# 2024 VEEA Nomination Endorsement Form

## Endorsement Requirements All applicantsmust provide at least two endorsements in support of their nomination. The table below lists the award categories and the endorser requirements and options.

|  | Required Endorsement | | Additional Endorsements | | | |
| --- | --- | --- | --- | --- | --- | --- |
| Award Category | Principal | Local Aboriginal Group**[[1]](#footnote-2)** | Regional Executive Directors, SEIL, KEC, KESO | School Council Member | Community Business Partner**[[2]](#footnote-3)** | Fellow colleague |
| *Individual Awards* | | | | | | |
| Outstanding Primary Principal |  |  | Yes | Yes | Yes |  |
| Colin Simpson Outstanding Secondary Principal |  |  | Yes | Yes | Yes |  |
| Outstanding Primary Teacher | Yes |  |  | Yes |  | Yes |
| Outstanding Secondary Teacher | Yes |  |  | Yes |  | Yes |
| Outstanding Early Career Primary Teacher | Yes |  |  | Yes |  | Yes |
| Outstanding Early Career Secondary Teacher | Yes |  |  | Yes |  | Yes |
| Outstanding Business Manager | Yes |  |  | Yes |  | Yes |
| *Team Awards* | | | | | | |
| Outstanding School Improvement |  |  | Yes | Yes | Yes |  |
| Outstanding Education Support | Yes |  |  | Yes |  | Yes |
| Outstanding Inclusive Education |  |  | Yes | Yes | Yes |  |
| Outstanding Koorie Education |  | Yes | Yes | Yes | Yes |  |
| Outstanding Provision for High-Ability Students - Primary |  |  | Yes | Yes | Yes |  |
| Outstanding Provision for High-Ability Students - Secondary |  |  | Yes | Yes | Yes |  |
| Dr Lawrie Shears Outstanding Global Teaching and Learning |  |  | Yes | Yes | Yes |  |

## **Who can endorse my nomination?**

The table above lists the award categories and the endorsers for awards.

All nominations must have **at least** **two** endorsements, and no more than four.

Some awards require that **one** of those be from the nominee’s principal, and a **second** to be chosen from a list of approved endorsers.

Where the nominator is a principal, and principal endorsement is required for that award, the nominating principal must obtain at least two endorsements (from either a principal-class colleague who knows the nominee or from the Additional Endorsements list above).

The Outstanding Koorie Education Award requires endorsement from a school’s Local Aboriginal Education Consultative Group and/or local Aboriginal community organisation or group.

Nominees for, or nominators of, individual or team awards are unable to endorse their own nomination.

A ‘community business partner’ broadly encompasses the full range of organisations that schools are likely to have working relationships with, which may include not-for-profit organisations and commercial businesses.

The completed Nomination Endorsement must be attached to the entry via the VEEA online nomination system, Award Force: <https://veea.awardsplatform.com/>

**Applications that do not meet these requirements will be incomplete and ineligible for judging**.

## Responsibilities of the Endorser It is expected that endorsers will:

* discuss the application with the person seeking the endorsement (the nominator).
* inform the nominator as soon as possible if an endorsement cannot be provided.
* complete the Nomination Endorsement Form by including your details and indicating your endorsement. You may provide an optional 200-word statement of endorsement of the nominee(s). Include your knowledge of the work the nominee(s) has done in their school and evidence of impact on student outcomes.
* sign and return the form to the nominator in time for it to be uploaded to the online nomination system, prior to the award application process closing on **Monday 20 May 2024 at 4:00 pm**.

# Nomination Endorsement Form

*Please email this form to each of your endorsers to complete. Each completed Nomination Endorsement Form will need to be scanned and attached to your application via VEEA online nomination system, Award Force:* [*https://veea.awardsplatform.com/*](https://veea.awardsplatform.com/)

## Endorser Details (Endorser to complete):

|  |  |
| --- | --- |
| **Name** |  |
| **Position** |  |
| **School** |  |
| **Region** |  |
| **Mobile Number** |  |
| **Email Address** |  |
|  |  |
| **Applicant Name(s):** |  |
| **Award Category:** |  |

|  |  |  |
| --- | --- | --- |
| **I hereby support and endorse the application of the above-mentioned candidate**  **Would you be happy to be contacted by a member of the judging panel if further information is required?** *Please select.* |  |  |
| Yes |  |
| No |  |

**Optional: provide a statement of endorsement of the applicant below *(maximum 200 words).* Include your knowledge of the work the nominee(s) has done in their school and evidence of impact on student outcomes.**

|  |  |  |
| --- | --- | --- |
|  | | |
| **Date:** | **Name:** | **Signature:** |

*Please return the completed form to the applicant to allow them to complete their application.*

*Applications close Monday 20 May 2024 at 4.00 pm.*

1. The Outstanding Koorie Education award requires endorsement from a school’s Local Aboriginal Education Consultative Group and/or local Aboriginal community organisation or group. [↑](#footnote-ref-2)
2. The definition of a ‘community business partner’ broadly encompasses the full range of organisations that schools are likely to have working relationships with, which may include not-for-profit organisations and commercial businesses. [↑](#footnote-ref-3)