**TEACHER/TRAINER OF THE YEAR**

The Teacher/Trainer of the Year Award recognises innovation and excellence by a teacher/trainer providing nationally recognised training to students in the TAFE and training sector. The winner of this award will represent Victoria at the Australian Training Awards.

Eligibility

You must:

🗹 Be a permanent resident of Australia

🗹 Have qualified (as determined by the Australian Qualifications Framework) as a teacher/trainer

🗹 Be employed (or regularly contracted) by a registered training provider

🗹 Have delivered training in Victoria (from 1 January 2019 - 31 December 2019) which will lead / has led to nationally recognised qualifications or Statements of Attainment under the Australian Qualifications Framework national training system.

All applicants must be endorsed by the RTO and evidence of the teacher/trainer’s qualification must be submitted with the application.

Selection criteria

**Criterion 1: Excellence and initiatives**

Consider:

* what involvement you have had in the development of new learning methodologies and training delivery
* an initiative you have implemented which has led to innovation or improvement in your delivery and/or assessment practice
* how you have shared the outcomes of your innovation or improvement with your colleagues
* the impact of these initiatives or improvements on your learners, your colleagues and your industry partners.

**Criterion 2: Learner needs and focus**

Consider:

* how you support your learners’ diverse needs and ensure they continue to be engaged in their learning journey
* what evidence there is of the effectiveness of the design and delivery methodologies of your training program
* examples where you have initiated a new idea or activity etc. in response to feedback
* what learner, industry and/or community feedback mechanisms you have utilised.

**Criterion 3: Commitment to VET teaching and learning**

Consider:

* how you maintain and grow your own skills and knowledge
* how others are supported by you to develop skills and knowledge
* examples of your engagement with other VET professionals.

**Criterion 4: Links with industry and the community**

Consider:

* how active links with industry and the community are implemented in practice
* the major issues confronting the industry/industries your program engages with
* how VET practices can help address these issues
* what level of engagement you have with industry and professional bodies
* how you promote VET in industry and the community.

How to apply

1. Check that you meet the eligibility requirements and selection criteria above and read the Conditions of Entry to enter the awards.
2. Go to the nomination portal: [**https://vta.awardsplatform.com**](https://vta.awardsplatform.com)**/** Register to nominate and follow the step by step process.

**Note:** Nominations may only be made through this portal.

1. Contact the Victorian Training Awards team for advice or for help with obtaining the assistance of our nomination writers, if required.
2. Make sure you submit your nomination by the closing date, **midnight on Friday 3 July.**

Writing assistance

If you need help in preparing your nomination, just contact the VTA team. They can put you in touch with a writer who can review your draft and make sure your application is of the highest possible quality.

Application components

There are three parts to the application:

* Overview – 300-word limit. (Includes a brief introduction – who you are, your course and where you studied). The Overview does not form part of the judging process.
* Responses to the Selection Criteria – 600-word limit for each response.
* Supporting Evidence (references, certificates, etc).

Key dates

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| --- | --- |
| ***26 February*** | ***Nominations open*** |
| ***26 February*** | Nomination writing assistance opens |
| ***19 June*** | Nomination writing assistance closes |
| ***3 July, midnight*** | ***Nominations close*** |
| ***July*** | Eligibility review |
| ***Mid July*** | Shortlisting |
| ***Late July*** | All nominees notified |
| ***August*** | Finalist interviews |

Key contacts and further information

W: [www.education.vic.gov.au/vta](http://www.education.vic.gov.au/vta)

E: [victorian.training.awards@education.vic.gov.au](mailto:victorian.training.awards@education.vic.gov.au)

T:1800 290 657