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| Higher Education and Skills Group  **Participation Branch Memo**  **Department of Education and Training** |

***NUMBER:*** *2016 / August / 29*

**TO:**

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| Learn Local organisations  *–RTOs only* | ACFE Board | ACFE Regional Councils |
| Adult Education Institutions | Learn Local Stakeholders | Participation Branch Staff |

**FROM:** Ryan Collins, Director - Participation Branch

**DATE:** 29 / 08 / 2016

**SUBJECT:** *Skills First,* Provider Selection Process

**ACTIONS / CRITICAL DATES:**

* The Call for Expression of Interest (EOI) for a 2017 VET Funding Contract will open on 1 September and close on 28 September.
* Information Sessions are running from 1 September – 8 September.
* Please ensure Committee of Management are aware of key timeframes

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As you may be aware, the new VET funding model, *Skills First,* was launched on Friday 26 August.

As a Learn Local Organisation with current Registered Training Organisation (RTO) status, it is important that you are aware of the Provider Selection process for 2017 RTO contracts under the new funding model.

The Call for Expression of Interest (EOI) for a 2017 VET Funding Contract will open on 1 September 2016 and close on 28 September.

Information sessions running from 1-8 September are open now for registration via the Skills Victoria Training System (SVTS).  See <http://www.education.vic.gov.au/training/providers/rto/Pages/guidelines1.aspx>

Can you please ensure that your Committee of Management is aware of the key timelines and the application process.

Thank you.