܵܣܡܵܐ ܠܵܘܟܼܘܿܢ ܡܲܟܡܸܠܘܼܢ ܠܡܠܵܝܬܵܐ *ܕܣܵܗܡܵܐ 3* (*Section 3*): ܒܲܝܬܘܼܬܵܐ (*The Family*) [ܘܗܲܝܸܪܘܼܢ ܠܝܲܠܵܕ݉ܘܟܼܘܿܢ ܒܡܲܟܡܲܠܬܵܐ ܕܡܠܵܝܬܵܐ ܕܣܵܗܡܵܐ 2 (*Section 2*): ܝܲܠܵܕ݉ܐ ܙܥܘܿܪܵܐ (*The Child*)] ܘܡܲܕܥܸܪܘܼܢ ܠܹܗ ܠܚܸܠܡܲܬܲܢ ܡܼܢ ܩܵܕ݉ܡ ܣܝܼܩܘܿܡܵܐ ܕ [insert date here].**

ܫܲܪܲܟܬܵܘܟܼܘܿܢ ܐܵܢܲܢܩܵܝܬܵܐ ܝܼܠܵܗܿ، ܐܝܼܢܵܐ ܠܹܐ ܝܠܵܗܿ ܒܚܲܝܠܵܐ. ܒܸܕ ܝܵܗܒܼܵܐ ܩܵܐ ܡܲܠܦܵܢܬܵܐ ܕܗܲܕܲܪܬܵܐ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ (ܘܡܲܠܦܵܢܬܹܗ ܕ OSHC، ܐܸܢ ܟܹܐ ܐܵܙܹܠ ܠ OSHC) ܦܲܪܡܵܝܬܵܐ ܒܘܼܫ ܨܦܵܝܝܼ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܘܗܲܝܸܪܵܐ ܠܗ݉ܘܿܢ ܗܲܕܪܝܼ ܩܵܐ ܝ݉ܠܵܦܬܵܐ ܘܛܵܒܼܘܼܬܵܐ ܕܚܲܝܹ̈ܐ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܙܥܘܿܪܵܐ.

**ܡܘܿܕܝܼ ܒܸܕ ܗܵܘܹܐ ܒܵܬ݉ܪ ܐܵܗܵܐ**

ܡܲܠܦܵܢܬܵܐ **ܕܙܥܘܿܪܘܼܬܵܐ ܒܟܼܝܼܪܬܵܐ** ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܒܸܕ ܡܲܬܒܼܵܐ ܠܗ݉ܘܿܢ ܟܠܲܝܗܝ ܐܲܢܹܐ ܣܵܗܡܹ̈ܐ ܥܲܡ ܚܕܵܕܹ̈ܐ ܘܝܵܗܒܼܵܐ ܠܵܘܟܼܘܿܢ ܚܕܵܐ ܐܲܨܲܚܬܵܐ (ܢܘܼܣܟܼܵܐ). ܡܲܕܪܲܫܬܵܐ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܒܸܕ ܩܲܒܠܵܐ ܚܕܵܐ ܐܲܨܲܚܬܵܐ ܒܝܲܪܚܵܐ ܕܬܸܫܪܝܼܢ ܬܪܲܝܵܢܵܐ. ܐܸܢ ܠܵܐ ܡܲܟܡܸܠܝܼܬܘܿܢ ܠܡܠܵܝܬܵܐ ܕܣܵܗܡܵܐ ܕܒܲܝܬܘܼܬܵܐ ܳܘܝܲܠܵܕ݉ܐ ܙܥܘܿܪܵܐ، ܣܵܗܡܵܐ ܦܵܝܫܵܢܵܐ ܕ**ܒܘܼܝܵܢܵܐ ܕܫܲܢܲܝܬܵܐ ܒܸܕ ܦܵܐܹܫ ܫܘܼܪܸܟܵܐ ܥܲܡ ܡܲܕܪܲܫܬܵܐ** ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܘ، ܐܸܢ ܡܸܬܗܵܘܝܵܢܵܐ ܝܠܹܗ، ܥܲܡ ܚܸܠܡܲܬܹܗ ܕ OSHC.

ܒܘܼܨܵܝܵܐ ܡܲܚܙܘܼܝܹܐ ܝܠܹܗ ܕܫܲܪܲܟܬܵܐ ܕܡܵܘܕܥܵܢܘܼܬܵܐ ܟܹܐ ܗܲܝܸܪܵܐ ܠܫܲܢܲܝܬܵܐ ܕܝܲܠܹ̈ܕ݉ܐ ܙܥܘܿܖܹ̈ܐ ܒܡܲܢܬܲܝܬܵܐ. ܐܝܼܢܵܐ، ܐܸܢ **ܠܹܐ** ܒܵܥܝܼܬܘܿܢ ܕܫܲܪܸܟܝܼܬܘܿܢ ܠܒܘܼܝܵܢܵܐ ܕܫܲܢܲܝܬܵܐ ܥܲܡ ܡܲܕܪܲܫܬܵܐ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܙܥܘܿܪܵܐ، ܐܸܢ ܒܵܣܡܵܐ ܠܵܘܟܼܘܿܢ ܗܲܡܙܸܡܘܼܢ ܥܲܡ *ܡܲܠܦܵܢܬܵܐ* ܕܙܥܘܿܪܘܼܬܵܐ ܒܟܼܝܼܪܬܵܐ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܡܼܢ ܩܵܕ݉ܡ ܣܝܼܩܘܿܡܵܐ [insert date here].

**ܡܲܟܬܲܒܼܬܵܐ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܓܵܘ ܡܲܕܪܲܫܬܵܐ**

ܐܸܢ ܠܹܐ ܝܬܘܿܢ ܗܵܙܹܪܵܢ ܡܘܼܟܬܸܒܼܹܐ ܠܝܲܠܵܕ݉ܘܟܼܘܿܢ ܓܵܘ ܡܲܕܪܲܫܬܵܐ ܩܵܐ ܫܹܢ݉ܬܵܐ ܕܒܹܐܬܵܝܵܐ ܝܠܵܗܿ، ܚܵܦܘܼܛܵܘܟܼܘܿܢ ܝܘܲܚ ܕܡܲܟܡܸܠܝܼܬܘܿܢ ܠܐܵܗܵܐ ܡܸܢܕܝܼ ܐܲܝܟܼ ܕܟܡܵܐ ܕܡܵܨܝܼܬܘܿܢ ܒܓ̰ܲܠܕܘܼܬܵܐ. ܡܲܟܬܲܒܼܬܵܐ ܒܸܕ ܗܲܝܸܪܵܐ ܩܵܐ ܡܲܕܪܲܫܬܵܐ ܕܗܲܕܪܵܐ ܩܵܐ ܣܢܝܼܩܘܼܝܵܬܹ̈ܐ ܠܚܘܿܕܵܝܹ̈ܐ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܙܥܘܿܪܵܐ. ܡܕܲܒܪܵܢܘܼܬܵܐ ܕܝܘܼܠܦܵܢܵܐ ܘܡܲܠܲܦܬܵܐ ܐܝܼܬܠܵܗܿ ܡܵܘܕܥܵܢܘܼܬܵܐ ܡܵܪܲܬ ܦܵܝܕܵܐ ܒܘܼܬ ܫܲܪܲܝܬܵܐ ܕܡܲܕܪܲܫܬܵܐ ܠܐܲܟܼܵܐ <https://www.education.vic.gov.au/parents/going-to-school/Pages/choose-enrol-school.aspx>

**ܡܵܘܕܥܵܢܘܼܬܵܐ ܙܵܘܕܵܢܬܵܐ**

*[please select relevant text based on whether you are providing this information electronically or by hard copy]*

*[Option 1 – direct parents to website – delete whichever option not used]*

ܩܵܐ ܩܢܵܝܬܵܐ ܕܡܵܘܕܥܵܢܘܼܬܵܐ ܙܵܘܕܵܢܬܵܐ ܒܘܼܬ ܡܠܵܝܬܵܐ ܕܒܘܼܝܵܢܵܐ ܕܫܲܢܲܝܬܵܐ ܘܥܒܼܵܕܬܵܐ ܕܫܲܪܲܝܬܵܐ ܡܣܝܼܡܵܢܬܵܐ ܕܡܲܕܪܲܫܬܵܐ، ܐܸܢ ܒܵܣܡܵܐܠܵܘܟܼܘܿܢ ܚܙܝܼܡܘܼܢ:

* *ܘܲܪܲܩܬܵܐ ܕܡܵܘܕܥܵܢܘܼܬܵܐ ܩܵܐ ܒܲܝܬܘܼܝܵܬܹ̈ܐ*
* *ܢܘܼܩܙܹ̈ܐ ܡܗܲܕܝܵܢܹ̈ܐ ܩܵܐ ܗܲܝܲܪܬܵܐ ܕܒܲܝܬܘܼܝܵܬܹ̈ܐ ܕܡܲܟܡܸܠܝܼ ܠܡܠܵܝܬܵܐ ܕܒܘܼܝܵܢܵܐ* ܕܫܲܢܲܝܬܵܐ ܕܝܘܼܠܦܵܢܵܐ ܘܓܲܪܘܲܣܬܵܐ.

**ܐܲܢܹܐ ܝܼܢܵܐ ܡܼܢ ܥܲܠ ܐܸܢܬܸܪܢܸܬ ܥܲܠ ܫܵܘܦܵܐ ܐܸܠܸܟܬܪܘܿܢܵܝܵܐ** [www.education.vic.gov.au/transitiontoschool](http://www.education.vic.gov.au/transitiontoschool)**.**

*[Option 2 – attach information to letter – delete whichever option not used]*

ܩܵܐ ܩܢܵܝܬܵܐ ܕܡܵܘܕܥܵܢܘܼܬܵܐ ܙܵܘܕܵܢܬܵܐ ܒܘܼܬ ܡܠܵܝܬܵܐ ܕܒܘܼܝܵܢܵܐ ܕܫܲܢܲܝܬܵܐ ܘܥܒܼܵܕܬܵܐ ܕܫܲܪܲܝܬܵܐ ܡܣܝܼܡܵܢܬܵܐ ܕܡܲܕܪܲܫܬܵܐ، ܐܸܢ ܒܵܣܡܵܐܠܵܘܟܼܘܿܢ ܚܙܝܼܡܘܼܢ:

* *ܘܲܪܲܩܬܵܐ ܕܡܵܘܕܥܵܢܘܼܬܵܐ ܩܵܐ ܒܲܝܬܘܼܝܵܬܹ̈ܐ*
* *ܢܘܼܩܙܹ̈ܐ ܡܗܲܕܝܵܢܹ̈ܐ ܩܵܐ ܗܲܝܲܪܬܵܐ ܕܒܲܝܬܘܼܝܵܬܹ̈ܐ ܕܡܲܟܡܸܠܝܼ ܠܡܠܵܝܬܵܐ ܕܒܘܼܝܵܢܵܐ* ܕܫܲܢܲܝܬܵܐ ܕܝܘܼܠܦܵܢܵܐ ܘܓܲܪܘܲܣܬܵܐ.

ܐܸܢ ܡܲܚܘܼܒܹܐ ܝܬܘܿܢ ܕܕܵܪܫܝܼܬܘܿܢ ܫܲܢܲܝܬܵܐ ܕܝܲܠܵܕ݉ܘܟܼܘܿܢ ܠܡܲܕܪܲܫܬܵܐ، ܐܸܢ ܒܵܣܡܵܐ ܠܵܘܟܼܘܿܢ ܗܲܡܙܸܡܘܼܢ ܥܲܡ [insert name of early childhood educator].

ܥܲܡ ܚܘܼܒܲܢ ܘܐܝܼܩܵܪܲܢ

**[Name of early childhood educator]**

[Day] [Month] [Year]