VET EMPLOYMENT BASED PATHWAYS INITIATIVE

APPLICATION GUIDELINES

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## Introduction

The Department of Education and Training (the Department) has developed these guidelines to support industry professionals to apply for the Graduate Certificate of Adult, Vocational Education and Training (GradCertAVET) Program and Masters of Applied Learning and Teaching (MALT), to retrain to become Vocational Education and Training (VET) teachers in Victorian Government secondary schools.

The purpose of this program is to allow participation by VET industry professionals who do not currently hold a university degree to study while aiming to being employed in a Victorian Government school to teach VET as a paraprofessional under Victorian Institute of Teaching (VIT’s) Permission to Teach arrangements.

The program provides the participants with an efficient opportunity to fast-track to graduation GradCertAVET (2 trimesters) and MALT (4 trimesters).

## Program

Through this initiative, the Department will pilot a single intake of up to 25 participants over 2021-2022 who will become qualified to teach VET subjects. Deakin University’s existing GradCertAVET will provide an enabling pathway into an Initial Teacher Education qualification accredited by the VIT. This pathway includes the completion of a Certificate IV in Training and Assessment. Participants will subsequently complete the MALT to be eligible for registration as a teacher in Victoria.

This program includes highly contextualised support services such as project liaison managers and teaching coaches. These are designed to support participants undertake their studies and build strong professional networks.

Participants will have the opportunity to complete the GradCertAVET comprising of four units. These units equip participants with knowledge to critically evaluate the contexts of the Australian Vocational Education and Training system. It also prepares the participants with highly developed skills and knowledge of designing, teaching and assessment within a VET context.

Participants will then go on to complete the MALT, comprising twelve units that focus on the theories and practices related to applied learning and VET in Schools. Participants will explore a variety of teaching styles, strategies, and have the opportunity to develop networks with other participants from across Victoria. Participants will then leverage their knowledge and skills to undertake their own independent research which is designed to inform and enhance their own professional practice.

Participants will be encouraged to work with a matched school for the duration of their MALT in 2022. Participants may already be working in a school on a PTT; if not, the Department will endeavour to find a match. In the event no match can be made, participants will still be eligible to complete the program.

## Course Dates and PROGRAM information

Participants will commence the GradCertAVET in Deakin University’s Trimester 2 on Monday, 12 July 2021.

For information on this program please visit:

[Deakin University – Graduate Certificate of Adult, Vocational Education and Training](https://www.deakin.edu.au/course/graduate-certificate-adult-vocational-education-and-training)

**Note:** All participants are required to complete a total of 200 hours of compulsory learning experiences.

Participants will commence the MALT in Trimester 1, March 7, 2022 and will commence teaching in Victorian Government schools (if matched with a suitable school) in this year.

For information on this program please visit:

[Deakin University – Master of Applied Learning and Teaching (Secondary)](https://www.deakin.edu.au/course/master-applied-learning-and-teaching-secondary)

**Note:** All participants in the MALT are required to complete 75 days of supervised professional teaching experience. This is a requirement for graduation and eligibility for registration as a graduate teacher with the Victorian Institute of Teaching (VIT). This employment-based pathway through the MALT uses a blended delivery model. This includes intensive, face-to-face teaching blocks with periods of online learning in Cloud Deakin in order to optimise extended professional experience opportunities.

**You must successfully complete both the GradCertAVET and MALT by June 2023. Funding is not available to support enrolments beyond this date.**

## What is being funded?

The Department of Education and Training will fund a full subsidy of course fees for each participant.

## Funding exclusions

The VET Employment Based Pathways initiative will not cover the following:

* placements for participants matched to non-government schools
* additional expenses associated with completing the GradCertAVET and MALT Program (e.g. textbooks, stationery, travel expenses, accommodation and information technology equipment)
* student services and amenities fee, approximately $60 per trimester
* any costs incurred to repeat a unit that you have already undertaken
* any costs incurred if you choose to withdraw from a unit after the university census date.

## SUPPORT SERVICES

Participants will be supported to complete the full program (GradCertAVET, including the Certificate IV in Training and Assessment) and MALT to graduation through the provision of attempting to match them with a school for employment, professional coaching and professional experience in schools.

This program is targeting industry professionals who may not have a tertiary degree.

## ADVICE TO PRINCIPalS

The intent of this program is to recruit and train up to 25 current industry professionals who will be qualified to teach VET subjects. This opportunity is intended to build a positive relationship between schools and industry professionals, meeting VET teacher supply issues and upskilling future teachers.

**Agreement:** It is envisaged that an Initial Teacher Employment Agreement will be executed between the participant and the school.

Note: if desired the Department can provide an agreement template.

## ADVICE TO PARTICIPANTS

There are practical components of the course that are scheduled to commence at the beginning of 2022 and must be undertaken within a school setting.

We encourage industry professionals to apply for this initiative from the following scenarios:

1. **Industry professionals who are already working in Victorian Government secondary schools, such as VET trainers.**

If you are currently working in a school under a PTT, then you are in an excellent position to undertake the practical components of the course within a familiar teaching environment.

Please discuss this program with your principal to identify what working arrangements will best meet the needs of the school and yourself, particularly as you transition into study and attempt to balance work, study, and personal commitments etc.

1. **Industry professionals who have not had school experience; the Department and Deakin University will endeavour to find a suitable match with a school for experience/future employment.**

If you are not currently working in a school, then the Department and Deakin University will work with you to identity a school where you can undertake the practical components of the course.

However, while a guaranteed job match is not possible, this will not preclude you from completing the MALT, as long as you complete all of the course requirements.

## How to apply

Participants must complete the Application Form which includes the Teacher Commitment Statement signed by you. In the event of employment-based participation, the Principal Support Statement must be signed by the school Principal.

Assessment will be based on the merits of this application.

The Department will conduct an initial check to confirm that each application meets the eligibility criteria, and then assess all eligible applications. You may be contacted to provide clarification or additional information in support of your application.

The closing date for this application is **Friday 2 July 2021.**

**Note:** An information session will be scheduled to provide the opportunity for prospective participants, schools, and principals to learn more about this program.

**If you wish to register for this information session, please send an email to** vocational.workforce@education.vic.gov.au. Details regarding the date and time will be confirmed and circulated.

## Eligibility criteria

You must:

* be an Australian Citizen or Permanent Resident
* be employed (ongoing or fixed term and full-time or part time) as a qualified VET industry professional and demonstrate a commitment to undertake the GradCertAVET and MALT program requirements
* be willing and able to complete the program requirements, including all work-based activities by June 2023
* aspire to teach VET subjects in a secondary school
* have Principal endorsement in the event of employment-based participation
* not be the recipient of other scholarships supported by the Department of Education and Training.

In addition to this eligibility criteria, Deakin University has its own course entry requirements. Please ensure that you review these requirements prior to submitting your application. You are also encouraged to apply to Deakin at the same time as submitting your DET application to ensure you meet the Trimester 2 Admissions Period. You may still withdraw your Deakin application prior to the census date of August 15, 2021 with no costs incurred.

## Privacy of information

The Department collects the information contained in the Application Form to register you as an applicant for this initiative and to contact you if necessary. We will not disclose this information without your consent, except where required to do so by law. You may contact us if you have any concerns about the privacy of your information.

## Notification

The Department will notify you of the outcome of your application via email. Successful applicants will receive an information pack which includes:

* an email from the Department confirming your program information. This will include information to assist with applying through Deakin University
* a Fringe Benefits Tax form.

You must return these documents via email to vocational.workforce@education.vic.gov.au.

*Please note: a successful notification from DET will still require that applicants meet Deakin University’s entry requirements.*

## Deakin University’s timeline

|  |  |
| --- | --- |
| **Application assessment process for GradCertAVET** | **Date** |
| **Trimester 2 2021** |  |
| **Closing date of application to DET** | **2 July 2021** |
| Application assessment | Ongoing |
| Application outcomes | Ongoing |
| Accepting offers and enrolment | Ongoing |
| Enrolment closes | Applicants receiving an offer into the course will need to accept the offer and enrol before the date indicated on the letter of offer. |
| Course commences | Week beginning Monday 12 July 2021 |
| Census date | Sunday 15 August 2021 |
|  |  |
| **Application assessment process for MALT** | **Date** |
| **Trimester 1 2022** |  |
| **Opening date of application** | To be confirmed |
| **Closing date of application to DET** | To be confirmed |
| Application assessment | Ongoing |
| Application outcomes | Ongoing |
| Accepting offers and enrolment | Ongoing |
| Enrolment closes | Applicants receiving an offer into the course will need to accept the offer and enrol before the date indicated on the letter of offer. |
| Course commences | To be confirmed |
| Census date | To be confirmed |