Victorian Purchasing Guide
for
AVI08 Aviation Training Package Version No 5

February 2014

Victorian Purchasing Guide ⎯ Version History

Training Package Version	Date VPG Approved	Comments
AVI08 Aviation Training Package Version 5	27 February 2014	This Victorian Purchasing Guide reflects the changes made to the AVI08 Aviation Training Package Version 5. Inclusion of 3 new units of competency, 3 new qualifications and 1 revised qualification.
AVI08 Aviation Training Package Version 4	11 September 2012	This Victorian Purchasing Guide reflects the changes made to the AVI08 Aviation Training Package Version 4. Inclusion of 37 new units and revision to one existing unit. Inclusion of 2 new qualifications.
AVI08 Aviation Training Package 3.1	4 July 2011	Reflects the change made to the title of the AVI50510 Diploma of Aviation (Flight Instructor).
AVI08 Aviation Training Package Version 3	4 October 2010	Reflects the addition of 2 new qualifications and the revision of 2 existing qualifications.
AVI08 Aviation Training Package Version 2	14 December 2009	Reflects the addition of 27 new aviation units of competency and the updating of 2 qualifications.
AVI08 Aviation Training Package Version 1	27 November 2008	Reflects the initial release of the training package after a full review of the TDA03 Aviation Training Package

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INTRODUCTION

What is a Victorian Purchasing Guide?

The Victorian Purchasing Guide provides information for use by Registered Training Organisations (RTOs) in the provision of Victorian government subsidised training.

Specifically the Victorian Purchasing Guide provides the following information related to the delivery of nationally endorsed Training Packages in Victoria:
- The nominal hour range (minimum-maximum) available for each qualification.
- Nominal hours for each unit of competency within the Training Package.
- Sample Training Programs

Registration

RTOs must be registered by either the Victorian Registration and Qualifications Authority (VRQA) or the Australian Skills Qualification Authority (ASQA) regulatory body to be eligible to issue qualifications and statements of attainment under the Australian Quality Framework (AQF).

The VRQA is the regulatory authority for Victoria that registers VET training organisations who provide courses to domestic students only and who only offer training in Victoria.

To register to provide training to international students and in other Australian states and territories you will need to apply with ASQA.

QUALIFICATIONS

Code	Title	Qualification Nominal Hour Range	
		Minimum	**Maximum**
AVI10108	Certificate I In Aviation (Foundation Skills)	140	230
AVI20208	Certificate II in Aviation (Flight Operations)	270	490
AVI20408	Certificate II in Aviation (Ground Operations and Service)	248	510
AVI20613	Certificate II in Aviation Transport Protection (Passenger/Non-Passenger Screener)	195	246
AVI20713	Certificate II in Aviation Transport Protection (Checked Baggage Screener)	194	230
AVI30208	Certificate III in Aviation (Flight Operations)	408	765
AVI30408	Certificate III in Aviation (Ground Operations and Service)	376	770
AVI30510	Certificate III in Aviation (Rescue Crewman)	326	408
AVI30713	Certificate III in Aviation (Aerodrome Operations)	315	340
AVI30813	Certificate III in Aviation (Remote Pilot - Visual Line of Sight)	350	350
AVI40108	Certificate IV in Aviation (Commercial Pilot Aeroplane Licence)	630	630
AVI40208	Certificate IV in Aviation (Commercial Pilot Helicopter Licence)	620	620
AVI40408	Certificate IV in Aviation (Ground Operations and Service)	501	1050
AVI40508	Certificate IV in Aviation (Leadership and Supervision)	482	610
AVI40610	Certificate IV in Aviation (Aircrewman)	470	628
AVI50308	Diploma of Aviation (Air Traffic Control)	1060	1060
AVI50408	Diploma of Aviation (Instrument Flight Operations)	310	320
AVI50510	Diploma of Aviation (Flight Instructor)	395	490
AVI60110	Advanced Diploma of Aviation (Flight Instruction)	585	815

UNITS OF COMPETENCY AND NOMINAL HOURS

RTOs are advised that there is a mapping table inside each Training Package that describes the relationship between new units and superseded or replaced units from the previous version of **AVI08 Aviation Training Package.** Information regarding transition arrangements can be obtained from the state or national VET Regulating Authority (see Contacts and Links section).

You must be sure that all training and assessment leading to qualifications or Statements of Attainment from the **AVI08 Aviation Training Package** is conducted against the Training Package units of competency and complies with the requirements in the assessment guidelines.

Listing of the Units of Competency and Nominal Hours

Unit Code	Unit Title	Nominal Hours
AVIA3001B	Package dangerous goods for air transport	40
AVIB3004B	Manage and carry out pre- and post-flight cabin checks	20
AVIB3005A	Inspect and report on aerodrome serviceability	30
AVIB3006A	Inspect and report on serviceability of aerodrome lighting systems	20
AVIB3007A	Inspect and report on obstacle limitation surfaces	30
AVIC2001A	Drive on the airside	10
AVIC4002A	Administer airside driving	15
AVID2001B	Accept dangerous goods for air transport	20
AVID2003B	Prepare freight for flight	20
AVID2004B	Conduct aviation freight weighing operations	20
AVID2005B	Accept freight for air transport	20
AVID2006A	Load and secure aviation freight and baggage	20
AVID2007A	Unload aviation freight and baggage	20
AVIE2005B	Conduct radio procedures in the aviation airport environment	20
AVIE3003B	Complete a Notice to Airmen (NOTAM)	20
AVIE3004B	Maintain radio communications as part of airport operations	20
AVIE3007A	Maintain remote pilot aircraft systems (RPAS) aeronautical radio communications	20
AVIE4001B	Maintain aircraft radio communications	20
AVIE5002B	Apply air traffic control communication procedures and services	80
AVIF2007B	Implement regulations and policies during check-in procedures	30
AVIF2010B	Implement regulations and policies during aircraft safety and service operations	40
AVIF2012A	Monitor the transfer of hazardous materials	20
AVIF2014A	Undertake aircraft underwater escape and survival	80
AVIF2015A	Utilise emergency breathing system	40
AVIF2019A	Work in aircraft confined spaces	30
AVIF2020B	Employ fatigue management practices in the aviation workplace	30
AVIF2023A	Follow occupational health and safety procedures	15
AVIF2024A	Conduct housekeeping activities	15
AVIF3004B	Supervise the safety of aerodrome works and general access	40
AVIF3005B	Maintain the safety of people and aircraft	30
AVIF3006B	Respond to abnormal and emergency situations within the aircraft	40
AVIF3012A	Apply relevant laws and regulations to the operation of an aerodrome	40
AVIF3016A	Marshal aircraft	20

Unit Code	Unit Title	Nominal Hours
AVIF3021B	Manage human factors in remote pilot aircraft systems (RPAS) operations	20
AVIF3023A	Apply regulations and policies during remote pilot aircraft systems (RPAS) operations	20
AVIF3025A	Facilitate the safety of aerodrome works and works site access	30
AVIF3026A	Facilitate an aerodrome emergency response	35
AVIF4001B	Manage human factors in aircraft flight	20
AVIF4008A	Supervise cabin safety and security	30
AVIF5003B	Manage human performance and team resources during air traffic control operations	80
AVIF5013A	Provide SAR alerting and emergency service	200
AVIG2002B	Work effectively in the aviation industry	20
AVIG2003A	Work in a socially diverse environment	20
AVIG5001B	Work professionally in an air traffic control workplace	40
AVIH3002B	Advise on major services and attractions at aviation destinations	20
AVIH3019A	Navigate remote pilot aircraft (RPA)	40
AVIH4001B	Navigate aircraft - VFR	140
AVIH4012A	Plan a flight under Night Visual Flight Rules (NVFR)	50
AVIH4013A	Navigate aircraft - NVFR	70
AVIH5016A	Plan a flight under Instrument Flight Rules (IFR)	40
AVIH5017A	Navigate aircraft – IFR	70
AVII2001B	Provide customer service on an aircraft	30
AVII2003C	Carry out beverage service on an aircraft	40
AVII2004B	Provide advice on cuisine on an aircraft	20
AVII2006B	Conduct in-flight retailing	20
AVII2007B	Check in aircraft passengers	20
AVII2008B	Provide assistance to transit and arriving passengers	30
AVII2009B	Serve wine to aircraft passengers	20
AVII2014B	Provide transport services to passengers with special needs	30
AVII3002B	Carry out food preparation and service on an aircraft	40
AVII3005B	Apply knowledge of the structure, products and services of the airline operator	40
AVII3010B	Carry out aircraft business/first class meal and beverage service	40
AVII3011C	Provide quality customer service	20
AVII4012B	Manage aircraft passengers and cargo	40
AVII4013A	Supervise cabin operations	30
AVII4015A	Monitor and enhance customer service excellence	10
AVIJ2001B	Contribute to the achievement of on-time performance standards	20
AVIJ4002B	Conduct quality control operations related to refuelling/defuelling aircraft	20
AVIK2001B	Use computers in the aviation screening workplace	20
AVIK3002A	Use infotechnology devices in the workplace	15
AVIL2001B	Manage a check-in queue	20
AVIL2005A	Complete routine administrative tasks	10
AVIL2006A	Promote effective workplace practice	10
AVIL3002B	Complete aircraft despatch duties	20
AVIL3003B	Plan an aircraft load	40

Unit Code	Unit Title	Nominal Hours
AVIL3004B	Assess pavement concessions	40
AVIM5001A	Operate a simulator	40
AVIM5002A	Conduct aeronautical knowledge training	60
AVIM5003A	Conduct flight training	60
AVIM5004A	Facilitate training in a synthetic environment	30
AVIM5005A	Conduct training for the issue of an endorsement	50
AVIM5007A	Conduct pre-assessment	20
AVIM5008A	Conduct flight review	20
AVIM6006A	Deliver operational flight management training	60
AVIN6003A	Manage flight training	60
AVIO2001A	Use firearms on an aerodrome to control wildlife hazards	30
AVIO2004B	Conduct frisk search of persons	30
AVIO2005B	Conduct screening using explosive trace detection (ETD)	10
AVIO2006B	Control access to and exit from an airside security zone or landside security zone at an airport	10
AVIO2007B	Establish and maintain a sterile area at an airport	15
AVIO2008A	Manage the flow of items for screening by X-ray screening equipment	10
AVIO2009B	Screen articles by interpreting X-ray images	20
AVIO2010B	Screen articles to enter an airside security zone or landside security zone	15
AVIO2011B	Screen people to enter an airside security zone or landside security zone	15
AVIO2012A	Follow security procedures	25
AVIO2013A	Undertake emergency response action to a security threat	20
AVIO2014A	Manage disruptive and/or unlawful behaviour	20
AVIO2015A	Apply and monitor workplace security procedures	30
AVIO3001A	Monitor airside access and airside driving	30
AVIO4003A	Implement airside access	10
AVIP2001A	Capture records into a records keeping system	10
AVIR3001B	Service customer airline contracts	30
AVIW2002B	Operate an aerobridge	20
AVIW2008B	Conduct baggage handling operations	20
AVIW2010B	Operate baggage tug	20
AVIW2029A	Operate aircraft refuelling nozzle	40
AVIW2030A	Be airborne extracted by suspended rope	30
AVIW2031A	Be airborne extracted using suspended extraction equipment	30
AVIW2032A	Fast rope from a helicopter	45
AVIW2033A	Rappel from a helicopter	45
AVIW3003B	Operate aircraft embarkation and disembarkation equipment	20
AVIW3004B	Operate ramp equipment	20
AVIW3005B	Operate aircraft push-out tug	20
AVIW3006B	Refuel aircraft	40
AVIW3011B	Defuel aircraft	40
AVIW3021A	Coordinate aircraft ground operations	10
AVIW3023A	Implement wildlife hazard control measures	30
AVIW3024A	Perform wireman duties	50

Unit Code	Unit Title	Nominal Hours
AVIW3025A	Complete aircraft/equipment pre- and post-flight actions	10
AVIW3026A	Conduct night aided vision aviation operations	10
AVIW3027A	Deliver pyrotechnics and hand held stores	10
AVIW3037A	Manage remote pilot aircraft systems (RPAS) pre- and post-flight actions	30
AVIW3038A	Operate and manage remote pilot aircraft systems (RPAS)	40
AVIW4001B	Manage pre- and post-flight actions	40
AVIW4028A	Manage aircraft sensor systems	10
AVIW4034A	Supervise aircraft refuelling	20
AVIW5013B	Operate air traffic control equipment and workstations	180
AVIW5018A	Operate and manage aircraft systems	40
AVIW5022A	Coordinate the removal of disabled aircraft	30
AVIY3052A	Conduct Helicopter Landing Site and Unprepared Helicopter Landing Site operations	10
AVIY3073A	Control remote pilot aircraft (RPA) on the ground	25
AVIY3074A	Launch remote pilot aircraft (RPA)	20
AVIY3075A	Control remote pilot aircraft (RPA) in normal flight	30
AVIY3076A	Recover remote pilot aircraft (RPA)	20
AVIY3077A	Manage remote pilot aircraft systems (RPAS) in abnormal flight situations	40
AVIY3078A	Manage remote pilot aircraft systems (RPAS) energy source requirements	25
AVIY4001B	Control aeroplane on the ground	20
AVIY4002B	Take off aeroplane	30
AVIY4003B	Control aeroplane in normal flight	60
AVIY4004B	Land aeroplane	40
AVIY4005B	Execute advanced aeroplane manoeuvres and procedures	60
AVIY4006B	Manage abnormal aeroplane flight situations	60
AVIY4007B	Manage aircraft fuel	20
AVIY4008B	Control aircraft solely by reference to full instrument panel	20
AVIY4009B	Control aircraft solely by reference to limited instrument panel	20
AVIY4011B	Control helicopter on the ground	20
AVIY4012B	Control helicopter in hovering flight	20
AVIY4013B	Taxi helicopter	20
AVIY4014B	Take off helicopter and approach to hover	20
AVIY4015B	Control helicopter in normal flight	60
AVIY4017B	Execute advanced helicopter manoeuvres and procedures	60
AVIY4018B	Manage abnormal and emergency helicopter flight situations	60
AVIY4019B	Operate helicopter at low level	40
AVIY4024A	Operate aircraft in the traffic pattern at night	20
AVIY4051A	Conduct external load-lift operations	10
AVIY4053A	Perform aircrewman cockpit duties	10
AVIY4054A	Conduct hoisting operations	10
AVIY4055A	Conduct airborne extraction operations	40
AVIY4056A	Conduct airborne rappelling operations	40
AVIY4057A	Perform helicopter deck landing operations	60
AVIY4058A	Pilot a helicopter during external load operations	40

Unit Code	Unit Title	Nominal Hours
AVIY4059A	Pilot a helicopter during roping operations	30
AVIY4060A	Pilot a helicopter during winching operations	30
AVIY4061A	Perform aerobatic manoeuvres	60
AVIY4062A	Perform an aerobatic sequence	60
AVIY4063A	Perform close formation flight	60
AVIY4064A	Lead an aircraft formation flight	60
AVIY4066A	Control aircraft in advanced flight manoeuvres	60
AVIY5020A	Conduct full instrument panel manoeuvres	50
AVIY5021A	Conduct limited instrument panel manoeuvres	50
AVIY5022B	Manage traffic flow	80
AVIY5023A	Operate mulit-engine fixed wing aeroplane	60
AVIY5025A	Perform an instrument arrival	20
AVIY5026A	Perform standard arrival route (STAR)	10
AVIY5027A	Perform instrument departure - non published procedure	20
AVIY5028A	Perform instrument departure - published procedure (SIDSRD)	20
AVIY5033A	Perform visual circling approach	10
AVIY5034A	Perform non-directional beacon (NDB) instrument approach	10
AVIY5035A	Perform VHF omni-directional radio range (VOR) instrument approach	20
AVIY5036A	Perform instrument landing system (ILS) instrument approach	20
AVIY5037A	Perform distance measuring equipment (DME)/global positioning system arrival	30
AVIY5038A	Perform global positioning system (GPS)/non-precision approach (NPA)	30
AVIY5048A	Provide approach control services	200
AVIY5049A	Provide area control services	200
AVIY5050A	Provide aerodrome control services	200
AVIY5065A	Operate a multi-engine helicopter	60
AVIZ1005B	Maintain basic situation awareness in the aviation workplace	20
AVIZ2050B	Maintain security awareness and vigilance in the aviation workplace	20
AVIZ3052A	Apply situational awareness in remote pilot aircraft systems (RPAS) operations	5
AVIZ4001B	Manage situation awareness in aircraft flight	40
AVIZ5049A	Manage situational awareness in the air traffic control environment	200

SAMPLE TRAINING PROGRAMS

A range of Sample Training Plans have been provided to demonstrate the flexibility of qualifications contained in the **AVI08 Aviation Training Package**, but are by no means mandatory.

Occupation / Work Function	Aviation Transport Protection Officer – Passenger/Non-Passenger Screener	
Qualification Title	Certificate II in Aviation Transport Protection (Passenger/Non-Passenger Screener)	
Qualification Code	AVI20613	
Description	This qualification reflects the roles of Passenger/Non-Passenger Screeners in the Australian Aviation Industry	
Unit Code	**Unit Title**	**Hours**
Core		
CPPSEC2001A	Communicate effectively in the security industry	20
AVIG2002B	Work effectively in the aviation industry	20
AVIG2003A	Work in a socially diverse environment	20
AVII3011C	Provide quality customer service	20
AVIO2010B	Screen articles to enter an airside security zone or landside security zone	15
AVIO2011B	Screen people to enter an airside security zone or landside security zone	15
AVIZ2050B	Maintain security awareness and vigilance in the aviation workplace	20
Elective Group A		
AVIO2006B	Control access to and exit from an airside security zone or landside security zone at an airport	10
Elective		
AVIF2023A	Follow occupational health and safety procedures	15
AVIO2009B	Screen articles by interpreting X-ray images	20
AVIO2013A	Undertake emergency response action to a security threat	20
CPPSEC2014A	Operate basic security equipment	12
CPPSEC3019A	Operate specialised security equipment	10
Total Hours		**217**

Occupation / Work Function	Aerodrome Reporting Officer	
Qualification Title	Certificate III in Aviation (Aerodrome Operations)	
Qualification Code	AVI30713	
Description	This qualification is suitable for those engaged in aerodrome operations within the Aviation Industry. It reflects the roles of an Aerodrome Reporting Officer or Works Safety Officer operating in the aviation environment.	
Unit Code	**Unit Title**	**Hours**
Core		
AVIB3005A	Inspect and report on aerodrome serviceability	30
AVIB3007A	Inspect and report on obstacle limitation surfaces	30
AVIC2001A	Drive on the airside	10
AVIO3001A	Monitor airside access and airside driving	30
AVIZ1005B	Maintain basic situation awareness in the aviation workplace	20
Elective		
AVIW3021A	Coordinate aircraft ground operations	10
AVIB3006A	Inspect and report on serviceability of aerodrome lighting systems	20
AVIE3003B	Complete a Notice to Airmen (NOTAM)	20
AVIE3004B	Maintain radio communications as part of airport operations	20
AVIF3025A	Facilitate the safety of aerodrome works and works site access	30
AVIF3026A	Facilitate an aerodrome emergency response	35
AVIF2023A	Follow occupational health and safety procedures	15
AVIF2012A	Monitor the transfer of hazardous materials	20
AVIW5022A	Coordinate the removal of disabled aircraft	30
Total Hours		**320**

Occupation / Work Function	Aircrewman	
Qualification Title	Certificate IV in Aviation (Aircrewman)	
Qualification Code	AVI40610	
Description	This qualification is appropriate for those seeking to work in the Aviation industry as an Aircrewman working in the helicopter operational environment.	
Unit Code	**Unit Title**	**Hours**
Core		
AVIW3025A	Complete aircraft/equipment pre- and post-flight actions	10
PUAFIR209B	Work safely around aircraft	8
AVIY3052A	Conduct Helicopter Landing Site and Unprepared Helicopter Landing Site operations	10
AVIY4054A	Conduct hoisting operations	10
AVIY4051A	Conduct external load-lift operations	10
TLIA107C	Secure cargo	20
AVIF4001B	Manage human factors in aircraft flight	20
AVIZ1005B	Maintain basic situation awareness in the aviation workplace	20
TLIE207C	Estimate/calculate mass, area and quantify dimensions	30
AVIF3005B	Maintain the safety of people and aircraft	30
AVIF2014A	Undertake aircraft underwater escape and survival	80
AVIF3006B	Respond to abnormal and emergency situations within the aircraft	40
AVIL3003B	Plan an aircraft load	40
BSBMGT401A	Show leadership in the workplace	50
Electives		
AVIW4028A	Manage aircraft sensor systems	10
AVIE4001B	Maintain aircraft radio communications	20
AVIW3026A	Conduct night aided vision aviation operations	10
TLIO207D	Follow security procedures	40
AVIY4055A	Conduct airborne extraction operations	40
AVIW3027A	Deliver pyrotechnics and hand held stores	10
AVIY4053A	Perform aircrewman cockpit duties	10
Total Hours		**518**

Occupation / Work Function	Air Traffic Control contains three main employment streams: *Aerodrome (Tower) Control, *Approach (Terminal Area) Control *Area (Enroute) Control
Qualification Title	Diploma of Aviation (Air Traffic Control)
Qualification Code	AVI50308
Description	The Diploma of Aviation (Air Traffic Control) is appropriate for people employed as air traffic controllers. Job functions are related to two main operating environments being RADAR and non-RADAR. The job function will relate directly to the operating position. Within the Aerodrome (Tower) Control stream there are three different types of tower sub-streams. These are: *Capital City (RADAR) Tower *Regional Outstation (non-RADAR) Tower *General Aviation Airport Procedures (GAAP) (non-RADAR) Tower
Notes	These competencies are underpinned by ATC Licence Knowledge Objectives required in the Manual of Standards Part 65 determined by the Civil Aviation Safety Authority (CASA).

Unit Code	Unit Title	Hours
Core		
AVIE5002B	Apply air traffic control communication procedures and services	80
AVIF5003B	Manage human performance and team resources during air traffic control operations	80
AVIF5013A	Provide SAR alerting and emergency service	200
AVIG5001B	Work professionally in an air traffic control workplace	40
AVIW5013B	Operate air traffic control equipment and workstations	180
AVIY5022B	Manage traffic flow	80
AVIZ5049A	Manage situational awareness in the air traffic control environment	200
Elective		
AVIY5049A	Provide area control services	200
	Total Hours	**1060**

CONTACTS AND LINKS

Industry Skills Council (ISC)		
Transport and Logistics Industry Skills Council	This ISC is responsible for developing this of **AVI08 Aviation Training Package** and can be contacted for further information. You can also source copies of the Training Package and support material.	Address: Level 4, 411 Collins Street Melbourne VIC 3000 Phone/fax: (03) 9604 7200 Email: enquiries@tlisc.org.au Web: tlisc.org.au
National Register for VET in Australia		
Training.gov.au (TGA)	TGA is the Australian governments' official National Register of information on Training Packages, qualifications, courses, units of competency and RTOs.	training.gov.au
Australian Government		
The Department of Industry	The Department of Industry provides a range of services and resources to assist in delivery of Training Packages. Search the Department of Industry website for links to a range of relevant resources and publications.	Web: www.industry.gov.au
The National Skills Standards Council (NSSC)	The NSSC develops the Standards for Training Packages, endorses Training Packages, develops related policy and oversees quality assurance activities.	Web: www.nssc.natese.gov.au
State Government		
Department of Education and Early Childhood Development Higher Education and Skills Group	Higher Education and Skills Group is responsible for funding and the implementation of Vocational Education and Training (VET) in Victoria, including Apprenticeships and Traineeships.	General information: www.skills.vic.gov.au Approved Training Schemes: http://www.skills.vic.gov.au/corporate/publications/brochures-and-fact-sheets/apprenticeships-and-traineeships-in-victoria-industry-guides
Curriculum Maintenance Manager (CMM)		
Transport and Distribution	The CMM service is provided by Executive Officers located within Victorian TAFE institutes on behalf of Higher Education and Skills Group.	Cheryl Bartolo Address: PO Box 14428 Melbourne 8001 Phone: (03) 9919 5302 Email: cheryl.bartolo@vu.edu.au Web: http://trainingsupport.skills.vic.gov.au
State VET Regulatory Authority		
Victorian Registration and Qualifications Authority (VRQA)	The VRQA is a statutory authority responsible for the registration of education and training providers in Victoria to ensure the delivery of quality education and training.	www.vrqa.vic.gov.au Phone: (03) 9637 2806

National VET Regulatory Authority		
Australian Skills Quality Authority (ASQA)	ASQA is the national regulator for Australia's VET sector vocational education and training sector. ASQA regulates courses and training providers to ensure nationally approved quality standards are met.	www.asqa.gov.au Info line: 1300 701 801
Industry Regulatory Body		
Civil Aviation Safety Authority (CASA)	The industry Regulatory body can provide advice on licensing, legislative or regulatory requirements which may impact on the delivery of training or the issuance of qualifications in this Training Package.	Southern Region: Level 32 35 Collins Street Melbourne VIC 3000 Postal Address: PO Box 2005 Canberra ACT 2601 Phone: 131 757 Email: southernregion@casa.gov.au Web: www.casa.gov.au
WorkSafe		
WorkSafe Victoria	WorkSafe needs to provide written verification before High Risk Work Units can be added to an RTO's scope of registration.	www.worksafe.vic.gov.au Info line: 1800 136 089

GLOSSARY

Code	Nationally endorsed Training Package qualification code.
Title	Nationally endorsed Training Package qualification title.
Unit Code	Nationally endorsed Training Package unit code.
Unit Title	Nationally endorsed Training Package unit title.
Nominal Hours	The anticipated hours of supervised learning or training deemed necessary to conduct training and assessment activities associated with the program of study. These hours are determined by the Victorian State Training Authority. Nominal hours may vary for a qualification depending on the units of competency selected.
Scope of Registration	Scope of registration specifies the AQF qualifications and/or units of competency the training organisation is registered to issue and the industry training and/or assessment services it is registered to provide.