**Victorian Purchasing Guide**

**for**

**CUF07**

**Screen and Media Training Package**

**Version No 1.2**

**April 2012**

© State of Victoria (Department of Education and Early Childhood Development) 2012.

Copyright of this material is reserved to the Crown in the right of the State of Victoria. This work is licensed under a Creative Commons Attribution-NoDerivs 3.0 Australia licence (<http://creativecommons.org/licenses/by-nd/3.0/au/>). You are free use, copy and distribute to anyone in its original form as long as you attribute Higher Education and Skills Group, Department of Education and Early Childhood Development as the author, and you license any derivative work you make available under the same licence.

**Disclaimer**

In compiling the information contained in and accessed through this resource, the Department of Education and Early Childhood Development (DEECD) has used its best endeavours to ensure that the information is correct and current at the time of publication but takes no responsibility for any error, omission or defect therein.

To the extent permitted by law DEECD, its employees, agents and consultants exclude all liability for any loss or damage (including indirect, special or consequential loss or damage) arising from the use of, or reliance on the information contained herein, whether caused or not by any negligent act or omission. If any law prohibits the exclusion of such liability, DEECD limits its liability to the extent permitted by law, for the resupply of the information.

**Third party sites**

This resource may contain links to third party websites and resources. DEECD is not responsible for the condition or content of these sites or resources as they are not under its control.

Third party material linked from this resource is subject to the copyright conditions of the third party. Users will need to consult the copyright notice of the third party sites for conditions of usage.

Victorian Purchasing Guide ⎯ Version History

|  |  |  |
| --- | --- | --- |
| Training Package Version  | Date VPGApproved | Comments |
| CUF07 Screen and Media Training Package Version 1.2 | 12/09/2011 | This Victorian Purchasing Guide reflects the changes made to CUF07 Screen and Media Training Package 1.2. It includes the inclusion of the NQC flexibility rules affecting a number of qualifications, addition of BSB07 business continuity and sustainability units and CUS09 sound elective units.Please refer to CUF07 Screen and Media Training Package Version 1.2 modification history at [www.training.gov.au](http://www.training.gov.au) for further details. |
| CUF07 Screen and Media Training Package Version 1.1 | 2/12/2010 | Changes made to CUF07 Screen and Media Training Package 1.1 include: * Addition of reference to the ' National Standard for 'Licensing Persons Performing High Risk Work' and the 'National Code of Practice for Induction for Construction Work' to the section on licensing, legislative, regulatory or certification considerations in the relevant qualifications.
* Replacement of BSB07 OHS unit with CUS09 OHS unit that affects a number of CUS09 qualifications.

Please refer to CUF07 Screen and Media Training Package Version 1.1 modification history at [www.training.gov.au](http://www.training.gov.au) for further details. |
| CUF07 Screen and Media Training Package Version 1.0 | 19/06/2008 | Initial Release. |

**CUF07 Screen and Media Training Package Victorian Purchasing Guide**

**CONTENTS**

INTRODUCTION 5

What is a Victorian Purchasing Guide? 5

Registration 5

QUALIFICATIONS 6

UNITS OF COMPETENCY AND NOMINAL HOURS 7

SAMPLE TRAINING PROGRAMS 11

CONTACTS AND LINKS 29

GLOSSARY 31

INTRODUCTION

What is a Victorian Purchasing Guide?

The Victorian Purchasing Guide provides information for use by Registered Training Organisations (RTOs) in the provision of Victorian government subsidised training.

Specifically the Victorian Purchasing Guide provides the following information related to the delivery of nationally endorsed Training Packages in Victoria:

* The nominal hour range (minimum-maximum) available for each qualification.
* Nominal hours for each unit of competency within the Training Package.
* Sample Training Programs

Registration

RTOs must be registered by either the Victorian Registration and Qualifications Authority (VRQA) or the Australian Skills Qualification Authority (ASQA) regulatory body to be eligible to issue qualifications and statements of attainment under the Australian Quality Framework (AQF).

The VRQA is the regulatory authority for Victoria that registers VET training organisations who provide courses to domestic students only and who only offer training in Victoria.

To register to provide training to international students and in other Australian states and territories you will need to apply with ASQA.

QUALIFICATIONS

|  |  |  |
| --- | --- | --- |
| Code | Title | Qualification Nominal Hour Range |
|  |  | Minimum | Maximum |
| CUF10107 | Certificate I in Creative Industries | 118 | 370 |
| CUF20107 | Certificate II in Creative Industries (Media) | 133 | 305 |
| CUF30107 | Certificate III in Media | 224 | 746 |
| CUF30207 | Certificate III in Broadcast Technology | 584 | 1126 |
| CUF30307 | Certificate III in Scenery and Set Construction | 229 | 844 |
| CUF40107 | Certificate IV in Screen and Media | 210 | 1236 |
| CUF40207 | Certificate IV in Interactive Digital Media | 360 | 700 |
| CUF40307 | Certificate IV in Broadcast Technology | 585 | 1486 |
| CUF40407 | Certificate IV in Make-up | 510 | 950 |
| CUF40507 | Certificate IV in Costume for Performance | 445 | 950 |
| CUF40607 | Certificate IV in Scenery and Set Construction | 396 | 1441 |
| CUF50107 | Diploma of Screen and Media | 401 | 1261 |
| CUF50207 | Diploma of Interactive Digital Media | 490 | 905 |
| CUF50307 | Diploma of Broadcast Technology | 326 | 966 |
| CUF50407 | Diploma of Specialist Make-up Services | 835 | 1310 |
| CUF50507 | Diploma of Costume for Performance | 705 | 1530 |
| CUF50607 | Diploma of Scenery and Set Construction | 746 | 1946 |
| CUF60107 | Advanced Diploma of Screen and Media | 530 | 1285 |

UNITS OF COMPETENCY AND NOMINAL HOURS

RTOs are advised that there is a mapping inside the Training Package that describes the relationship between new units and superseded or replaced units from the previous version of **CUF07 Screen and Media Training Package.**  Information regarding transition arrangements can be obtained from the state or national VET Regulating Authority (see Contacts and Links section).

You must be sure that all training and assessment leading to qualifications or Statements of Attainment from the **CUF07 Screen and Media Training Package** is conducted against the Training Package units of competency and complies with the requirements in the assessment guidelines.

Listing of the Units of Competency and Nominal Hours

| Unit Code | Unit Title | Nominal Hours |
| --- | --- | --- |
| CUFAIR501A | Explore issues on air | 30 |
| CUFANM301A | Create 2D digital animations | 35 |
| CUFANM302A | Create 3D digital animations | 75 |
| CUFANM303A | Create 3D digital models | 75 |
| CUFANM401A | Prepare 3D digital models for production | 50 |
| CUFANM402A | Create digital visual effects | 70 |
| CUFANM403A | Create titles for screen productions | 30 |
| CUFANM501A | Create 3D digital character animation | 50 |
| CUFANM502A | Create 3D digital environments | 30 |
| CUFANM503A | Design animation and digital visual effects | 80 |
| CUFBRD301A | Perform basic transmission operations | 40 |
| CUFBRD302A | Provide production support for television productions | 50 |
| CUFBRD303A | Prepare video material for television transmission | 40 |
| CUFBRD401A | Coordinate television transmission operations | 10 |
| CUFBRD402A | Vision mix television productions | 50 |
| CUFBRD403A | Transfer film to digital formats | 10 |
| CUFBRD501A | Operate master control | 50 |
| CUFBRT401A | Install or upgrade broadcast equipment and facilities | 100 |
| CUFBRT402A | Maintain broadcast equipment and facilities | 100 |
| CUFBRT403A | Ensure quality of broadcast output | 100 |
| CUFBRT404A | Coordinate outside broadcasts | 100 |
| CUFBRT501A | Collaborate on the design of broadcasting facilities | 50 |
| CUFCAM201A | Assist with a basic camera shoot | 30 |
| CUFCAM301A | Shoot material for screen productions | 60 |
| CUFCAM302A | Rig camera infrastructure | 30 |
| CUFCAM401A | Shoot a wide range of television content | 70 |
| CUFCAM402A | Shoot television content in a multi-camera environment | 60 |
| CUFCAM403A | Plan and implement installation of camera supports | 30 |
| CUFCAM404A | Pull focus | 15 |
| CUFCAM501A | Shoot material for screen productions under special conditions | 20 |
| CUFCAM601A | Direct cinematography for screen productions | 50 |
| CUFCMP301A | Implement copyright arrangements | 20 |
| CUFCMP501A | Manage and exploit copyright arrangements | 20 |
| CUFCOS301A | Maintain costume continuity | 40 |
| CUFCOS401A | Make costumes | 40 |
| CUFCOS402A | Construct costume components | 80 |
| CUFCOS403A | Construct blocks for period costumes | 80 |
| CUFCOS404A | Cut and drape costumes | 80 |
| CUFCOS501A | Manage an off-site wardrobe department | 60 |
| CUFCOS502A | Design and construct costume corsetry and undergarments | 100 |
| CUFCOS503A | Cut and drape complex period costumes | 100 |
| CUFCOS504A | Design costumes | 100 |
| CUFCOS505A | Realise costumes | 60 |
| CUFDIG201A | Maintain interactive content | 30 |
| CUFDIG301A | Prepare video assets | 30 |
| CUFDIG302A | Author interactive sequences | 40 |
| CUFDIG303A | Produce and prepare photo images | 20 |
| CUFDIG304A | Create visual design components | 30 |
| CUFDIG401A | Author interactive media | 50 |
| CUFDIG402A | Design user interfaces | 50 |
| CUFDIG403A | Create user interfaces | 50 |
| CUFDIG404A | Apply scripting language in authoring | 60 |
| CUFDIG501A | Coordinate the testing of interactive media products | 40 |
| CUFDIG502A | Design web environments | 50 |
| CUFDIG503A | Design e-learning resources | 40 |
| CUFDIG504A | Design games | 30 |
| CUFDIG505A | Design information architecture | 70 |
| CUFDIG506A | Design interaction | 40 |
| CUFDIG507A | Design digital simulations | 50 |
| CUFDRT401A | Direct television programs and segments | 40 |
| CUFDRT501A | Direct rehearsals of performers | 50 |
| CUFDRT502A | Direct performers | 50 |
| CUFDRT601A | Establish the creative vision for screen productions | 50 |
| CUFDRT602A | Audition and select performers | 50 |
| CUFDRT603A | Direct screen production crews | 50 |
| CUFDRT604A | Devise camera coverage | 50 |
| CUFDRT605A | Collaborate with editors during post-production | 50 |
| CUFGMT301A | Repair and maintain production equipment | 25 |
| CUFHAZ401A | Perform hazardous action sequences using vehicles | 80 |
| CUFHAZ402A | Perform hazardous action sequences involving fights and falls | 80 |
| CUFHAZ403A | Perform hazardous action sequences involving natural elements | 80 |
| CUFHAZ404A | Perform hazardous action sequences involving animals | 80 |
| CUFHAZ501A | Coordinate hazardous action sequences | 50 |
| CUFIND201A | Develop and apply creative arts industry knowledge | 20 |
| CUFIND301B | Work effectively in the screen and media industries | 20 |
| CUFIND401A | Provide services on a freelance basis | 30 |
| CUFIND402A | Develop screen and media specialist expertise | 30 |
| CUFIND403B | Work effectively in a costume studio | 20 |
| CUFLGT101A | Apply a general knowledge of lighting to work activities | 20 |
| CUFLGT301A | Prepare, install and test lighting equipment | 30 |
| CUFLGT302A | Record and operate standard lighting cues | 30 |
| CUFLGT303A | Install and operate follow spots | 20 |
| CUFLGT304A | Operate floor electrics | 20 |
| CUFLGT401A | Implement lighting designs | 30 |
| CUFLGT402A | Set up, record and operate lighting cues and effects | 30 |
| CUFLGT501A | Conceive and develop lighting designs | 30 |
| CUFMUP401A | Design, apply and remove make-up | 160 |
| CUFMUP402A | Maintain make-up and hair continuity | 160 |
| CUFMUP403A | Style hair for performances or productions | 60 |
| CUFMUP404A | Style wigs and hairpieces for performances or productions | 120 |
| CUFMUP501A | Design and apply specialised make-up | 65 |
| CUFMUP502A | Design and apply special make-up effects | 60 |
| CUFMUP503A | Create prosthetics for special make-up effects | 110 |
| CUFPOS201A | Perform basic vision and sound editing | 40 |
| CUFPOS301A | Prepare motion picture film for printing or transfer | 40 |
| CUFPOS302A | Process motion picture film | 40 |
| CUFPOS303A | Print motion picture film | 50 |
| CUFPOS401A | Edit screen content for fast turnaround | 30 |
| CUFPOS402A | Manage media assets | 40 |
| CUFPOS403A | Colour grade moving images | 50 |
| CUFPOS404A | Cut and match film negative | 50 |
| CUFPOS405A | Restore moving images | 50 |
| CUFPOS501A | Edit complex screen productions | 50 |
| CUFPPM301A | Plan and prepare programs | 60 |
| CUFPPM401A | Produce programs and program segments | 60 |
| CUFPPM402A | Schedule radio playlists | 25 |
| CUFPPM403A | Coordinate film and media production services and resources | 40 |
| CUFPPM404A | Create storyboards | 40 |
| CUFPPM405A | Floor manage studio shoots | 30 |
| CUFPPM406A | Organise production locations | 15 |
| CUFPPM407A | Coordinate continuity | 30 |
| CUFPPM408A | Compile production schedules | 40 |
| CUFPPM409A | Organise and facilitate rehearsals | 30 |
| CUFPPM501A | Develop and monitor program schedules | 40 |
| CUFPPM502A | Write pre-production safety reports | 10 |
| CUFPPM503A | Manage safety aspects of screen productions | 30 |
| CUFPPM504A | Manage locations for film and media productions | 40 |
| CUFPPM601A | Plan and manage film and media pre-production | 30 |
| CUFPPM602A | Plan and manage film and media post-production | 35 |
| CUFPRP201A | Repair, maintain and alter props | 15 |
| CUFPRP301A | Assemble and maintain props | 20 |
| CUFRES201A | Collect and organise content for broadcast or publication | 20 |
| CUFRES401A | Conduct research | 30 |
| CUFSCE201A | Prepare and prime scenic art cloths | 25 |
| CUFSCE202A | Repair, maintain and alter scenic art | 15 |
| CUFSET301A | Assemble and maintain sets | 60 |
| CUFSFX301A | Maintain and repair special effects items | 50 |
| CUFSFX401A | Create special effects items | 50 |
| CUFSFX402A | Coordinate the logistics of special effects operations | 20 |
| CUFSOU204A | Perform basic sound editing | 30 |
| CUFSOU301A | Prepare audio assets | 30 |
| CUFSOU302A | Compile audio material for broadcast | 30 |
| CUFWRT301A | Write content for a range of media | 40 |
| CUFWRT302A | Write simple stories | 30 |
| CUFWRT401A | Edit texts | 30 |
| CUFWRT402A | Write extended stories | 40 |
| CUFWRT403A | Write narration and current affairs material | 40 |
| CUFWRT501A | Develop storylines and treatments | 50 |
| CUFWRT601A | Write scripts | 50 |
| CUFWRT602A | Edit scripts | 50 |
| CUFAIR201A | Develop techniques for presenting information on radio | 30 |
| CUFAIR301A | Present radio programs | 30 |
| CUFAIR302A | Develop techniques for presenting information to camera | 30 |
| CUFAIR401A | Conduct interviews | 30 |
| CUFAIR402A | Present a wide range of radio material | 30 |

SAMPLE TRAINING PROGRAMS

A range of Sample Training Plans have been provided to demonstrate the flexibility of qualifications contained in the **CUF07 Screen and Media Training Package**, but are by no means mandatory.

|  |  |
| --- | --- |
| Qualification Title  | Certificate I in Creative Industries |
| Qualification Code | CUF10107 |
| Description | This qualification allows learners to develop basic skills and knowledge to prepare for work in the creative industry sectors. The range of technical skills is limited. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| CUFIND201A | Develop and apply creative arts industry knowledge | 20 |
| ICAU1128B | Operate a personal computer | 30 |
| BSBOHS201A | Participate in OHS processes | 20 |
| *Electives* |  |  |
| CUESET05C | Apply set construction techniques | 65 |
| CUFLGT101A | Apply a general knowledge of lighting to work activities | 20 |
| CUESTA05B | Apply a general knowledge of staging to work activities | 20 |
| Total Hours |  | 175 |

|  |  |
| --- | --- |
| Occupation /Work Function | Community Radio Production Assistant |
| Qualification Title  | Certificate II in Creative Industries (Media) |
| Qualification Code | CUF20107 |
| Description | This qualification reflects the role of individuals who perform a range of mainly routine tasks in the creative industry sectors, work under direct supervision, and use limited practical skills and fundamental operational knowledge in a defined context. It is, in essence, a preparatory qualification that can be used as a pathway into CUF30107 Certificate III in Media. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| BSBCRT101A | Apply critical thinking techniques | 20 |
| CUFIND201A | Develop and apply creative arts industry knowledge | 20 |
| CUSOHS301A | Follow occupational health and safety procedures | 10 |
| BSBWOR203A | Work effectively with others | 15 |
| *Electives* |  |  |
| CUESOU07B | Apply a general knowledge of audio to work activities | 40 |
| CUSSOU201A  | Assist with sound recordings  | 35 |
| CUSSOU202A  | Mix sound in a broadcasting environment | 20 |
| CUFSOU204A | Perform basic sound editing | 30 |
| Total Hours |  | 190 |

|  |  |
| --- | --- |
| Occupation /Work Function | Camera/lighting assistant |
| Qualification Title  | Certificate III in Media |
| Qualification Code | CUF30107 |
| Description | This qualification reflects the role of a skilled operator in the film, television, radio or digital media industries who applies a broad range of competencies in a varied work context, using some discretion and judgement and relevant theoretical knowledge. They may provide technical advice and support to a team. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| BSBCRT301A | Develop and extend critical and creative thinking skills | 40 |
| CUFIND301A | Work effectively in the screen and media industries | 20 |
| CUSOHS301A | Follow occupational health and safety procedures | 10 |
| *Electives* |  |  |
| CUFCAM201A | Assist with a basic camera shoot | 30 |
| CUFCAM301A | Shoot material for screen productions | 60 |
| CUFCAM302A | Rig camera infrastructure | 30 |
| CUFLGT101A | Apply a general knowledge of lighting to work activities | 20 |
| CUFLGT302A | Record and operate standard lighting cues | 30 |
| CUFLGT301A | Prepare, install and test lighting equipment | 30 |
| CUFLGT303A | Install and operate follow spots | 20 |
| CUFLGT304A | Operate floor electrics | 20 |
| Total Hours |  | 310 |

|  |  |
| --- | --- |
| Occupation /Work Function | Broadcast Technical Officer |
| Qualification Title  | Certificate III in Broadcast Technology |
| Qualification Code | CUF30207 |
| Description | This qualification reflects the role of a skilled operator in the television or radio broadcasting industries who applies a broad range of competencies in a varied work context, using some discretion and judgement and relevant theoretical knowledge. They may provide technical advice and support to a team. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| UEENEEE003B | Solve problems in extra‑low voltage single path circuits | 40 |
| UEENEEE004B | Solve problems in multiple path d.c. circuits | 40 |
| UEENEEH014B | Solve problems in frequency dependent circuits  | 80 |
| MEM05001B | Perform manual soldering/desoldering – electrical/electronic components | 40 |
| MEM18002B | Use power tools/hand held operations | 20 |
| ICAT3025B | Run standard diagnostic tests | 20 |
| ICAU3019B | Migrate to new technology | 20 |
| ICTTC136C | Install, maintain and modify customer premises communications cabling: ACA Restricted Rule | 60 |
| ICTTC137C | Install, maintain and modify customer premises communications cabling: ACA Open Rule | 100 |
| CUFIND301A | Work effectively in the screen and media industries | 20 |
| CUSOHS301A | Follow occupational health and safety procedures | 10 |
| *Electives* |  |  |
| ICTTC008D | Terminate metallic conductor cable | 60 |
| ICTTC011D | Place, secure and terminate co-axial cable | 20 |
| ICTTC009D | Terminate/splice structured cabling and certify installation | 30 |
| ICTTC066D | Joint and terminate co-axial cable | 60 |
| ICTTC013D | Perform an accurate cable system test | 40 |
| UEENEEH028B | Install microwave and antennae and waveguides | 60 |
| HLTFA301B | Apply first aid | 18 |
| Total Hours |  | 738 |

|  |  |
| --- | --- |
| Occupation /Work Function | Scenic Art Assistant |
| Qualification Title  | Certificate III in Scenery & Set Construction |
| Qualification Code | CUF30307 |
| Description | This qualification reflects the role of individuals who work in the area of constructing sets, props and scenery for productions, events or exhibitions in the film, television and entertainment industries. They apply a broad range of competencies in a varied work context, using some discretion and judgement and relevant theoretical knowledge. They may provide technical advice and support to a team. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| CUFIND301A | Work effectively in the screen and media industries | 20 |
| CPCCCM1005A | Carry out measurements and calculations | 20 |
| MEM18001C | Use hand tools | 20 |
| CUSOHS301A | Follow occupational health and safety procedures | 10 |
| *Electives* |  |  |
| CUESCE06B | Use scenic art painting techniques | 120 |
| CUESCE07B | Create special effects for scenic art | 60 |
| CUFSCE201A | Prepare and prime scenic art cloths | 25 |
| CUFSCE202A | Repair, maintain and alter scenic art | 15 |
| CPCCPD3008A | Apply decorative paint finishes | 114 |
| CPCCPD3004A | Apply paint by spray | 80 |
| CPCCPD3003A | Apply texture coat paint by brush, roller and spray | 40 |
| CUVACD201A | Develop drawing skills to communicate ideas | 60 |
| Total Hours |  | 584 |

|  |  |
| --- | --- |
| Occupation /Work Function | Camera/lighting operator |
| Qualification Title  | Certificate IV in Screen and Media |
| Qualification Code | CUF40107 |
| Description | This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts in the film, television, radio and digital media industries. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| BSBCRT301A  | Develop and extend critical and creative thinking skills  | 40 |
| CUFIND301A | Work effectively in the screen and media industries | 20 |
| CUSOHS301A | Follow occupational health and safety procedures  | 10 |
| *Electives* |  |  |
| CUFIND401A | Provide services on a freelance basis | 30 |
| CUFIND402A | Develop screen and media specialist expertise | 30 |
| CUFCAM401A | Shoot a wide range of television content | 70 |
| CUFCAM402A | Shoot television content in a multi‑camera environment | 60 |
| CUFCAM403A | Plan and implement installation of camera supports | 30 |
| BSBOHS407A | Monitor a safe workplace | 50 |
| CUFLGT301A | Prepare, install and test lighting equipment | 30 |
| CUFLGT401A | Implement lighting designs | 30 |
| BSBWOR402A | Promote team effectiveness | 50 |
| CUFCAM501A | Shoot material for screen productions under special conditions | 20 |
| Total Hours |  | 470 |

|  |  |
| --- | --- |
| Occupation /Work Function | Digital artist |
| Qualification Title  | Certificate IV in Interactive Digital Media |
| Qualification Code | CUF40207 |
| Description | This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts in the digital content industry. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| BSBCRT301A | Develop and extend critical and creative thinking skills  | 40 |
| CUFIND301A | Work effectively in the screen and media industries | 20 |
| CUSOHS301A | Follow occupational health and safety procedures  | 10 |
| *Electives* |  |  |
| CUFIND401A | Provide services on a freelance basis | 30 |
| CUFIND402A | Develop screen and media specialist expertise | 30 |
| CUFCAM401A | Shoot a wide range of television content | 70 |
| CUFCAM402A | Shoot television content in a multi‑camera environment | 60 |
| CUFCAM403A | Plan and implement installation of camera supports | 30 |
| BSBOHS407A | Monitor a safe workplace | 50 |
| CUFLGT301A | Prepare, install and test lighting equipment | 30 |
| CUFLGT401A | Implement lighting designs | 30 |
| BSBWOR402A | Promote team effectiveness | 50 |
| CUFCAM501A | Shoot material for screen productions under special conditions | 20 |
| Total Hours |  | 470 |

|  |  |
| --- | --- |
| Occupation /Work Function | Broadcast maintenance technician |
| Qualification Title  | Certificate IV in Broadcast Technology |
| Qualification Code | CUF40307 |
| Description | This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts in the television and radio broadcasting industries. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| CUFBRT402A | Maintain broadcast equipment and facilities | 100 |
| CUFBRT403A | Ensure quality of broadcast output | 100 |
| ICAI4030B | Install software to networked computers | 40 |
| ICAT4221B | Locate equipment, system and software faults | 20 |
| ICTTC102D | Repair electronic faults  | 60 |
| CUFIND301A | Work effectively in the screen and media industries | 20 |
| CUSOHS301A | Follow occupational health and safety procedures | 10 |
| *Electives* |  |  |
| BSBWOR402A | Promote team effectiveness | 50 |
| ICTTC096D | Conduct field tests of radio/wireless networks | 60 |
| ICTTC104D | Maintain an electronic system | 60 |
| ICAI4029B | Install network hardware to a network | 40 |
| ICAI4097B | Install and configure a network | 40 |
| ICAI4175B | Select and install a router  | 15 |
| UEENEEH072B | Find and repair faults in the RF sections of electronic apparatus | 80 |
| UEENEEH073B | Find and repair faults in professional audio reproduction components | 120 |
| UEENEEH074B | Find and repair faults in audio/video recording equipment | 120 |
| UEENEEH077B | Diagnose and rectify faults in recording and replay apparatus | 60 |
| UEENEEH078B | Diagnose and rectify faults in camera circuits | 60 |
| UEENEEH080B | Diagnose and rectify faults in digital transmission systems | 80 |
| Total Hours |  | 1135 |

|  |  |
| --- | --- |
| Occupation /Work Function | Make up and hair assistant  |
| Qualification Title  | Certificate IV in Make up |
| Qualification Code | CUF40407 |
| Description | This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts in the television and radio broadcasting industries. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| BSBCRT301A | Develop and extend critical and creative thinking skills | 40 |
| CUFIND301A | Work effectively in the screen and media industries | 20 |
| CUFMUP401A | Design, apply and remove make‑up | 160 |
| CUSOHS301A | Follow occupational health and safety procedures | 10 |
| *Electives* |  |  |
| CUFMUP402A | Maintain continuity of performers’ appearance | 160 |
| CUFMUP403A | Style hair for performances or productions | 60 |
| CUFMUP404A | Style wigs and hairpieces for performances or productions | 120 |
| CUFRES401A | Conduct research | 30 |
| WRHHD405A | Select and apply hair extensions | 30 |
| WRHHD408A | Make wigs and hairpieces  | 120 |
| BSBDES401A | Generate design solutions | 60 |
| BSBMKG413A | Promote products and services | 40 |
| BSBPMG408A | Apply contract and procurement procedures | 30 |
| Total Hours |  | 880 |

|  |  |
| --- | --- |
| Occupation /Work Function | Costume Maker  |
| Qualification Title  | Certificate IV in Costume for Performance |
| Qualification Code | CUF40507 |
| Description | This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts in the television and radio broadcasting industries. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| CUFCOS401A | Make costumes | 40 |
| CUFCOS402A | Construct costume components  | 80 |
| CUFIND403B | Work effectively in a costume studio | 20 |
| CUSOHS301A | Follow occupational health and safety procedures | 10 |
| *Electives* |  |  |
| CUECOS303A | Modify, repair and maintain costumes | 35 |
| CUFCOS403A | Construct blocks for period costumes | 80 |
| CUFCOS404A | Cut and drape costumes | 80 |
| CUECOS02C | Apply art finishing | 60 |
| CUECOS12B | Make costumes for dance and physical theatre | 80 |
| LMTFD4011B | Cut fabrics for prototype designs  | 40 |
| LMTFD4013B | Grade 2D patterns | 80 |
| LMTFD4015B | Create pattern from a block to meet customer specifications | 50 |
| Total Hours |  | 655 |

|  |  |
| --- | --- |
| Occupation /Work Function | Set builder |
| Qualification Title  | Certificate IV in Scenery and Set Construction |
| Qualification Code | CUF40607 |
| Description | This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts in the television and radio broadcasting industries. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| CUFIND301A | Work effectively in the screen and media industries | 20 |
| BSBOHS407A | Monitor a safe workplace | 50 |
| CUETEM01C | Coordinate production operations | 45 |
| BSBWOR402A | Promote team effectiveness | 50 |
| *Electives* |  |  |
| CUVACD303A | Produce technical drawings | 50 |
| CUVACD304A | Make scale models | 50 |
| CUEIND02B | Research and evaluate theatrical references to inform industry practice | 60 |
| CUETEM03C | Establish and manage production requirements and resources | 45 |
| BSBDES402A | Interpret and respond to a design brief | 20 |
| BSBPMG510A | Manage projects | 60 |
| CUESET302A | Make sets | 35 |
| CUESET11B | Develop set construction plans to meet design requirements | 100 |
| CUESET07C | Use research, innovation and experimentation to create sets | 150 |
| CUESTA06B | Apply a general knowledge of theatrical rigging | 60 |
| **Total Hours** |  | **795** |

|  |  |
| --- | --- |
| Occupation /Work Function | Producer |
| Qualification Title  | Diploma of Screen & Media |
| Qualification Code | CUF50107 |
| Description | This qualification reflects the role of individuals who possess a sound theoretical knowledge base and use a range of specialised, technical or managerial competencies to plan, carry out and evaluate the work of self and/or team in the film, television, radio and digital media industries. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| BSBCMM401A | Make a presentation | 30 |
| BSBCRT402A | Collaborate in a creative process  | 40 |
| BSBREL401A | Establish networks | 35 |
| BSBPMG510A | Manage projects | 60 |
| BSBOHS509A | Ensure a safe workplace | 60 |
| *Electives* |  |  |
| BSBCRT501A | Originate and develop concepts | 30 |
| CUFWRT501A | Develop storylines and treatments | 50 |
| CUETEM08B | Realise productions | 250 |
| BSBWRT501A | Write persuasive copy  | 50 |
| CUFRES401A | Conduct research | 30 |
| CUFPPM401A | Produce programs and program segments | 60 |
| BSBFIM501A | Manage budgets and financial plans | 70 |
| BSBINT401B | Research international business opportunities | 20 |
| CUFCMP501A | Manage and exploit copyright arrangements | 20 |
| BSBMKG514A | Implement and monitor marketing activities | 50 |
| BSBCRT501A | Originate and develop concepts | 30 |
| **Total Hours** |  | **855** |

|  |  |
| --- | --- |
| Occupation /Work Function | Instructional designer |
| Qualification Title  | Diploma of Interactive Digital Media |
| Qualification Code | CUF50207 |
| Description | This qualification reflects the role of individuals who possess a sound theoretical knowledge base and use a range of specialised, technical or managerial competencies to plan, carry out and evaluate the work of self and/or team in the film, television, radio and digital media industries. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| BSBCMM401A | Make a presentation | 30 |
| BSBCRT402A | Collaborate in a creative process  | 40 |
| BSBREL401A | Establish networks | 35 |
| BSBPMG510A | Manage projects | 60 |
| BSBOHS509A | Ensure a safe workplace | 60 |
| *Electives* |  |  |
| CUFDIG404A | Apply scripting language in authoring | 60 |
| CUFDIG501A | Coordinate the testing of interactive media products | 40 |
| CUFDIG502A | Design web environments | 50 |
| CUFDIG503A | Design e‑learning resources | 40 |
| CUFDIG505A | Design information architecture | 70 |
| CUFDIG507A | Design interaction | 50 |
| CUFPPM404A | Create storyboards | 40 |
| CUFIND401A | Provide services on a freelance basis | 30 |
| BSBDES402A | Interpret and respond to a design brief | 20 |
| BSBFIM501A | Manage budgets and financial plans | 70 |
| TAADES504B | Develop and evaluate e‑learning resources | 40 |
| **Total Hours** |  | **735** |

|  |  |
| --- | --- |
| Occupation /Work Function | Technology Project Officer |
| Qualification Title  | Diploma of Broadcast Technology |
| Qualification Code | CUF50307 |
| Description | This qualification reflects the role of individuals who possess a sound theoretical knowledge base and use a range of specialised, technical or managerial competencies to plan, carry out and evaluate the work of self and/or team in the broadcasting industry. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| CUFIND301A | Work effectively in the screen and media industries | 20 |
| CUFIND402A | Develop screen and media specialist expertise  | 30 |
| BSBOHS509A | Ensure a safe workplace | 60 |
| BSBPMG510A | Manage projects | 60 |
| *Electives* |  |  |
| CUFBRT401A | Install or upgrade broadcast equipment and facilities | 100 |
| CUFBRT501A | Collaborate on the design of broadcasting facilities  | 50 |
| BSBDES401A | Generate design solutions | 60 |
| BSBDES402A | Interpret and respond to a design brief | 20 |
| BSBPMG509A | Manage project procurement | 40 |
| BSBDES601A | Manage design realisation | 50 |
| **Total hours** |  | **490** |

|  |  |
| --- | --- |
| Occupation /Work Function | Make‑up/hair stylist/designer |
| Qualification Title  | Diploma of Specialist Make‑up Services |
| Qualification Code | CUF50407 |
| Description | This qualification reflects the role of individuals who possess a sound theoretical knowledge base and use a range of specialised, technical or managerial competencies to plan, carry out and evaluate the work of self and/or team in the area of specialist make‑up services for the film, television and entertainment industries. They may coordinate the operation of a make‑up department or business or operate on a freelance basis. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| BSBCRT301A | Develop and extend critical and creative thinking skills  | 40 |
| BSBCRT402A | Collaborate in a creative process | 40 |
| CUFMUP401A | Design, apply and remove make‑up | 160 |
| CUFMUP403A | Style hair for performances or productions | 60 |
| BSBPMG510A | Manage projects | 60 |
| BSBOHS509A | Ensure a safe workplace | 60 |
| *Electives* |  |  |
| CUFMUP402A | Maintain makeup and hair continuity | 160 |
| CUFMUP404A | Style wigs and hairpieces for performances or productions | 120 |
| WRHHD405A | Select and apply hair extensions | 30 |
| WRHHD408A | Make wigs and hairpieces | 120 |
| CUFIND401A | Provide services on a freelance basis | 30 |
| BSBPMG509A | Manage project procurement | 40 |
| CUETEM03C | Establish and manage production requirements and resources | 45 |
| BSBREL401A | Establish networks | 35 |
| BSBDES501A | Implement design solutions | 60 |
| BSBDES402A | Interpret and respond to a design brief | 20 |
| Total Hours |  | 1080 |

|  |  |
| --- | --- |
| Occupation /Work Function | Costume designer |
| Qualification Title  | Diploma of Costumer for Performance |
| Qualification Code | CUF50507 |
| Description | This qualification reflects the role of individuals who possess a sound theoretical knowledge base and use a range of specialised, technical or managerial competencies to plan, carry out and evaluate the work of self and/or team in the area of costume and wardrobe services for the film, television and entertainment industries. They may coordinate the operation of a costume department or business or operate on a freelance basis. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| BSBCRT402A | Collaborate in a creative process | 40 |
| CUECOS405A | Coordinate costume manufacture | 60 |
| CUFIND403B | Work effectively in a costume studio | 20 |
| BSBOHS509A | Ensure a safe workplace | 60 |
| *Electives* |  |  |
| CUFCOS502A | Design and construct costume corsetry and undergarments | 100 |
| CUFCOS503A | Cut and drape complex period costumes | 100 |
| CUFCOS504A | Design costumes | 100 |
| CUFCOS505A | Realise costumes | 60 |
| CUESMT12B | Analyse performance outline/script | 60 |
| BSBDES402A | Interpret and respond to a design brief | 20 |
| BSBDES403A | Develop and extend design skills and practice | 30 |
| CUECOS10B | Make period costumes | 160 |
| CUECOS11B | Make character costumes | 80 |
| CUECOS12B | Make costumes for dance and physical theatre | 80 |
| LMTFD5019A | Analyse individual fit and make pattern alterations | 100 |
| BSBCMM401A | Make a presentation | 30 |
| Total Hours |  | 1100 |

|  |  |
| --- | --- |
|  | Workshop Manager |
| Qualification Title  | Diploma of Scenery and Set Construction |
| Qualification Code | CUF50607 |
| Description | This qualification reflects the role of individuals who possess a sound theoretical knowledge base and use a range of specialised, technical or managerial competencies in the context of constructing sets, props or scenery for productions, events or exhibitions in the film, television, and entertainment industries. They plan, carry out and evaluate their own work and are often responsible for the output of team members under their supervision. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| CUFIND301A | Work effectively in the screen and media industries | 20 |
| BSBRSK501A | Manage risk | 60 |
| BSBWOR502A | Ensure team effectiveness | 60 |
| BSBOHS509A | Ensure a safe workplace | 60 |
| CUETEM01C | Coordinate production operations | 45 |
| CUETEM03C | Establish and manage production requirements and resources | 45 |
| *Electives* |  |  |
| CUEIND02B | Research and evaluate theatrical references to inform industry practice  | 60 |
| CUESCE04C | Use research, innovation and experimentation to produce scenic art | 150 |
| CUESCE08B | Realise scenic art designs | 100 |
| CUESET04C | Use research, innovation and experimentation to create props  | 150 |
| CUESET07C | Use research, innovation and experimentation to create sets | 150 |
| CUESET11B | Develop set construction plans to meet design requirements | 100 |
| CUESET17B | Develop props construction plans to meet design requirements | 50 |
| CUETEM06B | Organise and monitor bump in/bump out | 150 |
| CUETEM08B | Realise productions  | 250 |
| BSBDES402A | Interpret and respond to a design brief | 20 |
| BSBFIM501A | Manage budgets and financial plans | 70 |
| BSBHRM402A | Recruit, select and induct staff | 50 |
| BSBINN502A | Build and sustain an innovative work environment | 50 |
| BSBPMG510A | Manage projects | 60 |
| Total Hours |  | 1700 |

|  |  |
| --- | --- |
| Occupation /Work Function | Games Developer |
| Qualification Title  | Advanced Diploma of Screen and Media |
| Qualification Code | CUF60107 |
| Description | This qualification reflects the role of individuals who analyse, design and execute judgements using wide-ranging technical, creative, conceptual or managerial competencies in the film, television, radio and digital media industries. Their knowledge base may be specialised or broad. These individuals are often accountable for group outcomes. |
| Unit Code | Unit Title | Hours |
| *Core* |  |  |
| BSBCRT501A | Originate and develop concepts | 30 |
| BSBCRT601A | Research and apply concepts and theories of creativity | 65 |
| *Electives* |  |  |
| BSBINN502A | Build and sustain an innovative work environment | 50 |
| BSBFIM601A | Manage finances | 80 |
| CUFDIG504A | Design games | 30 |
| CUFDIG505A | Design information architecture | 70 |
| CUFDIG506A | Design interaction | 40 |
| CUFDIG507A | Design digital simulations | 50 |
| BSBREL502A | Build international business networks | 50 |
| CUFCMP501A | Manage and exploit copyright arrangements | 20 |
| BSBCOM501B | Identify and interpret compliance requirements | 20 |
| BSBMKG605B | Evaluate international marketing opportunities | 60 |
| BSBMKG606B | Manage international marketing programs | 50 |
| BSBMKG609A | Develop a marketing plan | 50 |
| BSBMGT616A | Develop and implement strategic plans | 80 |
| BSBMGT617A | Develop and implement a business plan | 60 |
| Total Hours |  | 815 |

CONTACTS AND LINKS

|  |
| --- |
| **Industry Skills Council (ISC)** |
| Innovation and Business Skills Australia (IBSA) Industry Skills Council | This ISC is responsible for developing this **CUF07 Screen and Media Training Package** and can be contacted for further information. You can also source copies of the Training Package and support material. | Address: Level 11, 176 Wellington Parade, East Melbourne, VIC 3002Phone/fax: (03) 9815 7000Web: <http://www.ibsa.org.au> |
| **National Register for VET in Australia** |
| Training.gov.au (TGA) | TGA is the Australian governments’ official National Register of information on Training Packages, qualifications, courses, units of competency and RTOs. | Web: [www.training.gov.au](file:///C%3A/Temp/XPgrpwise/www.training.gov.au)  |
| **Australian Government** |
| The Department of Education, Employment and Workplace Relations (DEEWR) | DEEWR provides a range of services and resources to assist in delivery of Training Packages. Search the DEEWR website for links to a range of relevant resources and publications. | Web: [www.deewr.gov.au](file:///C%3A/Temp/XPgrpwise/www.deewr.gov.au) |
| **State Government** |
| Department of Education and Early Childhood DevelopmentHigher Education and Skills Group | Higher Education and Skills Group is responsible for funding and the implementation of Vocational Education and Training (VET) in Victoria, including Apprenticeships and Traineeships. | General information: [www.skills.vic.gov.au](http://www.skills.vic.gov.au/)Approved Training Schemes:<http://www.skills.vic.gov.au/corporate/publications/brochures-and-fact-sheets/apprenticeships-and-traineeships-in-victoria-industry-guides> |
| **Curriculum Maintenance Manager (CMM)** |
| Human Services, Arts, Sport & Recreation, Library, Information & Cultural Services | The CMM service is provided by Executive Officers located within Victorian TAFE institutes on behalf of Higher Education and Skills Group. | John DuntonAddress: Swinburne University of Technology, PO Box 218, Hawthorn VIC3122Phone:(03) 9214 8501Fax:(03) 9214 5026Email:cmmhs@swin.edu.auWeb:<http://trainingsupport.skills.vic.gov.au/cmminf.cfm> |
| **State VET Regulatory Authority** |
| Victorian Registration and Qualifications Authority (VRQA) | The VRQA is a statutory authority responsible for the registration of education and training providers in Victoria to ensure the delivery of quality education and training. | [www.vrqa.vic.gov.au](http://www.vrqa.vic.gov.au/)Phone: 03 9637 2806 |
| **National VET Regulatory Authority** |
| Australian Skills Quality Authority (ASQA) | ASQA is the national regulator for Australia’s VET sector vocational education and training sector. ASQA regulates courses and training providers to ensure nationally approved quality standards are met. | [www.asqa.gov.au](http://www.asqa.gov.au)Info line: 1300 701 801 |
| **Industry Regulatory Body** |
| Energy Safe Victoria | The industry Regulatory body can provide advice on licensing, legislative or regulatory requirements which may impact on the delivery of training or the issuance of qualifications in this Training Package. | Phone:(03) 9203 9700Email:info@esv.vic.gov.auWeb:<http://www.esv.vic.gov.au> |
| Australian Communications and Media Authority (ACMA) | Open Cabling Registration enquiries | Phone:1800 226 667Web:<http://www.acma.gov.au> |
| Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) | Electro Magnetic Emissions (EME) hazards | Phone:1800 022 333Email:info@arpansa.gov.auWeb:<http://www.arpansa.gov.au> |
| **WorkSafe**  |
| WorkSafe Victoria | WorkSafe needs to provide written verification before High Risk Work Units can be added to an RTO’s scope of registration. | Info line: 1800 136 089[www.worksafe.vic.gov.au](http://www.worksafe.vic.gov.au/)  |

GLOSSARY

|  |  |
| --- | --- |
| **Code** | Nationally endorsed Training Package qualification code. |
| **Title** | Nationally endorsed Training Package qualification title. |
| **Unit Code** | Nationally endorsed Training Package unit code. |
| **Unit Title** | Nationally endorsed Training Package unit title. |
| **Nominal Hours** | The anticipated hours of supervised learning or training deemed necessary to conduct training and assessment activities associated with the program of study. These hours are determined by the Victorian State Training Authority. Nominal hours may vary for a qualification depending on the units of competency selected.  |
| **Scope of Registration** | Scope of registration specifies the AQF qualifications and/or units of competency the training organisation is registered to issue and the industry training and/or assessment services it is registered to provide. |