

**Victorian Purchasing Guide  
RGR08  
Racing Industry Training Package**

**Version No 1  
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## Victorian Purchasing Guide — Version History

Purchasing Guide Version	Date Approved	Training Package Version	Comments
1	Date to be inserted after Purchasing Guide is approved	1	RGR08 Racing Training Package: <ul style="list-style-type: none"><li>• Redeveloped RGR02 Racing Performance Services Competency Standards and qualifications, and new skill sets introduced</li><li>• New Racing Operations Services Competency Standards, qualifications and skill sets introduced</li></ul>

# RGR08 Racing Training Package Victorian Purchasing Guide

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## INTRODUCTION

### *What is a Victorian Purchasing Guide?*

The Victorian Purchasing Guide provides information for use by Registered Training Organisations (RTOs) in the provision of Victorian government subsidised training.

Specifically the Victorian Purchasing Guide provides the following information related to the delivery of nationally endorsed Training Packages in Victoria:

- The nominal hour range (minimum-maximum) available for each qualification.
- Nominal hours for each unit of competency within the Training Package.
- Sample Training Programs

### *Registration*

RTOs must be registered by either the Victorian Registration and Qualifications Authority (VRQA) or the Australian Skills Qualification Authority (ASQA) regulatory body to be eligible to issue qualifications and statements of attainment under the Australian Quality Framework (AQF).

The VRQA is the regulatory authority for Victoria that registers VET training organisations who provide courses to domestic students only and who only offer training in Victoria.

To register to provide training to international students and in other Australian states and territories you will need to apply with ASQA.

## QUALIFICATIONS

Code	Title	Range of Nominal Hours	Comments
<b>Racing Performance Services</b>			
RGR10108	Certificate I in Racing (Stablehand)	250 – 270	
RGR20108	Certificate II in Racing (Stablehand)	398 – 498	
RGR20208	Certificate II in Racing (Kennelhand)	338 – 393	
RGR30108	Certificate III in Racing (Trackrider)	813 – 958	
RGR30208	Certificate III in Racing (Advanced Stablehand)	796 – 931	
RGR40108	Certificate IV in Racing (Racehorse Trainer)	521 – 870	Before commencing this qualification, candidates must be able to demonstrate that they have the appropriate skills and knowledge commensurate with RGR30208 Certificate III in Racing (Advanced Stablehand).
RGR40208	Certificate IV in Racing (Jockey)	1236 – 1288	
RGR40308	Certificate IV in Racing (Harness Race Driver)	1191 – 1253	
RGR40408	Certificate IV in Racing (Greyhound Trainer)	426 – 715	Before commencing this qualification candidates must be able to demonstrate that they have the appropriate skills and knowledge commensurate with the RGR20208 Certificate II in Racing (Kennelhand).
RGR50108	Diploma of Racing (Racehorse Trainer)	371 – 620	Before commencing this qualification candidates must be able to demonstrate that they have the appropriate skills and knowledge commensurate with the RGR40108 Certificate IV in Racing (Racehorse Trainer).
<b>Racing Operation Services</b>			
RGR20308	Certificate II in Racing Services (Racing Administration)	306 – 441	
RGR20408	Certificate II in Racing Services (Track Maintenance)	376 – 648	
RGR30308	Certificate III in Racing Services (Racing Administration)	491 – 838	
RGR30408	Certificate III in Racing Services (Cadet Steward)	476 – 776	
RGR30508	Certificate III in Racing Services (Track Maintenance)	586 – 1268	

Code	Title	Range of Nominal Hours	Comments
<b>Racing Operation Services</b>			
RGR40508	Certificate IV in Racing Services (Racing Administration)	567 – 1358	
RGR40608	Certificate IV in Racing Services (Steward)	631 – 1196	
RGR40708	Certificate IV in Racing Services (Track Maintenance)	959 – 1750	
RGR50208	Diploma of Racing Services (Racing Administration)	581 – 1440	
RGR50308	Diploma of Racing Services (Steward)	854 – 1440	
RGR50408	Diploma of Racing Services (Track Management)	1291 – 2190	

- Nominal hour range for qualification — includes the units in the qualification and their prerequisites.
- In addition, some qualifications have an entry requirement of specified units or their equivalent. These units have a nominal hour value that is not included in the nominal hours as they are outside the qualification packaging rules.

## UNITS OF COMPETENCY AND NOMINAL HOURS

RTOs are advised that there is a mapping inside the Training Package that describes the relationship between new units and superseded or replaced units from the previous version of ACM10 Animal Care and Management Training Package. Information regarding transition arrangements can be obtained from the state or national VET Regulating Authority (see Contacts and Links section).

You must be sure that all training and assessment leading to qualifications or Statements of Attainment from the Training Package is conducted against the Training Package units of competency and complies with the requirements in the assessment guidelines.

### Listing of the Units of Competency and Nominal Hours

Unit Code	Unit Title	Nominal Hours
RGRPSH101A	Catch and handle quiet horses under supervision	70
RGRPSH102A	Perform basic stable duties	80
RGRPSH201A	Handle horses	70
RGRPSH202A	Assist with transportation of horses	20
RGRPSH203A	Perform basic driving tasks	70
RGRPSH204A	Prepare to drive jog work	70
RGRPSH205A	Perform basic riding tasks	50
RGRPSH206A	Develop riding skills for flatwork	50
RGRPSH207A	Perform stable duties	40
RGRPSH208A	Attend horses at trackwork	30
RGRPSH209A	Attend horses at race meetings and trials	30
RGRPSH301A	Implement stable operations	30
RGRPSH302A	Supervise handling of horses	20
RGRPSH303A	Supervise transportation of horses	40
RGRPSH304A	Identify factors that affect racehorse performance	100
RGRPSH305A	Develop driving skills for trackwork	80
RGRPSH306A	Develop basic trackwork riding skills	75
RGRPSH307A	Exercise horses in pacework	75
RGRPSH308A	Provide first aid and emergency care for horses	100
RGRPSH309A	Implement feeding programs for racehorses under direction	20
RGRPSH310A	Prepare for self-management in racing	40
RGRPSH311A	Participate in racing as an owner	10
RGRPSH401A	Relate anatomical and physiological features to the care and treatment of	60



Unit Code	Unit Title	Nominal Hours
	horses	
RGRPSH403A	Educate harness horses for racing	100
RGRPSH402A	Drive horses in pacework and fast work	80
RGRPSH404A	Ride horses at trackwork	75
RGRPSH405A	Ride horses in jump outs	20
RGRPSH406A	Develop riding skills for jumping racing	60
RGRPSH407A	Educate thoroughbred horses for racing	40
RGRPSH408A	Manage horse health and welfare	60
RGRPSH409A	Determine nutritional requirements for racing horses	40
RGRPSH410A	Prepare for race driving	75
RGRPSH411A	Prepare to drive horses in trials	75
RGRPSH412A	Prepare to drive horses in races	75
RGRPSH413A	Prepare for race riding	75
RGRPSH414A	Ride horses in trials	75
RGRPSH415A	Ride horses in races	75
RGRPSH416A	Perform trial and race jumping riding skills	20
RGRPSH417A	Participate in protests, inquiries and appeals	20
RGRPSH418A	Set goals to improve racing performance	20
RGRPSH419A	Manage principles of sports science for jockeys	40
RGRPSH420A	Participate in implementing racehorse exercise programs	60
RGRPSH421A	Operate horse racing training business	100
RGRPSH422A	Promote and maintain business arrangements with racehorse owners	40
RGRPSH423A	Train horses for jumping racing	40
RGRPSH501A	Plan and adapt training and conditioning programs for racehorses	40
RGRPSH502A	Plan and implement education of horses for racing	40
RGRPSH503A	Trial and race horses	80
RGRPSH504A	Develop systems and records for horse racing business training operations	40
RGRPSH505A	Select horses for racing	80
RGRPSG201A	Handle greyhounds	40
RGRPSG202A	Transport greyhounds	10
RGRPSG203A	Perform kennel duties	40

Unit Code	Unit Title	Nominal Hours
RGRPSG204A	Attend greyhounds during exercise routines	25
RGRPSG205A	Attend greyhounds at race meetings	15
RGRPSG206A	Perform duties of greyhound catcher	15
RGRPSG301A	Supervise handling of greyhounds	15
RGRPSG302A	Assess health and provide first aid for greyhounds	40
RGRPSG303A	Determine nutritional requirements for racing greyhounds	40
RGRPSG304A	Participate in greyhound inquiries and appeals	15
RGRPSG401A	Relate anatomical and physiological features to the care and treatment of greyhounds	40
RGRPSG402A	Manage greyhound health and welfare	30
RGRPSG403A	Plan and implement education and training of greyhounds for racing	40
RGRPSG404A	Trial and race greyhounds	50
RGRPSG405A	Operate a greyhound racing training business	75
RGRPSG406A	Promote and maintain business arrangements with greyhound owners	30
RGRPSG407A	Select greyhounds for racing	40
RGRCMN001A	Comply with the rules of racing and related protocols	40
RGRCMN002A	Investigate job opportunities in racing and related industries	10
RGRCMN003A	Manage personal health and fitness	20
RGRCMN201A	Follow OHS procedures and observe environmental work practices	40
RGRCMN202A	Achieve requirements for industry induction	30
RGRCMN401A	Maintain and monitor OHS procedures and environmental work practices	60
RGRCMN402A	Participate in media interviews for racing	10
RGRCMN403A	Participate in racing industry appeals	10
RGRSTD301A	Perform duties of cadet steward	80
RGRSTD302A	Interpret wagering trends	40
RGRSTD303A	Assess racing gear suitability and safety	20
RGRSTD401A	Perform duties of stipendiary steward at race meetings and trials	100
RGRSTD402A	Perform stewards' non-race day duties	40
RGRSTD403A	Apply principles of administrative law to investigation and resolution of racing incidents	100
RGRSTD404A	Prepare for racing industry appeals	20
RGRSTD405A	Conduct steward supervision of sample collection procedures	20

Unit Code	Unit Title	Nominal Hours
RGRSTD406A	Assess greyhound or horse handling skills	20
RGRSTD407A	Assess driving or riding skills of license or registration applicants	60
RGRSTD408A	Analyse race performance	80
RGRSTD501A	Manage steward services	100
RGRADM301A	Assist with race meeting operations	30
RGRADM302A	Supervise use of track and race club facilities	50
RGRADM401A	Manage race meeting operations	80
RGRADM402A	Prepare for race meeting special events	80
RGRTRK301A	Assist with race meeting track management	50
RGRTRK302A	Maintain specialised non-turf track surfaces for racing	70
RGRTRK303A	Provide emergency animal assistance	15
RGRTRK401A	Prepare track and facilities for race meetings	60
RGRTRK402A	Relate animal welfare to track and environmental conditions	60
RGRROP201A	Perform duties of barrier attendant at thoroughbred race meetings and trials	60
RGRROP202A	Perform duties of kennel attendant at race meetings	15
RGRROP203A	Perform duties of parade official at greyhound race meetings	10
RGRROP204A	Assist with harness race starts	40
RGRROP301A	Perform ear branding and marking up of greyhounds	10
RGRROP302A	Brand standardbred horses	60
RGRROP303A	Perform duties of clerk of course at harness or thoroughbred race meetings and trials	60
RGRROP304A	Perform duties of clerk of scales at greyhound race meetings	10
RGRROP305A	Perform duties of clerk of scales for horses at thoroughbred race meetings	10
RGRROP306A	Perform duties of clerk of scales for jockeys at thoroughbred race meetings	10
RGRROP307A	Perform duties of lure driver at race meetings and trials	30
RGRROP308A	Drive mobile start vehicle	60
RGRROP309A	Perform duties of catching pen supervisor	12
RGRROP310A	Supervise race meeting kennels	30
RGRROP311A	Perform duties of greyhound race starter	15
RGRROP312A	Perform duties of licensing or registration clerk	20
RGRROP313A	Process race nominations and acceptances	20
RGRROP314A	Perform duties of photo finish operator at greyhound or horse race meetings	20

Unit Code	Unit Title	Nominal Hours
RGRROP315A	Perform duties of timekeeper at greyhound or horse race meetings	20
RGRROP316A	Perform duties of track supervisor during trackwork operations	60
RGRROP317A	Attend racing events and comply with protocols and safety procedures	10
RGRROP401A	Perform duties of race programmer	100
RGRROP402A	Perform duties of medical practitioner at race meetings and trials	10
RGRROP403A	Perform duties of farrier at race meetings	10
RGRROP404A	Perform duties of veterinarian at race meetings or trials	10
RGRROP405A	Conduct veterinarian supervision of sample collection procedures	10
RGRROP406A	Perform duties of harness race starter	40
RGRROP407A	Perform duties of thoroughbred race starter	40
RGRROP408A	Perform duties of betting supervisor or steward at greyhound or horse race meetings	60
RGRROP409A	Perform duties of greyhound grader	35
RGRROP410A	Perform duties of racehorse handicapper	60
RGRROP411A	Perform duties of greyhound or horse race judge	10
RGRSWA301A	Collect non-blood samples from greyhounds or horses	40
RGRSWA302A	Collect non-blood samples from racing personnel	40
RGRSWA303A	Collect blood samples for racing animal drug testing	20
RGRSWA401A	Collect blood samples from racing personnel	20

## SAMPLE TRAINING PROGRAMS

A range of Sample Training Plans have been provided to demonstrate the flexibility of qualifications contained in the **Code Title Training Package**, but are by no means mandatory.

<b>Occupation / Work Function</b>	Entry-level Stablehand	
<b>Qualification Title</b>	Certificate I in Racing (Stablehand)	
<b>Qualification Code</b>	RGR10108	
<b>Description</b>	Appropriate as a pre-employment program for students in schools contemplating employment in the entry level occupation of Stablehand. Employees work in a thoroughbred or harness racing stable assisting with the care of individual horses as well as contributing to a safe, clean and hygienic environment. Appropriate for trainee stablehands who work under constant supervision with horses that are well-educated, tractable and docile. Driving or riding skills can be acquired through optional electives.	
<b>Notes</b>	RGR08 does not allow for any variation on the qualification structure for RGR10108. The relevant elective must be completed if seeking riding or driving skills.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
RGRCMN201A	Follow OHS procedures and observe environmental work practices	40
RGRCMN002A	Investigate job opportunities in racing and related industries	10
RGRPSH101A	Catch and handle quiet horses under supervision	70
RGRPSH102A	Perform basic stable duties	80
<b>Electives</b>		
RGRPSH203A	Perform basic driving tasks	70 (H)
<b>OR</b>		
RGRPSH205A	Perform basic riding tasks	50 (T)
<b>Total Hours</b>		<b>250 (T)</b>
		<b>270 (H)</b>

<b>Occupation / Work Function</b>	Stablehand	
<b>Qualification Title</b>	Certificate II in Racing (Stablehand)	
<b>Qualification Code</b>	RGR20108	
<b>Description</b>	Provides training for a stablehand working under supervision within a thoroughbred or harness racing stable. Employees care for the horses individual needs of feeding, grooming, exercising and transporting. They are also responsible for contributing to a safe, clean and hygienic environment. The stablehand works under the direction of a trainer or stable supervisor but is also able to act autonomously in certain situations requiring solutions to a limited range of problems or working as part of a team.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules. Competencies attained in the units packaged for this qualification will apply to the harness (H) and thoroughbred (T) codes of the industry. For further information refer to the Training Package.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b> RGRCMN201A	Follow OHS procedures and observe environmental work practices	40
HLTFA301B	Apply first aid	18
RGRCMN001A	Comply with the rules of racing and related protocols	40
RGRCMN002A	Investigate job opportunities in racing and related industries	10
RGRCMN202A	Achieve requirements for industry induction	30
PUACOM001B	Communicate in the workplace	30
RGRPSH201A	Handle horses	70
RGRPSH202A	Assist with transportation of horses	20
RGRPSH207A	Perform stable duties	40
RGRPSH208A	Attend horses at trackwork	30
RGRPSH209A	Attend horses at race meetings and trials	30
<b>Electives</b> RGRCMN003A	Manage personal health and fitness	20
RGRPSH205A <b>or</b> RGRPSH203A	Perform basic riding tasks	50 (T)
	Perform basic driving tasks	70 (H)
<b>Total hours</b>		<b>428 (T)</b> <b>448 (H)</b>

<b>Occupation / Work Function</b>	Kennelhand	
<b>Qualification Title</b>	Certificate II in Racing (Kennelhand)	
<b>Qualification Code</b>	RGR20208	
<b>Description</b>	Appropriate for a person who is employed in a greyhound racing kennel and whose prime function is to care for the animals and to meet their individual needs of feeding, grooming, exercising and transporting. They are also responsible for contributing to a safe, clean and hygienic environment. This qualification reflects the role of employees who work under supervision and in known routines with a defined amount of responsibility and limited judgement.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
RGRCMN201A	Follow OHS procedures and observe environmental work practices	40
HLTFA301B	Apply first aid	18
RGRCMN001A	Comply with the rules of racing and related protocols	40
RGRCMN002A	Investigate job opportunities in racing and related industries	10
RGRCMN202A	Achieve requirements for industry induction	30
PUACOM001B	Communicate in the workplace	30
RGRPSG201A	Handle greyhounds	40
RGRPSG202A	Transport greyhounds	10
RGRPSG203A	Perform kennel duties	40
RGRPSG204A	Attend greyhounds during exercise routines	25
RGRPSG205A	Attend greyhounds at race meetings	15
RGRPSG206A	Perform duties of greyhound catcher	15
<b>Electives</b>		
RGRPSG302A	Assess health and provide first aid for greyhounds	40
RGRPSG303A	Determine nutritional requirements for racing greyhounds	40
	<b>Total hours</b>	<b>393</b>

<b>Occupation / Work Function</b>	Trainee Racing Administrator	
<b>Qualification Title</b>	Certificate II in Racing Services (Racing Administration)	
<b>Qualification Code</b>	RGR20308	
<b>Description</b>	Employees perform a range of duties in a racing industry office environment such as customer service, using computer technology, mail, organising office resources and photocopying. This qualification reflects the role of employees who work under supervision in known routine but with a defined amount of responsibility and limited judgement. While they may not be required to handle horses or greyhounds, employees with this qualification may still be required to demonstrate an understanding of racing animal behaviour.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b> RGRCMN201A	Follow OHS procedures and observe environmental work practices	40
HLTFA301B	Apply first aid	18
RGRCMN001A	Comply with the rules of racing and related protocols	40
RGRCMN202A	Achieve requirements for industry induction	30
<b>Electives</b> BSBWOR202A	Organise and complete daily work activities	20
RGRCMN002A	Investigate job opportunities in racing and related industries	10
BSBWOR204A	Use business technology	20
BSBINM201A	Process and maintain workplace information	30
BSBWRT301A	Write simple documents	30
BSBCUS201A	Deliver a service to customers	40
SRSCOP001B	Prepare for public speaking	10
SRXEMR001A	Respond to emergency situations	18
RTE2707B	Follow site quarantine procedures	20
PUACOM001B	Communicate in the workplace	30
RGRTRK402A	Relate animal welfare to track and environmental conditions	60
<b>Total hours</b>		<b>416</b>



<b>Occupation / Work Function</b>	Track Maintenance Trainee	
<b>Qualification Title</b>	Certificate II in Racing Services (Track Maintenance)	
<b>Qualification Code</b>	RGR20408	
<b>Description</b>	Work responsibilities cover the maintenance and repair of racing tracks, gardens and other facilities as well as the use of tools and machinery. The employee works under the direction of a supervisor but is also able to act autonomously in certain situations requiring solutions to a limited range of problems or working as part of a team. Employees may be required to handle greyhounds or horses in emergency situations and assist in marshalling prior to racing.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b> RGRCMN201A	Follow OHS procedures and observe environmental work practices	40
HLTFA301B	Apply first aid	18
RGRCMN202A	Achieve requirements for industry induction	30
RGRCMN001A	Comply with the rules of racing and related protocols	40
<b>Electives</b> HLTGM202B	Use hand and power tools	20
SRXEMR001A	Respond to emergency situations	18
RTC2012A	Plant trees and shrubs	20
RTF2504A	Determine basic properties of soil/growing media	20
RTC2306A	Operate vehicles	20
RTC2210A	Maintain properties and structures	30
RTC2301A	Undertake operational maintenance of machinery	30
RTC2404A	Treat plant pests, diseases and disorders	30
RTC2706A	Apply chemicals under supervision	30
RTC2307A	Operate machinery and equipment	30
RTC2401A	Treat weeds	40
RGRPSH201A	Handle horses	70
<b>Total hours</b>		<b>486</b>

<b>Occupation / Work Function</b>	Trackrider	
<b>Qualification Title</b>	Certificate III in Racing (Trackrider)	
<b>Qualification Code</b>	RGR30108	
<b>Description</b>	Appropriate for a person employed to exercise thoroughbred horses on the instruction of a trainer. This job requires judgement and the ability to communicate information concerning horse health, performance and temperament accurately to the trainer, as well as high level riding skills. Employees require the ability to interpret and relay information covering a variety of circumstances.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules. This occupation may require licensing, for full details of licensing requirements contact your State Licensing Authority.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b> RGRCMN201A	Follow OHS procedures and observe environmental work practices	40
HLTFA301B	Apply first aid	18
RGRCMN001A	Comply with the rules of racing and related protocols	40
RGRCMN202A	Achieve requirements for industry induction	30
RGRCMN003A	Manage personal health and fitness	20
PUACOM001B	Communicate in the workplace	30
RGRPSH201A	Handle horses	70
RGRPSH202A	Assist with transportation of horses	20
RGRPSH205A	Perform basic riding tasks	50
RGRPSH206A	Develop riding skills for flatwork	50
RGRPSH207A	Perform stable duties	40
RGRPSH208A	Attend horses at trackwork	30
RGRPSH304A	Identify factors that affect racehorse performance	100
RGRPSH306A	Develop basic trackwork riding skills	75
RGRPSH307A	Exercise horses in pacework	75
RGRPSH404A	Ride horses at trackwork	75
<b>Electives</b> RGRPSH405A	Ride horses in jump outs	20
RGRPSH407A	Educate thoroughbred horses for racing	40
RGRPSH420A	Participate in implementing racehorse exercise programs	60
<b>Total hours</b>		<b>883</b>

<b>Occupation / Work Function</b>	Advanced Stablehand	
<b>Qualification Title</b>	Certificate III in Racing (Advanced Stablehand)	
<b>Qualification Code</b>	RGR30208	
<b>Description</b>	Appropriate for an advanced stablehand or stable foreman who is in charge of daily operations in a thoroughbred or harness racing stable. The advanced stablehand works to the delegation of a trainer who has overall responsibility for the enterprise.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules. Competencies attained in the units packaged for this qualification will apply to the harness (H) and thoroughbred (T) codes of the industry. For further information refer to the Training Package.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
RGRCMN201A	Follow OHS procedures and observe environmental work practices	40
HLTFA301B	Apply first aid	18
RGRCMN001A	Comply with the rules of racing and related protocols	40
RGRCMN202A	Achieve requirements for industry induction	30
PUACOM001B	Communicate in the workplace	30
SRXGRO002A	Deal with conflict	10
RGRPSH201A	Handle horses	70
RGRPSH202A	Assist with transportation of horses	20
RGRPSH207A	Perform stable duties	40
RGRPSH208A	Attend horses at trackwork	30
RGRPSH209A	Attend horses at race meetings and trials	30
RGRPSH301A	Implement stable operations	30
RGRPSH302A	Supervise handling of horses	20
RGRPSH303A	Supervise transportation of horses	40
RGRPSH304A	Identify factors that affect racehorse performance	100
RGRPSH308A	Provide first aid and emergency care for horses	100
RGRPSH309A	Implement feeding programs for racehorses under direction	20
PRSSO323A	Lead small teams	20
SRXEMR001A	Respond to emergency situations	18
<b>Electives</b>		
BSBITU203A	Communicate electronically	20

Unit Code	Unit Title	Hours
RGRCMN003A	Manage personal health and fitness	20
RGRPSH420A	Participate in implementing racehorse exercise programs	60
RGRPSH205A <i>or</i> RGRPSH203A	Perform basic riding tasks	50 (T)
	Perform basic driving tasks	70 (H)
<b>Total hours</b>		<b>856 (T)</b> <b>876 (H)</b>

<b>Occupation / Work Function</b>	Trainee Racing Administrator	
<b>Qualification Title</b>	Certificate III in Racing Services (Racing Administration)	
<b>Qualification Code</b>	RGR30308	
<b>Description</b>	Employees perform a range of duties in a racing industry office environment such as customer service, using computer technology, producing basic business documents within racing specific protocols and procedures, organising office resources, photocopying and preparing simple reports. While they may not be required to handle horses or greyhounds, employees with this qualification may still be required to demonstrate an understanding of racing animal behaviour.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b> RGRCMN401A	Maintain and monitor OHS procedures and environmental work practices	60
HLTFA301B	Apply first aid	18
RGRCMN202A	Achieve requirements for industry induction	30
RGRCMN001A	Comply with the rules of racing and related protocols	40
<b>Electives</b> BSBWOR204A	Use business technology	20
PUACOM001B	Communicate in the workplace	30
SRXEVT007B	Manage spectators at an event or program	20
THTFME09A	Develop and update knowledge of protocol events	25
RGRADM301A	Assist with race meeting operations	30
BSBINM301A	Organise workplace information	30
BSBITU301A	Create and use databases	30
BSBWOR301A	Organise personal work priorities and development	30
BSBWRT301A	Write simple documents	30
BSBCUS301A	Deliver and monitor a service to customers	35
THTFME07A	Organise and monitor infrastructure for outdoor events	40
RGRADM302A	Supervise use of track and race club facilities	50
BSBMKG414A	Undertake marketing activities	50
BSBFIA301A	Maintain financial records	60
RGRADM402A	Prepare for race meeting special events	80
BSBITU306A	Design and produce business documents	80
<b>Total hours</b>		<b>788</b>

<b>Occupation / Work Function</b>	Cadet Steward	
<b>Qualification Title</b>	Certificate III in Racing Services (Cadet Steward)	
<b>Qualification Code</b>	RGR30408	
<b>Description</b>	Cadet stewards typically assist the panel of stewards to oversee all aspects of wagering, greyhound and horse racing to ensure that the laws and regulations of the relevant authority are observed and obeyed. Employees with this qualification need to be confident about moving in close proximity to racing horses or greyhounds and be able to identify safe and unsafe methods of handling by others, as well as recognising approved and non-approved racing gear and equipment and legal and illegal racing tactics. Knowledge of the rules of racing, racing protocols, animal welfare and duty of care requirements is also considered essential.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
RGRCMN401A	Maintain and monitor OHS procedures and environmental work practices	60
HLTFA301B	Apply first aid	18
RGRCMN202A	Achieve requirements for industry induction	30
RGRCMN001A	Comply with the rules of racing and related protocols	40
<b>Electives</b>		
SRSCOP001B	Prepare for public speaking	10
SRXEMR001A	Respond to emergency situations	18
RTE2707B	Follow site quarantine procedures	20
PUACOM001B	Communicate in the workplace	30
RGRTRK303A	Provide emergency animal assistance	15
RGRSTD303A	Assess racing gear suitability and safety	20
PR SIS306A	Gather information by factual investigation	30
PSPREG410B	Give evidence	30
RGRSTD302A	Interpret wagering trends	40
RGRSTD301A	Perform duties of cadet steward	80
RGRSTD408A	Analyse race performance	80
SRXGRO002A	Deal with conflict	10
BSBWOR204A	Use business technology	20
SRSOGP014A	Develop activity rules and regulations	20
THTFME09A	Develop and update knowledge of protocol events	25
RGRPSH201A	Handle horses	70
<b>Total hours</b>		<b>666</b>

<b>Occupation / Work Function</b>	Track Maintenance Trainee	
<b>Qualification Title</b>	Certificate III in Racing Services (Track Maintenance)	
<b>Qualification Code</b>	RGR30508	
<b>Description</b>	Suitable for persons who are responsible for organising their own work within known routines. Work responsibilities cover the maintenance and repair of racing tracks, gardens and other facilities as well as the use of tools and machinery. Employees will be expected to demonstrate knowledge of the impact of track and environmental conditions on racing animal welfare. Employees may be required to handle greyhounds or horses in emergency situations and assist in marshalling prior to racing.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b> RGRCMN401A	Maintain and monitor OHS procedures and environmental work practices	60
HLTFA301B	Apply first aid	18
RGRCMN202A	Achieve requirements for industry induction	30
RGRCMN001A	Comply with the rules of racing and related protocols	40
<b>Electives</b> RTF2504A	Determine basic properties of soil/growing media	20
RGRTRK402A	Relate animal welfare to track and environmental conditions	60
RTE2503B	Observe and report on weather	25
RGRTRK301A	Assist with race meeting track management	50
RTE3410A	Work effectively in an emergency disease response	50
RTE3611A	Operate pressurised irrigation systems	50
RTC3705A	Transport, handle and store chemicals	50
THGTGM02B	Carry out grounds maintenance	50
RTF3023A	Monitor turf health	60
RTF3027A	Renovate sports turf	60
RGRPSH201A	Handle horses	70
RGRTRK302A	Maintain specialised non-turf track surfaces for racing	70
RTE3704A	Prepare and apply chemicals	70
RTC3401A	Control weeds	70
RTE3307A	Coordinate machinery and equipment maintenance and repair	80
RTF3011A	Implement a plant establishment program	80
<b>Total hours</b>		<b>1063</b>

<b>Occupation / Work Function</b>	Harness Trainer	
<b>Qualification Title</b>	Certificate IV in Racing (Racehorse Trainer)	
<b>Qualification Code</b>	RGR40108	
<b>Description</b>	A harness trainer is a person who is licensed to operate a business that trains horses under industry regulated licensing criteria for the purpose of competing in industry-regulated events. Appropriate for a harness trainer who trains horses for outside owners and would generally employ several staff.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules. Competencies attained in the units packaged for this qualification will apply to the harness (H) and thoroughbred (T) codes of the industry. For further information refer to the Training Package. This sample includes units required for licensing requirements as stipulated by Harness Racing Victoria. For full details of licensing requirements contact your State Licensing Authority.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
RGRCMN001A	Comply with the rules of racing and related protocols	60
RGRCMN401A	Maintain and monitor OHS procedures and environmental work practices	60
RGRPSH408A	Manage horse health and welfare	100
RGRPSH421A	Operate horse racing training business	80
RGRPSH503A	Trial and race horses	20
RGRPSH417A	Participate in protests, inquiries and appeals	40
BSBSMB407A	Manage a small team	40
<b>Electives</b>		
RGRCMN402A	Participate in media interviews for racing	10
RGRPSH302A	Supervise handling of horses	20
BSBITU203A	Communicate electronically	20
RGRPSH301A	Implement stable operations	30
RGRPSH409A	Determine nutritional requirements for racing horses	40
RGRPSH501A	Plan and adapt training and conditioning programs for racehorses	40
RGRPSH401A	Relate anatomical and physiological features to the care and treatment of horses	60
RTE3148A	Assess conformation of horses	60
<b>Total hours</b>		<b>680</b>



<b>Occupation / Work Function</b>	Thoroughbred Trainer	
<b>Qualification Title</b>	Certificate IV in Racing (Racehorse Trainer)	
<b>Qualification Code</b>	RGR40108	
<b>Description</b>	A thoroughbred trainer is a person who is licensed to operate a business that trains horses under industry regulated licensing criteria for the purpose of competing in industry-regulated events. The trainer is responsible for the care, maintenance and racing performance of the animals. Suitable for a person planning to apply for a Racehorse Trainer Owner Trainer Permit	
<b>Notes</b>	This occupation requires licensing. For full details of licensing requirements in Victoria contact Racing Victoria Ltd, or the State Licensing Authority if interstate. For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules. Competencies attained in the units packaged for this qualification will apply to the harness (H) and thoroughbred (T) codes of the industry. For further information refer to the Training Package.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
RGRCMN001A	Comply with the rules of racing and related protocols	60
RGRCMN401A	Maintain and monitor OHS procedures and environmental work practices	60
RGRPSH408A	Manage horse health and welfare	100
RGRPSH421A	Operate horse racing training business	80
RGRPSH503A	Trial and race horses	20
RGRPSH417A	Participate in protests, inquiries and appeals	40
BSBSMB407A	Manage a small team	40
<b>Electives</b>		
RGRPSH502A	Plan and implement education of horses for racing	40
BSBSMB305A	Comply with regulatory, taxation and insurance requirements for micro business	45
RGRPSH409A	Determine nutritional requirements for racing horses	40
RGRPSH501A	Plan and adapt training and conditioning programs for racehorses	40
RGRPSH401A	Relate anatomical and physiological features to the care and treatment of horses	60
RGRPSH420A	Participate in implementing racehorse exercise programs	60
RGRPSH505A	Select horses for racing	80
RTE3148A	Assess conformation of horses	60
<b>Total hours</b>		<b>825</b>

<b>Occupation / Work Function</b>	Jockey	
<b>Qualification Title</b>	Certificate IV in Racing (Jockey)	
<b>Qualification Code</b>	RGR40208	
<b>Description</b>	Appropriate for a professional person who, upon obtaining the necessary License, works independently and contracts his/her riding services on a daily basis to compete in industry regulated competition in thoroughbred racing. A jockey possesses the highest level of race riding and horse handling skills, which require application of problem solving skills to unpredictable problems.	
<b>Notes</b>	This occupation requires licensing. For full details of licensing requirements in Victoria contact Racing Victoria Ltd, or the State Licensing Authority if interstate. For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b> RGRCMN201A	Follow OHS procedures and observe environmental work practices	40
HLTFA301B	Apply first aid	18
RGRCMN001A	Comply with the rules of racing and related protocols	40
RGRCMN202A	Achieve requirements for industry induction	30
RGRCMN003A	Manage personal health and fitness	20
PUACOM001B	Communicate in the workplace	30
SRXGRO002A	Deal with conflict	10
RGRPSH201A	Handle horses	70
RGRPSH202A	Assist with transportation of horses	20
RGRPSH205A	Perform basic riding tasks	50
RGRPSH206A	Develop riding skills for flatwork	50
RGRPSH207A	Perform stable duties	40
RGRPSH208A	Attend horses at trackwork	30
RGRPSH209A	Attend horses at race meetings and trials	30
RGRPSH304A	Identify factors that affect racehorse performance	100
RGRPSH306A	Develop basic trackwork riding skills	75
RGRPSH307A	Exercise horses in pacework	75

Unit Code	Unit Title	Hours
RGRPSH310A	Prepare for self-management in racing	40
RGRPSH404A	Ride horses at trackwork	75
RGRPSH405A	Ride horses in jump outs	20
RGRPSH407A	Educate thoroughbred horses for racing	40
RGRPSH413A	Prepare for race riding	75
RGRPSH414A	Ride horses in trials	75
RGRPSH415A	Ride horses in races	75
RGRPSH417A	Participate in protests, inquiries and appeals	20
RGRPSH419A	Manage principles of sports science for jockeys	40
<b>Electives</b> RGRCMN402A	Participate in media interviews for racing	10
RGRPSH418A	Set goals to improve racing performance	20
BSBITU203A	Communicate electronically	20
<b>Total hours</b>		<b>1238</b>

<b>Occupation / Work Function</b>	Harness Race Driver	
<b>Qualification Title</b>	Certificate IV in Racing (Harness Race Driver)	
<b>Qualification Code</b>	RGR40308	
<b>Description</b>	Appropriate for a professional person who works independently and contracts his/her driving services on a daily basis to compete in industry regulated competition as a harness driver.	
<b>Notes</b>	<p>This sample includes units required for licensing requirements as stipulated by Harness Racing Victoria. For full details of licensing requirements contact your State Licensing Authority.</p> <p>For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules.</p>	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b> RGRCMN201A	Follow OHS procedures and observe environmental work practices	40
HLTFA301B	Apply first aid	18
RGRCMN001A	Comply with the rules of racing and related protocols	40
RGRCMN202A	Achieve requirements for industry induction	30
RGRCMN003A	Manage personal health and fitness	20
PUACOM001B	Communicate in the workplace	30
RGRPSH201A	Handle horses	70
RGRPSH202A	Assist with transportation of horses	20
RGRPSH203A	Perform basic driving tasks	70
RGRPSH204A	Prepare to drive jog work	70
RGRPSH207A	Perform stable duties	40
RGRPSH208A	Attend horses at trackwork	30
RGRPSH209A	Attend horses at race meetings and trials	30
RGRPSH304A	Identify factors that affect racehorse performance	100
RGRPSH305A	Develop driving skills for trackwork	80
RGRPSH310A	Prepare for self-management in racing	40
RGRPSH402A	Drive horses in pacework and fast work	80
RGRPSH403A	Educate harness horses for racing	100
RGRPSH410A	Prepare for race driving	75

Unit Code	Unit Title	Hours
RGRPSH411A	Prepare to drive horses in trials	75
RGRPSH412A	Prepare to drive horses in races	75
RGRPSH417A	Participate in protests, inquiries and appeals	20
<b><i>Electives</i></b> RGRCMN402A	Participate in media interviews for racing	10
BSBITU203A	Communicate electronically	20
RGRPSH418A	Set goals to improve racing performance	20
<b>Total hours</b>		<b>1203</b>

<b>Occupation / Work Function</b>	Greyhound Trainer	
<b>Qualification Title</b>	Certificate IV in Racing (Greyhound Trainer)	
<b>Qualification Code</b>	RGR40408	
<b>Description</b>	Appropriate for a person who is licensed to operate a business that trains greyhounds under racing industry regulated licensing or registration criteria for the purpose of competing in industry-regulated events. The trainer is responsible for the care, maintenance and racing performance of the greyhounds.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules. Before commencing this qualification candidates must be able to demonstrate that they have the appropriate skills and knowledge commensurate with the RGR20208 Certificate II in Racing (Kennelhand).	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b>		
RGRCMN001A	Comply with the rules of racing and related protocols	40
RGRCMN401A	Maintain and monitor OHS procedures and environmental work practices	60
RGRPSG402A	Manage greyhound health and welfare	30
RGRPSG404A	Trial and race greyhounds	50
RGRPSG405A	Operate a greyhound racing training business	75
RGRPSG304A	Participate in greyhound inquiries and appeals	15
BSBSMB407A	Manage a small team	40
<b>Electives</b>		
RGRPSG406A	Promote and maintain business arrangements with greyhound owners	30
RGRPSG302A	Assess health and provide first aid for greyhounds	40
RGRPSG303A	Determine nutritional requirements for racing greyhounds	40
RGRPSG401A	Relate anatomical and physiological features to the care and treatment of greyhounds	40
RGRPSG403A	Plan and implement education and training of greyhounds for racing	40
RGRPSG407A	Select greyhounds for racing	40
BSBSMB305A	Comply with regulatory, taxation and insurance requirements for micro business	45
RUV3507A	Carry out companion animal breeding procedures	50
<b>Total hours</b>		<b>635</b>

<b>Occupation / Work Function</b>	Racing Administrator	
<b>Qualification Title</b>	Certificate IV in Racing Services (Racing Administration)	
<b>Qualification Code</b>	RGR405008	
<b>Description</b>	Reflects the role of persons who are responsible for organising their own work, leading others and planning for and carrying out tasks of complex and non-routine functions. Work responsibilities include the administration, event management and operations areas of racing. While they may not be required to handle horses or greyhounds, employees with this qualification may still be required to demonstrate an understanding of racing animal behaviour.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b> RGRCMN401A	Maintain and monitor OHS procedures and environmental work practices	60
HLTFA301B	Apply first aid	18
RGRCMN001A	Comply with the rules of racing and related protocols	40
<b>Electives</b> RGRCMN403A	Participate in racing industry appeals	10
HLTFA403A	Manage first aid in the workplace	16
SRXEMR001A	Respond to emergency situations	18
RTE2707B	Follow site quarantine procedures	20
SRXOGN001A	Conduct projects	15
SRXGOV004B	Work effectively with the board of an organisation	18
SRXEVT007B	Manage spectators at an event or program	20
SRXHRM001B	Manage volunteers	20
BSBFIA402A	Report on financial activity	30
THTPPD10B	Develop and implement sponsorship plans	30
BSBITS401A	Maintain business technology	40
BSBLED401A	Develop teams and individuals	40
THTFME06A	Manage event contractors	40
THTFME07A	Organise and monitor infrastructure for outdoor events	40
RGRADM302A	Supervise use of track and race club facilities	50
BSBWRT401A	Write complex documents	50

Unit Code	Unit Title	Hours
BSBMKG414A	Undertake marketing activities	50
BSBRSK401A	Identify risk and apply risk management processes	50
BSBPMG510A	Manage projects	60
BSBFIM501A	Manage budgets and financial plans	70
RGRADM401A	Manage race meeting operations	80
RTE5920A	Negotiate and monitor contract/commercial agreements	120
<b>Total hours</b>		<b>1005</b>



<b>Occupation / Work Function</b>	Steward	
<b>Qualification Title</b>	Certificate IV in Racing Services (Steward)	
<b>Qualification Code</b>	RGR40608	
<b>Description</b>	Appropriate for a steward responsible for organising their own work and leading others. Work responsibilities are undertaken within the regulatory and integrity services operations in racing. Stewards supervise the conduct of race meetings, investigate incidents and potential non-compliance issues, as well as arbitrating and awarding penalties under the principles of administrative law. Employees with this qualification need to be confident about moving in close proximity to racing horses and greyhounds.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b> RGRCMN401A	Maintain and monitor OHS procedures and environmental work practices	60
HLTFA301B	Apply first aid	18
<b>Electives</b> RGRCMN402A	Participate in media interviews for racing	10
RGRCMN403A	Participate in racing industry appeals	10
SRXEMR001A	Respond to emergency situations	18
RTE2707B	Follow site quarantine procedures	20
PSPREG401C	Exercise regulatory powers	60
RGRTRK303A	Provide emergency animal assistance	15
RGRSTD303A	Assess racing gear suitability and safety	20
RGRSTD404A	Prepare for racing industry appeals	20
RGRSTD405A	Conduct steward supervision of sample collection procedures	20
RGRSTD406A	Assess greyhound or horse handling skills	20
PR SIS306A	Gather information by factual investigation	30
PSPREG410B	Give evidence	30
RGRSTD302A	Interpret wagering trends	40
RGRSTD402A	Perform stewards' non-race day duties	40
RGRSWA301A	Collect non-blood samples from greyhounds or horses	40
RGRSWA302A	Collect non-blood samples from racing personnel	40

Unit Code	Unit Title	Hours
PSPREG404C	Investigate non-compliance	50
RGRROP408A	Perform duties of betting supervisor or steward at greyhound or horse race meetings	60
RGRSTD407A	Assess driving or riding skills of license or registration applicants	60
RGRPSH201A	Handle horses	70
RGRSTD408A	Analyse race performance	80
RGRSTD401A	Perform duties of stipendiary steward at race meetings and trials	100
RGRSTD403A	Apply principles of administrative law to investigation and resolution of racing incidents	100
<b>Total hours</b>		<b>1031</b>

<b>Occupation / Work Function</b>	Track Manager	
<b>Qualification Title</b>	Certificate IV in Racing Services (Track Maintenance)	
<b>Qualification Code</b>	RGR40708	
<b>Description</b>	Appropriate for an employee in charge of the maintenance of the grass, tracks and gardens at harness and thoroughbred racing facilities. Responsibilities may also cover the planning of work rosters, supervision of race meeting staff and management of contract capital works or improvements.	
<b>Notes</b>	For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules.	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b> RGRCMN401A	Maintain and monitor OHS procedures and environmental work practices	60
RGRCMN001A	Comply with the rules of racing and related protocols	40
<b>Electives</b> RGRCMN403A	Participate in racing industry appeals	10
HLTFA403A	Manage first aid in the workplace	16
SRXEMR001A	Respond to emergency situations	18
RTE2707B	Follow site quarantine procedures	20
RGRTRK402A	Relate animal welfare to track and environmental conditions	60
RGRTRK303A	Provide emergency animal assistance	15
THTFME06A	Manage event contractors	40
RTC4703A	Plan and implement a chemical use program	90
RGRTRK301A	Assist with race meeting track management	50
RTC4908A	Supervise work routines and staff performance	50
RTE3410A	Work effectively in an emergency disease response	50
RTE3506A	Monitor weather conditions	60
RTF3023A	Monitor turf health	60
RGRTRK401A	Prepare track and facilities for race meetings	60
RTC4702A	Minimise risks in the use of chemicals	60
RTF4007A	Prepare a garden design	120
RGRTRK302A	Maintain specialised non-turf track surfaces for racing	70

Unit Code	Unit Title	Hours
RTE4606A	Supervise on site irrigation installation and construction work	80
RTC4206A	Supervise landscape project works	80
RTE4606A	Supervise on site irrigation installation and construction work	80
RTC4703A	Plan and implement a chemical use program	90
RTF4005A	Develop a sports turf maintenance program	90
RTF5008A	Plan the establishment of sports turf playing surfaces	150
<b>Total hours</b>		<b>1519</b>

<b>Occupation / Work Function</b>	Thoroughbred Trainer	
<b>Qualification Title</b>	Diploma of Racing (Racehorse Trainer)	
<b>Qualification Code</b>	RGR50108	
<b>Description</b>	Appropriate for a person who trains for outside horse owners and would generally have a large training establishment and employ a significant number of staff. Suitable for a person planning to apply for a Racehorse Trainer Open Trainer Permit.	
<b>Notes</b>	<p>This occupation requires licensing. For full details of licensing requirements in Victoria contact Racing Victoria Ltd, or the State Licensing Authority if interstate. For advice on how to choose electives alternate to those listed below, please refer to the RGR08 Racing Industry Training Package qualifications and general structuring rules.</p> <p>Competencies attained in the units packaged for this qualification will apply to the harness (H) and thoroughbred (T) codes of the industry. For further information refer to the Training Package.</p> <p>Before commencing this qualification candidates must be able to demonstrate that they have the appropriate skills and knowledge commensurate with the RGR40108 Certificate IV in Racing (Racehorse Trainer).</p>	
<b>Unit Code</b>	<b>Unit Title</b>	<b>Hours</b>
<b>Core</b> RGRPSH501A	Plan and adapt training and conditioning programs for racehorses	40
RGRPSH502A	Plan and implement education of horses for racing	40
RGRPSH504A	Develop systems and records for horse racing business training operations	40
RGRPSH422A	Promote and maintain business arrangements with racehorse owners	40
RGRCMN402A	Participate in media interviews for racing	10
RGRPSH505A	Select horses for racing	80
BSBSUS501A	Develop workplace policies and procedures for sustainability	50
<b>Electives</b> BSBSMB403A	Market the small business	50
SRXEMR002A	Coordinate emergency response	20
PUACOM001B	Communicate in the workplace	30
RGRTRK402A	Relate animal welfare to track and environmental conditions	60
BSBSMB406A	Manage small business finances	60
<b>Total hours</b>		<b>520</b>

## CONTACTS AND LINKS

Industry Skills Council (ISC)		
AgriFood Skills	This ISC is responsible for developing this <b>RGR08 Racing Training Package</b> and can be contacted for further information. You can also source copies of the Training Package and support material.	<p>Address</p> <p>Level 3, 10-12 Brisbane Ave, Barton, ACT 2600</p> <p>Mail: PO Box 5450 Kingston ACT 2604</p> <p>Tel: 02 6163 7200</p> <p>Email: <a href="mailto:reception@agrifoodskills.net.au">reception@agrifoodskills.net.au</a></p> <p>Web: <a href="http://www.agrifoodskills.site-ym.com/">http://www.agrifoodskills.site-ym.com/</a></p>
National Register for VET in Australia		
TGA	TGA is the Australian governments' official National Register of information on Training Packages, qualifications, courses, units of competency and RTOs.	Web: <a href="http://www.training.gov.au">http://www.training.gov.au</a>
Australian Government		
The Department of Education, Employment and Workplace Relations (DEEWR)	DEEWR provides a range of services and resources to assist in delivery of Training Packages. Search the DEEWR website for links to a range of relevant resources and publications.	Web: <a href="http://www.deewr.gov.au">http://www.deewr.gov.au</a>
Australian Apprenticeships	General information on Australian Apprenticeships encompassing all apprenticeships and traineeships.	Web: <a href="http://www.australianapprenticeships.gov.au/Contacts.asp#1">http://www.australianapprenticeships.gov.au/Contacts.asp#1</a>
State Government		
Department of Education and Early Childhood Development Higher Education and Skills Group	Higher Education and Skills Group is responsible for funding and the implementation of Vocational Education and Training (VET) in Victoria, including Apprenticeships and Traineeships.	<p>General information:</p> <p>Web: <a href="http://www.skills.vic.gov.au">http://www.skills.vic.gov.au</a></p> <p>Approved Training Schemes:</p> <p>Web: <a href="http://www.skills.vic.gov.au/corporate/publications/brochures-and-fact-sheets/apprenticeships-and-traineeships-in-victoria-industry-guides">http://www.skills.vic.gov.au/corporate/publications/brochures-and-fact-sheets/apprenticeships-and-traineeships-in-victoria-industry-guides</a></p>
WorkSafe		
WorkSafe Victoria	WorkSafe needs to provide written verification before High Risk Work Units can be added to an RTO's scope of registration.	<p>Web: <a href="http://www.worksafe.vic.gov.au">http://www.worksafe.vic.gov.au</a></p> <p>Info line: 1800 136 089</p>

<b>Curriculum Maintenance Manager (CMM)</b>		
Primary Industries Curriculum Maintenance Manager	The CMM service is provided by Executive Officers located within Victorian TAFE institutes on behalf of Skills Victoria.	Kate Bryce Address: NMIT Fairfield Campus Yarra Bend Rd, Fairfield, VIC 3078 Tel: 03 9269 1391 Email: <a href="mailto:kateb-rd@nmit.vic.edu.au">kateb-rd@nmit.vic.edu.au</a> Web: <a href="http://www.nmit.edu.au/">http://www.nmit.edu.au/</a>
<b>National VET Regulatory Authority</b>		
Australian Skills Quality Authority (ASQA)	ASQA is the national regulator for Australia's VET sector vocational education and training sector.  ASQA regulates courses and training providers to ensure nationally approved quality standards are met.	Web: <a href="http://www.asqa.gov.au">http://www.asqa.gov.au</a> Info line: 1300 701 801
<b>State VET Regulatory Authority</b>		
Victorian Registration and Qualifications Authority (VRQA)	The VRQA is a statutory authority responsible for the registration of education and training providers in Victoria to ensure the delivery of quality education and training.	Web: <a href="http://www.vrqa.vic.gov.au">http://www.vrqa.vic.gov.au</a> Tel: 03 9637 2806
<b>Industry Regulatory Body</b>		
Harness Racing Australia	Harness Racing Australia oversees and coordinates the harness racing statutory bodies for each state. In each state the harness racing statutory body comes under the responsibility of the Minister for Racing. The role of harness racing authorities is to administer, develop and promote the sport of harness racing in their state.	PO Box 184 Moonee Ponds Vic 3039 Australia Address: Level 1, 400 Epsom Road Flemington Vic 3031 Australia Tel: +61 3 9227 3000 Fax: +61 3 9227 3030 E-mail: <a href="mailto:hra@harness.org.au">hra@harness.org.au</a> Web: <a href="http://www.harness.org.au/">http://www.harness.org.au/</a>
Racing Victoria Limited	Licensing, registration forms and policies relating to racing.	Address: 400 Epsom Road Flemington, Victoria, 3031 Tel: (03) 9258 4258 CustomerFirst: 1300 139 401 Fax: (03) 9258 4707 e-mail: <a href="mailto:information@racingvictoria.net.au">information@racingvictoria.net.au</a> Web: <a href="http://www.racingvictoria.net.au">http://www.racingvictoria.net.au</a>

<b>Other contacts</b>		
Royal Society for the Protection of Cruelty against Animals —RSPCA	The Royal Society for the Prevention of Cruelty to Animals (Victoria) is a non-government, community based charity that works to prevent cruelty to animals by actively promoting their care and protection.	Address: Burwood Rd, Burwood VIC 3128 Tel: 03 9224 2222 Web: <a href="http://www.rspcavic.org">http://www.rspcavic.org</a>
Department of Primary Industries  Bureau of Animal Welfare	The Department of Primary Industries (DPI) is responsible for agriculture, fisheries, earth resources, energy, forestry, pets and game hunting in Victoria.	Address: Department of Primary Industries GPO Box 4440 Melbourne VIC 3001 Tel: 136 186 Web: <a href="http://www.dpi.vic.gov.au">http://www.dpi.vic.gov.au</a>  Animal Welfare Tel: 03 9227 4200 Fax: 03 9217 4416 Email: <a href="mailto:animal.welfare@dpi.vic.gov.au">animal.welfare@dpi.vic.gov.au</a> Web: <a href="http://www.dpi.vic.gov.au/animalwelfare">http://www.dpi.vic.gov.au/animalwelfare</a>
National Health and Medical Research Council	Provides advice on animal health ethics and research integrity.	Address:  Level 1/16 Marcus Clarke Street Canberra ACT 2601  Tel:13 000 NHMRC (13 000 64672) or +61 2 6217 9000  Web: <a href="http://www.nhmrc.gov.au">http://www.nhmrc.gov.au</a>



## GLOSSARY

<b>Code</b>	Nationally endorsed Training Package qualification code.
<b>Title</b>	Nationally endorsed Training Package qualification title.
<b>Unit Code</b>	Nationally endorsed Training Package unit code.
<b>Unit Title</b>	Nationally endorsed Training Package unit title.
<b>Nominal Hours</b>	The anticipated hours of supervised learning or training deemed necessary to conduct training and assessment activities associated with the program of study. These hours are determined by the Victorian State Training Authority. Nominal hours may vary for a qualification depending on the units of competency selected.
<b>Scope of Registration</b>	Scope of registration specifies the AQF qualifications and/or units of competency the training organisation is registered to issue and the industry training and/or assessment services it is registered to provide.