

Family Details

Exemption from school enrolment due to attendance in a funded kindergarten program

Children who are turning 6 (compulsory school age) during the first or second year of funded kindergarten must be approved for kindergarten per capita funding and exempted from enrolling in school by the Department of Education (DE).

Please forward this completed form to the relevant DE regional office to request an exemption from school for your child.

Regional office addresses can be found at www.vic.gov.au/office-locations-department-education

The following child seeks exemption from school enrolment for the year:

Given name/s

Family name

Parent/Carer name:						
		Daytime contact number:				
Parent/Carer address:			Email:			
Child's name:	Family name		Given name/s			
Child's address:						
Child's date of birth: / Child's		Child's gend	gender: □ Male □ Female □ Other			
Children turning 6 during the <u>FIRST</u> year of funded kindergarten						
Complete the following for children turning 6 during the <u>first year</u> of funded kindergarten						
Name and location of the early childhood service your child will be attending for their first year of funded kindergarten:						
An exemption from school is requested because (please select a reason):						
☐ The family has moved from interstate or overseas where the school entry age criteria is different to that applied in Victoria						



☐ The child's early education has been delayed due to chronic illness, disability or developmental delay
☐ The child is from a refugee/asylum seeker background and has suffered trauma and would benefit significantly from a year of kindergarten before enrolling in school
☐ The child has not been able to access kindergarten previously due to transient family circumstances
☐ Other special consideration (<i>please provide details below</i>):
The parent/carer is required to obtain written confirmation from a relevant professional (e.g. kindergarten teacher, medical practitioner, or an allied health professional) verifying the reason for exemption and why it is in the child's best interest to attend kindergarten rather than commence at school. A copy of this written evidence and any other written advice that supports the child's exemption from school must be attached to this form.
Children turning 6 during the <u>SECOND</u> year of funded kindergarten
Complete the following for children turning 6 during the <u>second year</u> of funded kindergarten
Name and location of the early childhood service where child is currently attending their first year of funded kindergarten:
Name and location the of early childhood service child will be attending for a second year of funded kindergarten:
Has a <i>Declaration of Eligibility for a Second Year of Kindergarten</i> been completed by the child's current early childhood service?
□ Yes □ No
School information
Name and location of the school the child is expected to attend once they complete kindergarten:
Have you spoken to the school about enrolling your child? ☐ Yes ☐ No
If 'yes', please summarise the school's views.



Signature								
Name of parent/carer:		Date submitted: / /						
Signature of parent/carer:								
Do you give permission for the Department to discuss this application with the child's kindergarten teacher, the professional(s) verifying the exemption and the school?								
□ Yes □ No								
DE Office Hee Only								
DE Office Use Only								
A copy of the completed second year declarate submitted to KIMS	☐ Yes ☐ No ☐ N/A							
Written confirmation from a relevant profession	□ Yes □ No □ N/A							
After consideration of the circumstances, kindergarten per capita funding and the school enrolment exemption request has been:								
□ Approved □ Not Approved								
for for the year of								
(insert child's name)	(insert school year)							
If applicable – any additional comments:								
Name:								
Regional Director (specify region):								
Telephone Number:								
Signature:	Date of Approval ¹ : / /							

¹ Exemption must be granted by 1 November in the year prior to the child turning six years of age