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| Higher Education and Skills Group  **Participation Branch Memo**  **Department of Education and Training** |

***NUMBER:*** *2015 / November / 10*

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| Learn Local organisations  *– ALL* |  |  |
| Adult Education Institutions |  |  |

**FROM:** Bronwen Heathfield, Director, Participation Branch

**DATE:** 10/11/2015

**SUBJECT:** *CGEA Assessment Validation workshop*

**ACTIONS / CRITICAL DATES:**

* *A one day workshop will be held on 19 November 2015 to assist trainers delivering the Certificates in General Education for Adults (CGEA).*
* *Registrations for the workshop close on 16 November 2015.*
* *Places are fully funded for Learn Local organisations.*

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The ACFE Board Curriculum Maintenance Manager for General Studies and Further Education (Victoria University) is providing a workshop to assist trainers delivering the Certificates in General Education for Adults (CGEA) with assessment validation. The workshop will be held on Thursday 19 November 2015 at Victoria University city campus.

CGEA trainers from Learn Local organisations are encouraged to attend this event. Further information is attached including a registration form.