**Centrelink error pro-forma**

Date:…./…../ 2020

Name of Parent/Guardian

Centrelink Reference Number

School Number

Dear Parent/Guardian

**Re: CAMPS, SPORTS & EXCURSIONS FUND (CSEF)**

Centrelink has advised the Department of Education and Training (DET) that:

* The concession card you have provided to support your application was not current on the eligibility date of:
* 28 January 2020
* 14 April 2020

**\* NOTE** - Holders of non-means tested concession cards, such as Carer Allowance cards, are not eligible for CSEF

* You have not provided your consent to Centrelink to allow relevant information to be provided to DET.

If you consider that you had a concession card that was valid and current **on either of the eligibility dates** indicated above, please telephone Centrelink on 13 61 50 to check your entitlement.

If your enquiry with Centrelink confirms that you were entitled to a valid concession card **on either of the eligibility dates** indicated above, you should ask Centrelink to provide you with a **Q053** letter to confirm your eligibility on either 28 January 2020 or 14 April 2020.

Your CSEF application will be reconsidered only upon return of this notice, accompanied by a confirmation letter from Centrelink, within 21 days of your receipt of this notice.

If you are not eligible for the CSEF, then please tick the box below:

* Please cancel my application.

##### Signature of Business Manager