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| Higher Education and Skills Group**Participation Branch Memo****Department of Education and Training** |

***NUMBER:*** *2016 / August / 15*

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| Learn Local organisations *– ALL*  | ACFE Board | ACFE Regional Councils |
| Adult Education Institutions | Learn Local stakeholders  | Participation Branch staff |

**FROM:** Ryan Collins, Director, Participation Branch

**DATE:** 15 August 2016

**SUBJECT:** *Reaccreditation of ACFE Board curriculum and related information*

**ACTIONS / CRITICAL DATES:**

* *Participate in a survey relating to a review of the English as an Additional Language Framework before 24 August 2016 via this link:* [*https://www.surveymonkey.com/r/G2XRXRW*](https://www.surveymonkey.com/r/G2XRXRW)

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The ACFE Board’s Curriculum Maintenance Manager at Victoria University is conducting a mid-cycle review for the English as an Additional Language (EAL) Framework.

The qualifications in the Framework are designed for the diverse range of adult learners of English as an additional language needing to develop their English language proficiency skills in order to access a range of further education, training, employment and community participation outcomes.

The Curriculum Maintenance Manager is seeking your feedback on whether the certificates in the EAL Framework are meeting learner needs. Feedback may include:

* addition and/or deletion of units from the elective list
* updating training package units within the course to a later equivalent version, including core and elective units
* minor updates to accredited units of competency that do not change the outcome and which do not require code and/or title changes
* enhancements to existing units of competency
* changes to Range Statement
* typographical errors
* clarification of course information

The Curriculum Maintenance Manager will collate all feedback and will make recommendations for amendments. These will be submitted in a report to the VRQA. If any amendments are required, there will be a new version of the curriculum published.

Suggestions for major change to units or qualifications will be noted and considered when the Framework undergoes its next reaccreditation.

Feedback closes on August 19th. The survey link is: [*https://www.surveymonkey.com/r/G2XRXRW*](https://www.surveymonkey.com/r/G2XRXRW)