# Department of Education and Training

# Higher Education and Skills Group

# Participation Branch Memo: *2018 / April / 2018*

**TO: Learn Local organisations - *ALL***

**Adult Education Institutions**

**Participation Branch**

**FROM:** Ryan Collins, Director – Participation Branch

**DATE:** 10 / April / 2018

**SUBJECT:** Professional development opportunities for Learn Local Organisations (LLOs)

## Actions / Critical Dates:

* The VET Development Centre (VDC) will soon schedule professional development workshops for 2018
* Subscribe to the VDC for updates on professional development opportunities

The Department of Education and Training supports professional development initiatives for vocational training practitioners as part of its commitment to quality training outcomes for the Victorian vocational training system.

## **Customised PD for Learn Local Organisations**

1. Through the VDC the Department aims to improve the capability and capacity of the Learn Local sector by making a range of professional learning opportunities available to LLOs.
2. The professional learning opportunities reflect the goal of the Pre-accredited Quality Framework, which is to ensure that quality and continuous improvement are embedded throughout all aspects of pre-accredited planning, program design and delivery, and learner pathways.
3. Based on feedback from LLOs, the department is funding the VDC to develop and deliver training customised for LLOs such as:
   1. Series of four workshops that will enable LLOs to focus on outreach and engagement, learner support and wellbeing, teaching and learning and pathways for disadvantaged learners.
      * 1. Workshop 1: Outreach and Engagement
        2. Workshop 2: Learner Support and Wellbeing
        3. Workshop 3: Teaching and Learning
        4. Workshop 4: Pathways
   2. Professional leadership, specifically for leaders and managers of LLOs
      * 1. Part 1: Governance, funding and reporting requirements
        2. Part 2: Leadership and Organisational Development
4. Government funded professional development will soon be available here: [VDC Funded opportunities.](https://vdc.edu.au/funding-opportunities) Subscribe on the [VDC website](https://vdc.edu.au/subscribe) now to ensure you hear about the courses as they are scheduled.

**Fee for Service Opportunities Subsidised by Government**

In addition, the Department has allocated a budget of $50,000 for LLOs to use for professional development during 2018 to participate in *fee-for-service* professional development programs provided by the VDC. You may participate in the scheduled professional development programs **free of charge** on a first in, first served basis.Please note there is a limit of two (2) participants per eligible LLO per program or workshop.

The VDC fee-for-service calendar of events can be accessed [here](https://vdc.edu.au/professional-development).

## **Other training**

## Supporting Learners Impacted by Family Violence

## In line with Government priorities, the VDC will be offering training to increase awareness and build the capacity of trainers to respond to issues around family violence and its impact on learners and the broader community. The training provides a common language for all agencies to talk about risk assessment and promotes a shared understanding of the issues underpinning family violence.

## **Contact details**

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[Subscribe now to ensure you hear about the courses as they are scheduled](https://vdc.edu.au/subscribe)