

PRE OBSERVATION CONVERSATION TEMPLATE

1. a) The agreed peer observation focus is...

b) Links to whole-school initiatives and key improvement strategies

2. The types of evidence to be collected will be...



1. Peer observation process – discussion points

Peer observation process – discussion points	Summary of discussion	Items for action
<p>Previous participation in peer observations</p>		
<p>Consideration of previous participation in peer observation and implications for the planned peer observation.</p>		
<p>Consideration of outcomes, concerns or hesitations for the peer observation and implications for the planned peer observation.</p>		
<p>Observation data</p> <p>How the observer will organise, collect, interpret and store their observation data, using the observation template</p>		<p>e.g. tailoring the peer observation template to include specific evidence</p>
<p>Protocols</p> <p>Discussion about and agreement with the school's peer observations protocols and consideration of any additional classroom based protocols that the observation experience may require. For example, individual student needs, the observer's role as it relates to the focus of the observation, introduction to students.</p>		
<p>Date and time</p> <p>Confirmation of the class, date and time for the observation to occur, including a timely post observation conversation.</p>		
<p>Further actions</p> <p>Agreement of any further actions required prior to the peer observation</p>		
<p>Impact</p> <p>The conduit and process for enabling the learning to inform whole school practices (for example professional learning communities, whole school instructional practice, curriculum planning).</p>		