

**Victorian Purchasing Guide
AGF07
Agri-Food Training Package**

Version 1.0

March 2008



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Victorian Purchasing Guide — Version History

Purchasing Guide Version	Date Approved	Training Package Version	Comments
Version 1	17 March, 2008.	Version 1	Initial release

AGF07 Agri Foods Training Package Victorian Purchasing Guide

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INTRODUCTION

What is a Victorian Purchasing Guide?

The Victorian Purchasing Guide provides information for use by Registered Training Organisations (RTOs) in the provision of Victorian government subsidised training.

Specifically the Victorian Purchasing Guide provides the following information related to the delivery of nationally endorsed Training Packages in Victoria:

- The nominal hour range (minimum-maximum) available for each qualification.
- Nominal hours for each unit of competency within the Training Package.
- Sample Training Programs

Registration

RTOs must be registered by either the Victorian Registration and Qualifications Authority (VRQA) or the Australian Skills Qualification Authority (ASQA) regulatory body to be eligible to issue qualifications and statements of attainment under the Australian Quality Framework (AQF).

The VRQA is the regulatory authority for Victoria that registers VET training organisations who provide courses to domestic students only and who only offer training in Victoria.

To register to provide training to international students and in other Australian states and territories you will need to apply with ASQA.

QUALIFICATIONS

Code	Title	Range of Nominal Hours
AGF10107	Certificate I in Agri-Food (Pathways)	145 - 225

UNITS OF COMPETENCY AND NOMINAL HOURS

RTOs are advised that there is a mapping inside the Training Package that describes the relationship between new units and superseded or replaced units from the previous version of ACM10 Animal Care and Management Training Package. Information regarding transition arrangements can be obtained from the state or national VET Regulating Authority (see Contacts and Links section).

You must be sure that all training and assessment leading to qualifications or Statements of Attainment from the Training Package is conducted against the Training Package units of competency and complies with the requirements in the assessment guidelines.

Listing of the Units of Competency and Nominal Hours

Unit Code	Unit Title	Nominal Hours
Core pathway units		
AGFCMN101A	Adapt to work requirements in agri-food industry	35
AGFCMN102A	Apply effective work practices	35
AGFCMN103A	Demonstrate care and apply safe practices at work	35
Elective units		
RTE1001A	Support agricultural crop work	15
RTE1601A	Support irrigation work	15
RTE2029A	Assist agricultural crop maintenance	40
RTE2030A	Assist agricultural crop harvesting	60
RTE2114A	Monitor water supplies	20
RTF1004A	Support gardening work	10
RUV1101A	Prepare for animal care work	20
RUV1102A	Support animal care work	20
RUV1103A	Support animal care cleaning activities	20
RUV1104A	Maintain the animal care workplace	20
Technical units		
AGFCMN201A	Contribute to animal care through work activities	0
AGFCMN202A	Contribute to work activities to produce food	0

SAMPLE TRAINING PROGRAMS

A range of Sample Training Plans have been provided to demonstrate the flexibility of qualifications contained in the **Code Title Training Package**, but are by no means mandatory.

Occupation / Work Function	Pet Shop Assistant	
Qualification Title	Certificate I in Agri-Food (Pathways)	
Qualification Code	AGF10107	
Unit Code	Unit Title	Hours
AGFCMN101A	<i>Adapt to work requirements in agri-food industry*</i>	35
AGFCMN102A	<i>Apply effective work practices*</i>	35
AGFCMN103A	<i>Demonstrate care and apply safe practices at work*</i>	35
RUV1101A	Prepare for animal care work	20
RUV1102A	Support animal care work	20
RUV1103A	Support animal care cleaning activities	20
Total hours		165

* = Compulsory units

Technical unit		
AGFCMN201A	<i>Contribute to animal care through work activities**</i>	0

Note: The **Technical unit** in this qualification is the additional practice of the skills and knowledge gained in other units in the qualification. It should be achieved over the course of the qualification and integrated with the other units that form part of the qualification. Hours are not assigned to this unit.

Occupation / Work Function	Assistant to Aquaculture General Hand	
Qualification Title	Certificate I in Agri-Food (Pathways)	
Qualification Code	AGF10107	
Unit Code	Unit Title	Hours
AGFCMN101A	<i>Adapt to work requirements in agri-food industry*</i>	35
AGFCMN102A	<i>Apply effective work practices*</i>	35
AGFCMN103A	<i>Demonstrate care and apply safe practices at work*</i>	35
RTE1601A	Support irrigation work	15
RTE2114A	Monitor water supplies	20
SFIAQUA102A	Carry out basic aquaculture activities	20
Total hours		160

* = Compulsory units

Technical unit		
AGFCMN202A	<i>Contribute to work activities to produce food*</i>	0

Note: The **Technical unit** in this qualification is the additional practice of the skills and knowledge gained in other units in the qualification. It should be achieved over the course of the qualification and integrated with the other units that form part of the qualification. Hours are not assigned to this units.

CONTACTS AND LINKS

Industry Skills Council (ISC)		
AgriFood Skills	This ISC is responsible for developing this AGF07 Agri Foods (pathway) Training Package and can be contacted for further information. You can also source copies of the Training Package and support material.	<p>Address</p> <p>Level 3, 10-12 Brisbane Ave, Barton, ACT 2600</p> <p>Mail: PO Box 5450 Kingston ACT 2604</p> <p>Tel: 02 6163 7200</p> <p>Email: reception@agrifoodskills.net.au</p> <p>Web: http://www.agrifoodskills.site-ym.com/</p>
National Register for VET in Australia		
TGA	TGA is the Australian governments' official National Register of information on Training Packages, qualifications, courses, units of competency and RTOs.	Web: http://www.training.gov.au
Australian Government		
The Department of Education, Employment and Workplace Relations (DEEWR)	DEEWR provides a range of services and resources to assist in delivery of Training Packages. Search the DEEWR website for links to a range of relevant resources and publications.	Web: http://www.deewr.gov.au
Australian Apprenticeships	General information on Australian Apprenticeships encompassing all apprenticeships and traineeships.	Web: http://www.australianapprenticeships.gov.au/Contacts.asp#1
State Government		
Department of Education and Early Childhood Development Higher Education and Skills Group	Higher Education and Skills Group is responsible for funding and the implementation of Vocational Education and Training (VET) in Victoria, including Apprenticeships and Traineeships.	<p>General information:</p> <p>Web: http://www.skills.vic.gov.au</p> <p>Approved Training Schemes:</p> <p>Web: http://www.skills.vic.gov.au/corporate/publications/brochures-and-fact-sheets/apprenticeships-and-traineeships-in-victoria-industry-guides</p>
WorkSafe		
WorkSafe Victoria	WorkSafe needs to provide written verification before High Risk Work Units can be added to an RTO's scope of registration.	<p>Web: http://www.worksafe.vic.gov.au</p> <p>Info line: 1800 136 089</p>

Curriculum Maintenance Manager (CMM)		
Primary Industries Curriculum Maintenance Manager	The CMM service is provided by Executive Officers located within Victorian TAFE institutes on behalf of Skills Victoria.	Kate Bryce Address: NMIT Fairfield Campus Yarra Bend Rd, Fairfield, VIC 3078 Tel: 03 9269 1391 Email: kateb-rd@nmit.vic.edu.au Web: http://www.nmit.edu.au/
State VET Regulatory Authority		
Victorian Registration and Qualifications Authority (VRQA)	The VRQA is a statutory authority responsible for the registration of education and training providers in Victoria to ensure the delivery of quality education and training.	Web: http://www.vrqa.vic.gov.au Tel: 03 9637 2806
National VET Regulatory Authority		
Australian Skills Quality Authority (ASQA)	ASQA is the national regulator for Australia's VET sector vocational education and training sector. ASQA regulates courses and training providers to ensure nationally approved quality standards are met.	Web: http://www.asqa.gov.au Info line: 1300 701 801
Industry Body		
FarmSafe	Farmsafe Australia Inc is an association of national agencies that share a common interest in Australian farm safety. Information on <i>farm safety</i> , facts, skills and training, safety standards, specific hazards, and injury management is available.	Address: 5 Greenbah Rd, Moree, NSW, 2400, Australia Postal Address P O Box 256, Moree NSW 2400 Australia Tel: 02 6752 821 Fax: 02 6752 6639 Email: info@farmsafe.org.au Web: http://www.farmsafe.org.au

Other contacts		
Royal Society for the Protection of Cruelty against Animals —RSPCA	The Royal Society for the Prevention of Cruelty to Animals (Victoria) is a non-government, community based charity that works to prevent cruelty to animals by actively promoting their care and protection.	Address: Burwood Rd, Burwood VIC 3128 Tel: 03 9224 2222 Web: http://www.rspcavic.org
Department of Primary Industries Bureau of Animal Welfare	The Department of Primary Industries (DPI) is responsible for agriculture, fisheries, earth resources, energy, forestry, pets and game hunting in Victoria.	Address: Department of Primary Industries GPO Box 4440 Melbourne VIC 3001 Tel: 136 186 Web: http://www.dpi.vic.gov.au Animal Welfare Tel: 03 9227 4200 Fax: 03 9217 4416 Email: animal.welfare@dpi.vic.gov.au Web: http://www.dpi.vic.gov.au/animalwelfare
National Health and Medical Research Council	Provides advice on animal health ethics and research integrity.	Address: Level 1/16 Marcus Clarke Street Canberra ACT 2601 Tel:13 000 NHMRC (13 000 64672) or +61 2 6217 9000 Web: http://www.nhmrc.gov.au

GLOSSARY

Code	Nationally endorsed Training Package qualification code.
Title	Nationally endorsed Training Package qualification title.
Unit Code	Nationally endorsed Training Package unit code.
Unit Title	Nationally endorsed Training Package unit title.
Nominal Hours	The anticipated hours of supervised learning or training deemed necessary to conduct training and assessment activities associated with the program of study. These hours are determined by the Victorian State Training Authority. Nominal hours may vary for a qualification depending on the units of competency selected.
Scope of Registration	Scope of registration specifies the AQF qualifications and/or units of competency the training organisation is registered to issue and the industry training and/or assessment services it is registered to provide.