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| Higher Education and Skills Group**Participation Branch Memo****Department of Education and Training** |

***NUMBER:*** *2016 / July / 21*

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| Learn Local organisations *– ALL*  | ACFE Board | ACFE Regional Councils |
| Adult Education Institutions | Learn Local stakeholders  | Participation Branch staff |

**FROM:** Ryan Collins, Director, Participation Branch

**DATE:** 21 / 07/ 2016

**SUBJECT:** *Reaccreditation of ACFE Board curriculum and related information*

**ACTIONS / CRITICAL DATES:**

* *Action and note as appropriate changes in the accreditation of ACFE Board curriculum*
* *Note the General Studies and Further Education resources*

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A number of changes to the status of ACFE Board curriculum are detailed in the attached *General Studies and Further Education (GSFE) June 2016 Update*. The ACFE Board contracts Victoria University as GSFE Curriculum Maintenance Manager of Board curriculum.

The Certificate IV in Tertiary Preparation, the Certificate IV in Liberal Arts, and the Diploma of Liberal Arts have been reaccredited. I particularly draw your attention to changes to the Certificates in General Education for Adults.

The curriculum is available on the Department website at: [http://www.education.vic.gov.au/training/‌providers/rto/Pages/courses.aspx](http://www.education.vic.gov.au/training/providers/rto/Pages/courses.aspx)

GSFE Curriculum Maintenance Manager has also identified related activities and resources that will be of interest ‌‌to Learn Local organisations in the attached Update.

**General Studies and Further Education Update June 2016**

**Curriculum Reaccreditation 2015/2016**

**22313VIC Certificate IV in Tertiary Preparation**

The reaccreditation of the 22182VIC Certificate IV in Tertiary Preparation has been completed and the reaccredited 22313VIC Certificate IV in Tertiary Preparation is now available from the Department of Education and Training website at: [http://www.education.vic.gov.au/training/‌providers/rto/Pages/courses.aspx](http://www.education.vic.gov.au/training/providers/rto/Pages/courses.aspx) The certificate provides an alternative pathway for those returning to study by supporting the development of academic and study skills to access higher level qualifications across a range of disciplines both in the VET sector and in Higher Education.

**22187VIC Certificate IV in Liberal Arts and 22188VIC Diploma of Liberal Arts**

The reaccreditation of the 22187VIC Certificate IV in Liberal Arts is progressing and is scheduled for completion by September 2016. Following a decision by the ACFE Board the 22188VIC Diploma of Liberal Arts will expire on December 31st 2016. The units from the Diploma will be revised and included as elective options in the Certificate IV in Liberal Arts.

**Mid Cycle reviews 2016**

**Certificates in General Education for Adults (CGEA)**

A mid cycle review was conducted for the Certificates in General Education for Adults with the following changes made:

* Existing imported units replaced with the most current version
* Addition of *VU20746 Apply essential further study skills* to the elective bank of the 22238VIC Certificate III in General Education for Adults
* Addition of *ICTICT106 Operate presentation packages* to the elective bank of the 22237VIC Certificate II in General Education for Adults and the 22238VIC Certificate III in General Education for Adults
* Reference to work procedures removed from first dot point in Required Skills of *VU21328 Engage with texts of limited complexity to participate in the community*
* The title of *VU21365 Investigate and use simple mathematical formulae and problem solving techniques in a range of contexts* has been amended to *Investigate & use simple mathematical formulae and problem solving techniques in a range of contexts* to meet titling character limits
* Typographical errors corrected
* Copyright owner details updated

**The new version of the curriculum** is published on the Victorian Department of Education and Training (DET) website at: [http://www.education.vic.gov.au/training/providers/rto/Pages/‌courses.aspx](http://www.education.vic.gov.au/training/providers/rto/Pages/courses.aspx)

**English as an Additional Language (EAL) Framework**

A mid cycle review for the EAL Framework will be conducted shortly. EAL practitioners will be invited to provide feedback on the curriculum via an electronic survey. Practitioners can also provide feedback directly to the CMM.

**CGEA professional development**

There will be 2 CGEA half day professional development sessions in 2016. The first session was held on 14 July with the second session to be held in November. The focus of Session 1 was on exploring how blended learning can be used with the CGEA and enable participants to examine some of the different ways in which this approach can support their learners to develop their skills.

**Teacher networks**

**State Wide Advisory Group (SWAG)**

The State Wide Advisory group (SWAG) is made up of teachers from the disability area and works with the 22302VIC Certificate I in Work Education and 22301VIC Certificate I in Transition Education. The SWAG conducts validation activities at each meeting. The SWAG convenor is Kathy Kondekas from Melbourne Polytechnic and the Secretary is Susan Seibel from Kangan.

For further information contact Kathy at KathyKondekas@melbournepolytechnic.edu.au or Susan Siebel at ssiebel@kangan.edu.au

**CGEA Champions**

The CGEA Champions Network is convened by Tim Morris from RMIT and usually meets 4 times per year to discuss issues of delivery and assessment in the CGEA and to conduct assessment validation. A recent survey of members indicated that the main benefit/reason for attending was the opportunity for networking and the future focus of the meetings will consider validation of assessments and broader compliance issues.

For further information contact Tim at tim.morris@rmit.edu.au

**EAL Curriculum Advisory Group**

The EAL CAG is chaired in 2016 by Angela DiSciascio. The CAG will continue to focus on issues affecting the delivery of English as an additional language, including assessment, validation and opportunities for industry liaison.

For further information contact Angela at ADiScias@gordontafe.edu.au

**TAE Training and Education Training Package**

The Standards Compliant TAE Training and Education Training Package was endorsed by the Australian Industry and Skills Committee in April 2016 and is available on the TGA website at [training.gov.au](http://www.training.gov.au/) The Victorian Purchasing Guide was released in May 2016 and is available from the DET website <http://www.education.vic.gov.au/training/providers/rto/Pages/purchasingguides.aspx>

Skills for Australia, the Skills Service Organisation (SSO) responsible for the TAE Training and Education Training Package is conducting free consultation sessions and webinars on the implementation of the training package. Further information and registration is available from http://www.skillsforaustralia.com/

**Resource Links**

***Building Strength in Numeracy***

This free online resource revises and improves on the iconic numeracy resources 'Strength in Numbers' and 'Breaking the Maths Barrier', and other 'tried and true' numeracy teaching resources. It is a collection of activities that builds on and updates elements of the previous resources, as well as including many new ideas, activities and student practice exercises. The resource is accessible online for teachers to use in a range of settings. Available from: <http://www.valbec.org.au/building-strength-with-numeracy/index.htm>

**Consumer Affairs Victoria, Consumer Stuff**

Consumer Affairs Victoria has produced a number of free resources in the areas of Maths, English and Commerce alongside Health and Wellbeing and Consuming Planet Earth. *Consumer Stuff* has an applied learning focus using real-life scenarios. Go to: http://www.consumer.vic.gov.au/‌resources-and-education and follow the link to the Teacher Resources page

**Adult Literacy & Numeracy teaching websites**

**SAFE-T1:** This website has a range of information and activities (online and print based) about workplace health and safety. A number of the activities are designed to develop literacy skills. See www.safe-t1.net.au

**BBC Skillwise**: Literacy, numeracy, games, learner’s stories and more: http://www.bbc.co.uk/skillswise/

**Algebra and trigonometry** resource – online: http://www.mitac.org.au/trig/index.htm

**Online Flexible Learning Toolboxes** at: <http://toolboxes.flexiblelearning.net.au> or https://nationalvetcontent.edu.au/

**Talking Good Health”** is an English as an Additional Language (EAL) teaching resource which provides non English speakers with the language skills to communicate with doctors and health workers, knowledge of preventive health strategies and contact details for relevant health services.

http://www.mhcs.health.nsw.gov.au/services/MHCS\_research/health-literacy

**Digital Literacies: Research and Resources in Language Teaching (**2013) Gavin Dudeney, Nicky Hockly, Mark Pegrum Gavin Dudeney, Nicky Hockly, Mark Pegrum

This publication explores how to teach digital literacies in the English language classroom