Graduate Teacher Conference webinars
Privacy Notice

By completing the registration form and providing your details, you agree to providing your information via the Eventbrite system and for your information to be handled, including to be collected, used and disclosed as described in this notice available here.

The Graduate Teacher Conference webinars (GTC webinars) are professional learning events for first year and second year graduate teachers and returning teachers with a focus on developing graduate teacher professional practice and wellbeing, and providing access to professional supports and resources. The GTC webinars will be facilitated by Mott McDonald Cambridge Education (MMCE) on behalf of the Department of Education (DE).

What information will be collected?

The personal information being collected to facilitate participation in the GTC Webinars includes:

- Your name and email contact details
- Your school name and school area
- Information regarding whether you are a first, second year or returning teacher.

The information you include in the Eventbrite registration will be provided to MMCE staff involved in administering the GTC Webinars.

MMCE and the DE protects your personal information in accordance with the Privacy and Data Protection Act 2014 (Vic), the Health Records Act 2001 (Vic) and the Public Records Act 1973 (Vic).

What will the information be used for and why?

Your information will be used to support your registration for the GTC Webinars, and the DE's planning for future GTC Webinars.

DE will be managing the conference registration process. Your contact information will be used to assign participants to their selected GTC Webinars, pre-registration communications including the date, time and link for the GTC Webinar, and to update you on any information regarding the GTC Webinars. This information will also be used to provide you with access to collaborative platforms Jamboard, Mentimeter, Word Cloud and Bingo Baker for you to participate during GTC Webinar activities. The details also allow for post-conference communications including the feedback survey.

MMCE will analyse conference demographics and provide a report to the DE to support future planning for conferences.

Information collected by MMCE and the DE will be used or disclosed for the purposes stated in the Notice or where otherwise permitted by law

How will my information be secured?

Your personal information will be managed securely and consistently with Victorian Privacy laws, by both the DE and MMCE.

Your personal information will be stored securely on the DE's servers and on MMCE servers. Only those administering the program from MMCE and those providing technical support from the DE and MMCE's technical team or the platforms used at the conferences Jamboard (via MMCE Google) Bingo Baker, Mentimeter, Word Cloud or Eventbrite or Survey Monkey) will have access to your personal information stored on the systems they are accessing.

Further information

For further information on this statement, or to request access and correction of personal information, MMCE at info@camb-ed.com.au

For more information about the way the DE collects and handles personal information, including access, correction and complaints, read our privacy policy

For further information about the way that MMCE handles and where it stores personal information, read their Privacy Policy Privacy - Mott MacDonald

For further information on how platforms used in the GTC Webinars handle and where they store information please refer to their privacy policies below:

Eventbrite

Jamboard

Bingo Baker

Mentimeter

Word Cloud

Survey

Monkey