1. Selective entry high schools

Victoria’s four selective entry high schools (SEHS) provide an educationally enriched environment for high-achieving, academically gifted and talented students in Years 9 to 12. Both single-sex and coeducation options are offered across the four schools:

**Boys Only**

<table>
<thead>
<tr>
<th>School Name</th>
<th>Location</th>
<th>Contact Details</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melbourne High School</td>
<td>Forrest Hill</td>
<td>Ph: 03 9826 0711, Fax: 03 9826 8767</td>
<td><a href="http://www.mhs.vic.edu.au">www.mhs.vic.edu.au</a></td>
</tr>
<tr>
<td>Melbourne High School</td>
<td>Forrest Hill</td>
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<tr>
<td>Melbourne High School</td>
<td>Forrest Hill</td>
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<tr>
<td>South Yarra</td>
<td>Victoria, 3141</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Australia</td>
<td>Ph: 03 9826 0711, Fax: 03 9826 8767</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nossal High School</td>
<td>Sir Gustav Nossal Boulevard</td>
<td>Ph: 03 8762 4600</td>
<td></td>
</tr>
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<td>Nossal High School</td>
<td>Sir Gustav Nossal Boulevard</td>
<td>Ph: 03 8762 4600</td>
<td></td>
</tr>
<tr>
<td>Monash University</td>
<td>100 Clyde Road</td>
<td>Ph: 03 8762 4600</td>
<td></td>
</tr>
<tr>
<td>Berwick</td>
<td>Victoria, 3806</td>
<td>Ph: 03 8762 4600</td>
<td></td>
</tr>
<tr>
<td>Australia</td>
<td>Ph: 03 8762 4600</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suzanne Cory High School</td>
<td>Hoppers Lane</td>
<td>Ph: 03 8734 2800</td>
<td><a href="http://www.suzannecoryhs.vic.edu.au">www.suzannecoryhs.vic.edu.au</a></td>
</tr>
<tr>
<td>Suzanne Cory High School</td>
<td>Hoppers Lane</td>
<td>Ph: 03 8734 2800</td>
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<td>Suzanne Cory High School</td>
<td>Hoppers Lane</td>
<td>Ph: 03 8734 2800</td>
<td></td>
</tr>
<tr>
<td>Werribee</td>
<td>Victoria, 3030</td>
<td>Ph: 03 8734 2800</td>
<td></td>
</tr>
<tr>
<td>Australia</td>
<td>Ph: 03 8734 2800</td>
<td></td>
<td></td>
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<tr>
<td>Girls Only</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Mac.Robertson Girls' High School</td>
<td>350–370 Kings Way</td>
<td>Ph: 03 9820 0788, Fax: 03 9864 7777</td>
<td></td>
</tr>
<tr>
<td>Victoria</td>
<td>Melbourne</td>
<td>Ph: 03 9820 0788, Fax: 03 9864 7777</td>
<td></td>
</tr>
<tr>
<td>Girls Only</td>
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<tr>
<td>Coeducational</td>
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</tr>
<tr>
<td>Suzanne Cory High School</td>
<td>Hoppers Lane</td>
<td>Ph: 03 8734 2800</td>
<td><a href="http://www.suzannecoryhs.vic.edu.au">www.suzannecoryhs.vic.edu.au</a></td>
</tr>
</tbody>
</table>
The locations of the selective entry high schools are indicated on the following map:
2. Important dates

- Applications open
- Applications close
- Selective Entry High Schools Examination
- Examination outcome and notifications sent to parents

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday 16 February 2017</td>
<td>Thursday 10 August 2017</td>
</tr>
<tr>
<td>Friday 12 May 2017</td>
<td>Saturday 17 June 2017</td>
</tr>
</tbody>
</table>

3. Eligibility

Students in their second year of secondary schooling or its equivalent (usually Year 8) and who are Australian citizens or holders of a visa granting permanent resident status in Australia are eligible to apply for entry into a selective entry high school. This applies to students living in Victoria or those living and studying interstate or overseas. More information for students living interstate/overseas can be found in Section 5.

Students attending government and non-government schools, as well as home-schooled students, are eligible to apply.

Citizens of New Zealand residing in Australia are also eligible to apply.

All applicants who are offered a place will be required to show original documentation, such as a Certificate of Evidence of Australian Citizenship, birth certificates or visas, before enrolment can be finalised.

Applicants who do not meet residency requirements at the time of applying, but expect to meet them in the near future, are also able to apply. These applicants will be required to show evidence that they meet all residency requirements before being offered a place.

Information on Australian citizenship is available on the Department of Immigration and Citizenship website at: [www.citizenship.gov.au](http://www.citizenship.gov.au). Official evidence of Australian citizenship may be obtained by the issue of a Certificate of Evidence of Australian Citizenship.

**Please note:** Offers or enrolments may be terminated if a placement is made on the basis of false or misleading information.

4. Points to consider before applying

**Order of preference**

Ensure that you consider your preferences carefully before making your selection on the application form. You may list one, two or three preferences.

Please only list those schools your child is prepared to attend, taking into consideration the location of schools and travel times. The order in which you list preferences matters. If your child qualifies for more than one school, you will only be offered the highest preference for which your child qualifies.

**Transfers**

Offers for one selective entry high school are not transferable to another selective entry high school.

**Selection process**

A centralised selection process is used to select students for entry to the selective entry high schools. The selection process is complex and involves a number of factors other than the exam result. An overview of the selection process is available in Section 8 and should be understood prior to applying.
5. How to apply

1. All applications must be made online at: www.education.vic.gov.au/school/parents/secondary/Pages/apply.aspx

2. You can indicate a maximum of three selective entry high schools as schools you would like your child to attend. The order of your preferences is important. Please only list those schools your child is prepared to attend.

3. An application fee of $120 is payable at the time of registration. Payment is to be made online using a credit card.

4. Applications close on 12 May 2017. Late applications will not be accepted.

5. Students who apply for entry into these schools must attend the selective entry high school examination on 17 June 2017.

6. You will receive notification of the outcome of the application on 10 August 2017.

Please note: Advice regarding the examination, including date, time and location, will be provided in June 2017 via email. If you have not received advice regarding the examination by 12 June you should contact the Selective Entry Unit on 9014 1400 or by email: seu@edumail.vic.gov.au.

Special arrangements for the examination
Special arrangements for the examination may be organised for students (e.g. wheelchair access, materials for visually impaired students). Requests for special arrangements must be made at the time of application.

Please note: Requests for special arrangements must be made by 12 May 2017.

Equity Consideration
Some students may be eligible to receive Equity Consideration and this should be indicated at the time of application. An overview of Equity Consideration is available in Section 9.

Please note: There is no application fee for students who are eligible for Equity Consideration.

Remote sitting
There are two categories of students who may be eligible to sit the examination interstate or overseas:

- Australian citizens or permanent residents living and studying interstate or overseas
- students enrolled in a Victorian school but who, at the time of the examination:
  - are on an overseas exchange program, or
  - are representing Australia for an official duty (sporting, academic, military or cultural), or
  - have a parent/care giver who has been required to work overseas.

Please note: Suitable evidence from the exchange program, official organising body or workplace must be provided.

All students wishing to sit the examination interstate or overseas should contact the Selective Entry Unit by email at seu@edumail.vic.gov.au to enquire about alternative arrangements.

Please note: Additional charges apply for remote sitting of the examination.

Please note: ‘Parent’, in relation to a child, is defined under the Education and Training Reform Act 2006 as ‘a guardian and every person who has parental responsibility for the child including parental responsibility under the Family Law Act of the Commonwealth and any person with whom a child normally or regularly resides’.
6. Changing your application

Change of preference
If you wish to change preferences as listed in your original application, you must do so in writing before 7 July 2017 by email to the Selective Entry Unit: seu@edumail.vic.gov.au.

Please note: No changes of preference can be accepted after this date.

Change of application details
Please inform the Selective Entry Unit by email at seu@edumail.vic.gov.au if there is a change in details, such as your child’s name, postal address, email address or school.

Withdrawning your application
An administration fee of $25 will be retained if an application is cancelled prior to 26 May 2017. There is no refund if an application is withdrawn after this date.

Please note: All changes of application, including withdrawals, must be made in writing and will not be accepted over the telephone. An administration fee of $25 will be retained if an application is submitted and the student is ineligible to apply.

7. About the entrance examination

The selective entry high school examination will take place on Saturday 17 June 2017 at the Royal Exhibition Building, Carlton Gardens, Carlton, Victoria.

The entrance examination includes ability and achievement tests and takes approximately three hours to complete. In the examination your child will be competing academically with all other candidates. The entrance examination is designed to test and challenge students. Many students find examination day demanding and this should be taken into consideration by parents.

A series of six tests form the selective entry high school examination:
- verbal reasoning
- numerical reasoning
- persuasive written expression
- reading comprehension
- mathematics
- creative written expression.

Four of the tests are multiple-choice, run for 30 minutes in length and do not include reading time. The two writing tests are 15 minutes each, and also do not include additional reading time. Normally, a short 15-minute break is taken after the completion of the numerical reasoning test.

Additional reading time is usually introduced into exams when students are required to provide an essay-type response or where they have the choice to answer one question from a list. In this case extra time is provided to decide what question they will answer.

Prior to commencing each test, the administrator will go through three practice examples with the students to ensure they have an understanding of what to expect.

What to bring
Students are required to bring photo identification to the examination. Examples include:
- student card issued by the candidate’s current school
- current student travel card
- recent class photograph (with the student and his/her name clearly shown)
- recent passport
- current library card (with photograph)
- photo that has been signed by the student’s school and has the school stamp.
Please note: Students will not be allowed to sit the examination unless they have the appropriate photo identification.
The examination is a secure examination and as such no specific results, access to the tests or individual scores are available after the examination.

If you have lodged an application, you will receive information regarding the examination in June 2017 via email. If you have not received advice regarding the examination by 12 June you should contact the Selective Entry Unit on 9014 1400 or by email: seu@edumail.vic.gov.au.

Sample test papers
Test papers are available to assist applicants who wish to become familiar with the selective entry high school tests. Sample practice tests are available at: www.education.vic.gov.au/school/parents/secondary/Pages/practicetests.aspx

Illness or misadventure
If an illness, an accident or other misadventure stops your child from taking the examination on the day you should complete the Illness/Misadventure Form: Year 9 Selective Entry High School Illness/Misadventure Form (doc - 64kb) | Year 9 Selective Entry High School Illness/Misadventure Form (pdf - 115kb)

The completed form should be returned to the Selective Entry Unit by no later than 23 June 2017.

Special consideration
If your child's examination performance may have been affected by illness, injury or personal trauma on the day of the examination you should complete the Special Consideration Form:
Year 9 Selective Entry High Schools Special Consideration Form (doc - 93kb) | Year 9 Selective Entry High Schools Special Consideration Form (pdf - 94kb)

The completed form should be returned to the Selective Entry Unit by no later than 23 June 2017.

8. Selection criteria and processes

The Department of Education and Training (DET) is responsible for determining the enrolment policy and procedures regarding all selective entry high schools. A centralised selection process is used to select students for entry to the four selective entry high schools.

While each selective entry high school fills 85 per cent of its Year 9 enrolment based solely on students' performance in the examination, a range of factors may affect final offers.

Variables affecting selection

- The entry score required for each school varies from year to year depending on the demand for places at the school and the scores achieved by those students who have listed the school as their first preference.

- Department policy only permits a maximum of 5 per cent of students in Year 8 from any one school to be accepted into a selective entry high school. Students currently enrolled in an interstate or overseas school are treated as discrete school cohorts, with an average Year 8 enrolment figure used to determine the number of places available.

- Up to 10 per cent of enrolments will be filled through the Equity Consideration category (see Section 9).

- Up to 5 per cent of the enrolment will be filled through the Principal’s Discretion category (see Section 10).
9. Equity Consideration

Up to 10 per cent of the final offers for each selective entry high school will be filled via this category. Only applicants who undertook the selective entry high school examination will be considered for this category.

You must indicate whether you are applying for Equity Consideration on the online application form. Requests for Equity Consideration cannot be made after 12 May 2017.

Please note that students that are considered eligible for Equity Consideration are not required to pay an application fee.

Applying for Equity Consideration does not reduce your child’s chance of being offered a place at a selective entry high school.

The following categories of students are able to apply for Equity Consideration:

**Category 1:** Students who have parents with either a Commonwealth Health Care Card or a Pension Card, and who qualify for income support benefits, are eligible to apply for Equity Consideration. See below for an example.

**Category 2:** Students who identify as Aboriginal or Torres Strait Islanders on the application form.

If you are applying for Equity Consideration under category 1, the application form requests both the primary cardholder and applicant’s Centrelink Customer Reference Number (CRN).

Sample Health Care Card

Please note: If you provide this information, you are authorising Centrelink to electronically provide the Selective Entry Unit with confirmation of your status as the holder of a Commonwealth Health Care Card or Pension Card details as they pertain to your concessional entitlement. This verification process confirms a student’s eligibility for Equity Consideration only. No further detail (e.g. personal financial information) is provided.

If you are applying for Equity Consideration under **category 2**, you will be required to submit documentation confirming ATSI status.

**Please note:** If your child’s eligibility for Equity Consideration cannot be confirmed, the application will be cancelled and you will be required to submit a new application with full payment.

### 10. Principal’s Discretion

The principal of each selective entry high school has the authority to offer up to 5 per cent of places through a discretionary category. Only applicants who undertook the selective entry high school examination will be considered for this category.

Applicants will be notified by the individual school if they are invited to apply under the Principal’s Discretion category. Following this, applicants will then be shortlisted and interviewed by the principal.

**Please note:**
- An invitation to apply for Principal's Discretion is **not an offer** for a place at the school.
- If you have accepted an offer at a selective entry high school on behalf of your child and you receive an offer to apply for Principal's Discretion for a higher preference school, you are able to retain the initial offer while the Principal’s Discretion process is undertaken.
- Processes for Principal’s Discretion may vary between selective entry high schools.

### 11. Outcome of applications

**Outcome letters**
The Selective Entry Unit will email advice on **10 August 2017** informing you whether your child has been offered a place at a Selective Entry High School or has been unsuccessful.

A report outlining your child’s performance in the entrance examination will be emailed to you on **30 August 2017**.  

**Please note:** this examination is designed to identify high achieving students and results from the examination should not be compared to any other test (e.g. NAPLAN).

**Response to offers**
If you receive an offer, instructions on how to accept the offer by the closing date will also be provided.

You must respond to the Selective Entry Unit and not to individual schools.

Parents will have one week to respond to offers sent on **10 August 2017**.

**Please note:**
- If an offer is declined or if you do not respond by the closing date, the offer will go to another student.
- Extensions cannot be granted and that decisions regarding the suitability of the school (e.g. in regards to travel and curriculum) should be made at the time of application.
- While offers can be accepted, enrolments will not be finalised until after the official ‘Application to Enrol’ form has been processed by the individual school.

**Acknowledgement of response**
Whether you accept or decline an offer on behalf of your child, you will be sent (via email) an acknowledgement confirming your decision. If this confirmation is not received within 24 hours you should contact the Selective Entry Unit.
Withdrawal of offers

Offers will be withdrawn if it is found that students do not satisfy all the eligibility requirements. Offers or enrolments may be terminated if placement is made on the basis of false or misleading information.

Please note: Offers will lapse if the Selective Entry Unit is unable to contact the applicant to make an offer, or determine the response.

Parents who wish to withdraw from an offer that they previously accepted should notify the Selective Entry Unit and not individual schools.

12. Late offers

Parents whose children may not have been offered a place initially may be contacted in the event that a vacancy arises at any of the schools that were on the applicant’s original preference list. This would include:

- an applicant who was previously unsuccessful in being offered a place at a selective entry high school
- an applicant who is eligible to receive an offer for a higher preference school.

Please note: After 30 November 2017 no further offers will be made to students who have already accepted a place at a selective entry high school.

13. Unsuccessful applicants

Applications for Victorian government selective entry high schools is a highly competitive process, with thousands of students across the State applying for less than 1,000 places. Unfortunately, this high demand in a competitive process means that many students miss out on a place.

Once all places have been offered, no additional places will be available under any circumstances.

Should your child be unsuccessful they may wish to apply for entry into any of the four schools at the Year 10 level in the following year. Admission to Year 10 entry is handled directly by the schools and further information on enrolment is available on their individual school website.

14. Communication

You must contact the Selective Entry Unit if you change your mobile phone number, email address or no longer have email access. This is particularly important if you have provided a work email address and you then change your place of employment.

All correspondence and telephone advice is only provided to the person identified as the parent in the online application form.

After receiving a student number for the Selective Entry High School Examination, parents will need to quote this student number or provide other identifying information before Selective Entry Unit officers will discuss student details on the telephone. Parents who cannot provide adequate identifying information on request will need to make written enquiries.

Irrespective of whether or not a parent wishes to keep application information confidential from another parent or interested person, DET will provide information where it has a legal obligation to do so.

Enquiries about courses and programs offered by individual selective entry high schools should be addressed to the schools directly.

Please note: It is your responsibility to monitor the receipt of emails at critical times, such as the fortnight before the examination and when outcomes and offers are due to be communicated.
Additional enquiries
Additional enquires can be made to directly to the Selective Entry Unit:
Email: seu@edumail.vic.gov.au Telephone: 03 9014 1400

Further information on the select entry high schools and the application process can be found on the Department of Education and Training website: