Insight Assessment Platform

Steps to display a class profile with historical data (prior to 2017)

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| 1. Click on ***Reporting***, then click ***Reporting HTML***.
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| 1. Alter the time period displaying results by clicking on the calendar icon.
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| 1. Use the calendar under the word ***From*** to track back to the when the student results would have been achieved, e.g. if the student is in Year 2 in 2017, select 1 January 2015.
2. The checkbox ***Any date*** can be left as checked unless a more specific range is required.
3. Click ***OK***.
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| 1. Select the teacher of the 2017 class using the drop down menu View ***Teacher***.

\*Depending on your role in the school, you may not need to complete this step. |  |
| 1. Select the name of the 2017 class using the drop down menu ***View Class***.
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| 1. De-select the checkbox ***Restrict to tests taken in this class***.
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| 1. Click on ***Select Tests***.
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| 1. Select the option ***MOI – Historical Data*** by clicking on the checkbox.
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| 1. Click on ***View Summary Results***.
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| 1. Scroll down to the bottom of the ***Summary Results*** graph.
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| 1. Click on the ***Class Profile*** icon.
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| 1. The ***Class Profile*** view is displayed. This indicates the points of growth achieved (dark green), achieved by backfill (light green), and not achieved (grey). Select the ***Show dates*** check box to display when the point of growth was achieved. For further information on analysing the data to determine a starting point, please *refer to Mathematics Online Interview: Starting points for subsequent assessments*: <http://www.insight.vic.edu.au/insight-platform/insight-platform-support>

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| 1. For more detailed information regarding the points of growth achieved for each student, click on ***Student Profiles***.
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