# Is there a conflict of interest?

To determine if there is a potential conflict between your private interests and your interest and duty as a member of Regional Council, work through the following checklist.

You might find it helpful to apply these tests when:

* reading the papers for a meeting (to determine if you need to declare an interest in any item and seek advice on how to proceed)
* offering to take part in any Council/Board committee, assessment panel or awards judging
* considering private work in an area in which the Council has an interest
* considering an appointment to another government Board, or to a community or private sector organisation.

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|  |  |  | SITUATIONS POTENTIALLY CREATING A CONFLICT OF INTEREST OR DUTY |
| YES |  | NO |  |
|  |  |  | Do I have a private interest that is relevant to this ACFE Board/Regional Council activity? |
|  |  |  |  |
|  |  |  | Do I have a relative or close associate with a private interest that is relevant to this ACFE Board/Regional Council activity? |
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|  |  |  |  |
|  |  |  | Could a reasonable person form the view that my private interests could improperly influence my performance of my ACFE Board/Regional Council duties, now or in the future? |
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|  |  |  | Will participating in this ACFE Board/Regional Council activity give me access to information or contacts that are relevant to my private interests? |
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|  |  |  | Could a reasonable person form the view that my other affiliations could improperly influence my performance of my Regional Council duties, now or in the future? |
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|  |  |  | (re decisions of the Council) Could I or a relative or close associate benefit financially from a particular decision of the Regional Council on this matter? |
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|  |  |  | Could accepting this gift, benefit or hospitality be perceived as creating an obligation that would influence the performance of my duties on the Regional Council? |
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| IF THE ANSWER TO ANY OF THE ABOVE IS **YES** AN ACTUAL, POTENTIAL OR PERCEIVED CONFLICT IS LIKELY. PLEASE COMPLETE THE CONFLICT OF INTEREST DECLARATION AND ACTION FORM AND FORWARD IT TO THE ACFE BOARD SECRETARIAT. |