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| `  Higher Education and Skills Group  **Participation Branch Memo**  **Department of Education and Training** |
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***2017 / December / 11***

**TO:**

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| Learn Local organisations  *– ALL* | ACFE Board | ACFE Regional Councils |
| Adult Education Institutions | Learn Local Stakeholders | Participation Branch Staff |

**FROM:** Nick Orchard, A/Director – Participation Branch

**DATE:** 11 December 2017

**SUBJECT:** Changes to *Intel® Learn Easy Steps for 2018*

**ACTIONS / CRITICAL DATES:**

* *Intel® is no longer funding the online version of Intel® Learn Easy Steps from the 31st December 2017 and has decommissioned its Intel® Engage platform.*
* *This will not affect delivery of Intel® Learn Easy Steps by Learn Local providers in 2018.*
* *Please contact Chris Christoforou at the Centre for Adult Education on (03) 8892 1653 or by email at* [*intel@cae.edu.au*](mailto:intel@cae.edu.au) *for advice and support.*

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*Intel®* has decided to no longer support its online digital literacy curriculum, Intel® Learn Easy Steps. This will not affect delivery of the Intel® Learn Easy Steps program by approved Learn Local providers in 2018.

The ACFE Board is continuing to make the digital literacy program available as an option for pre-accredited delivery in 2018, including providing trainer training and support. Alternatives to the Intel® Engage platform are available to approved Master Trainers including:

• Provision of the Intel® kit via USB

• Access to appropriate resources via the ACFE wiki - <http://inteleasysteps.acfe.vic.edu.au/>

Contact Chris Christoforou at the Centre for Adult Education on (03) 8892 1653 or by email at [intel@cae.edu.au](mailto:intel@cae.edu.au) to organise a Senior Trainer to visit your organisation or to discuss the changes to the program and access to the Intel® Communities.