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| Higher Education and Skills Group**Participation Branch Memo****Department of Education and Training** |

***NUMBER:*** *2017 / May / 30*

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| Learn Local organisations *– ALL*  | ACFE Board | ACFE Regional Councils |
| Adult Education Institutions | Learn Local Stakeholders | Participation Branch Staff |

**FROM:** Ryan Collins, Director - Participation Branch

**DATE:** 30 May 2017

**SUBJECT: TAFE-LEARN LOCAL ROADMAP PROJECT**

**ACTIONS / CRITICAL DATES:**

* Learn Local Organisations are encouraged to share their experiences in working with TAFE Institutes with the project consultants
* Interested organisations should make contact with the Project Manager, Wendy Draayers, as soon as possible and within the next two weeks in order to meet the project timelines. Wendy can be contacted on 03 96398100 or wdraayers@vta.vic.edu.au

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**Project Overview**

The ACFE Board is funding a project to develop a ‘Roadmap’ to assist TAFE Institutes and Learn Local organisations establish and maintain more effective working relationships and to identify opportunities to collaborate more closely in meeting the needs of individuals and businesses in local communities.

The project is being managed by the Victorian TAFE Association (VTA) in collaboration with the ACFE Board and the Department, and has a major focus on identifying and promoting examples of good practice in TAFE-Learn Local collaboration to highlight the benefits to learners, communities and to the providers involved.

Under Skills First, improved collaboration between TAFE and Learn Local organisations is a key strategy for achieving improvements in the number of underrepresented priority learners engaging and achieving in VET and transitioning to employment.

Collaboration can take many forms and is built on a shared focus on the needs of learners and communities. It may include, for example,

* training delivery
* learner transitions to accredited training
* referral pathways for learners requiring initial LLN support
* sharing of resources and facilities
* outreach to underrepresented groups
* jointly building links with local businesses and employers

**Expected outcomes**

The Roadmap will identify critical success factors for working collaboratively with TAFE institutes including opportunities to build Learn Local capacity and to assist learners and provide them with stronger pathways into accredited training. The Roadmap will be completed by August this year and circulated to TAFEs and Learn Local Organisations to guide future collaboration between the two sectors.

**How to contribute**

If you have experiences in working with TAFE institutes please share your insights with the Project Team by making contacting the Project Manager, Wendy Draayers on 9639 8100 or wdraayers@vta.vic.edu.au